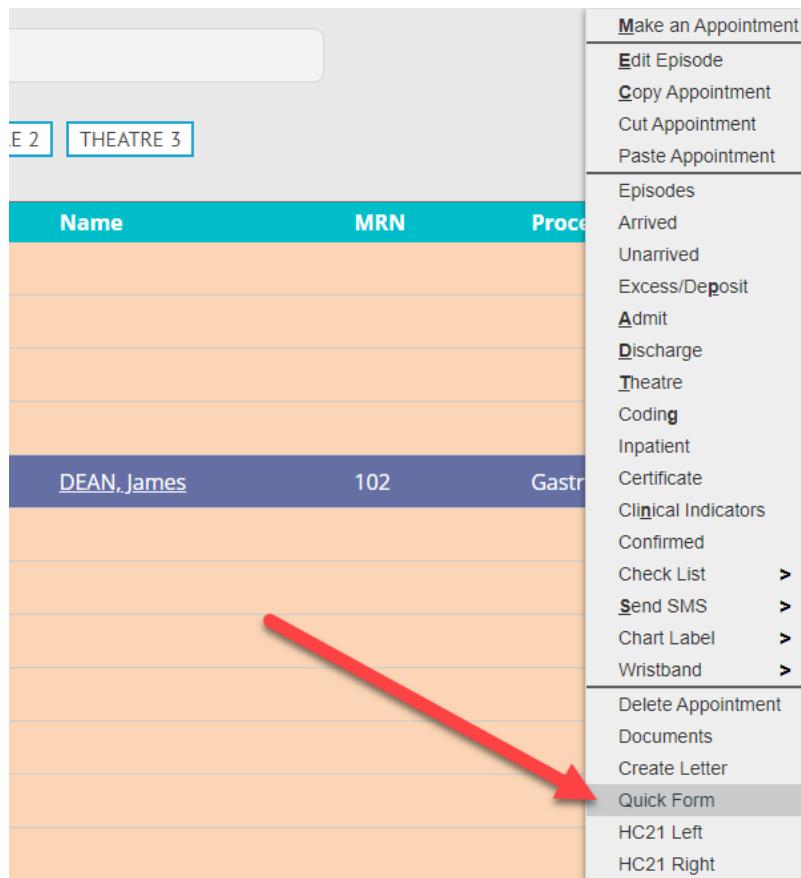


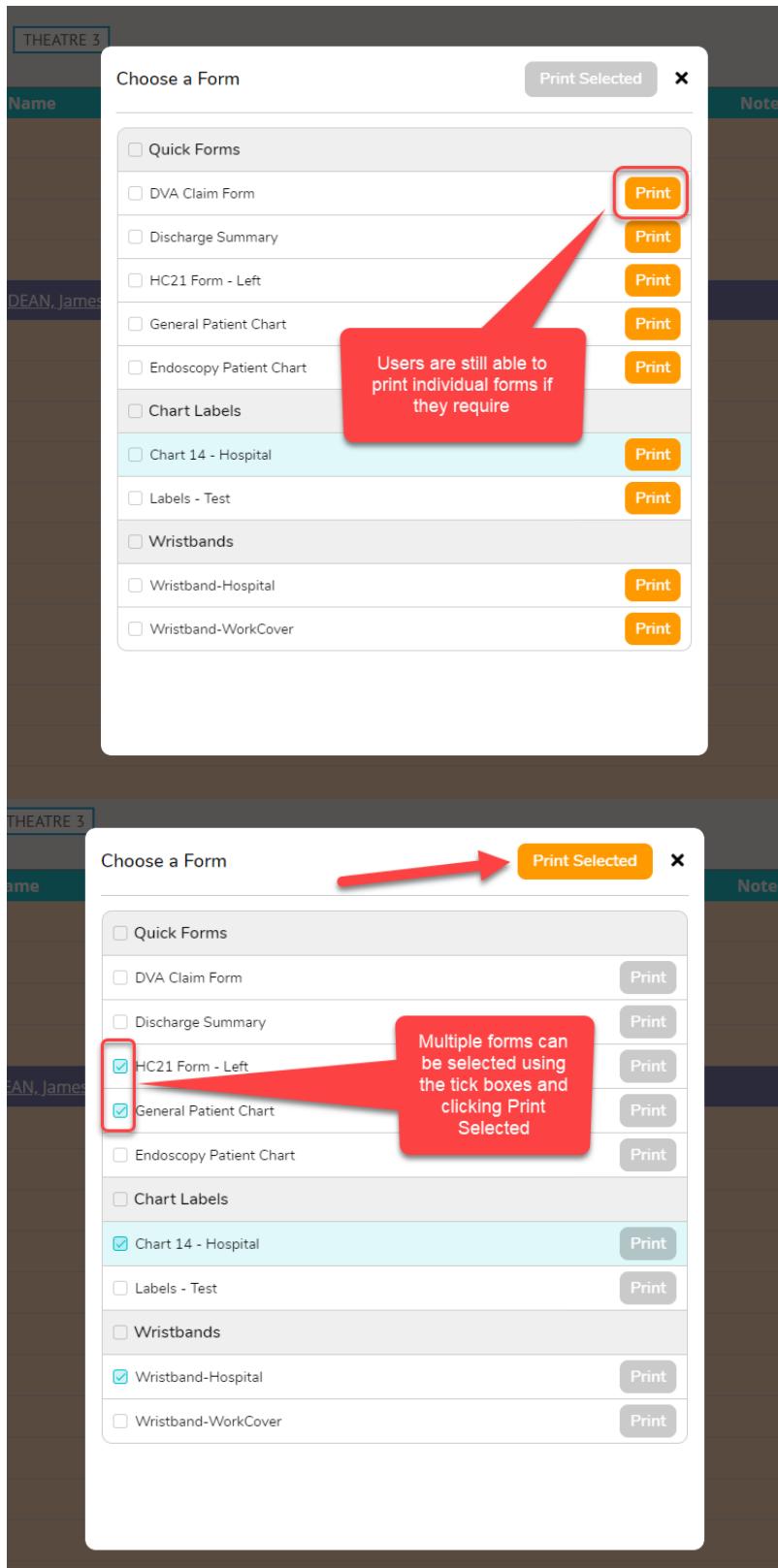
FYDO Hospital Update - 05/01/2024

Quick Form Enhancements!

We've revamped the **Quick Form** feature for improved user workflow and efficiency. The new layout, accessible from the Right-Click Menu in Appointments, allows users to **print multiple forms simultaneously**. The updated Quick Forms pop-up now includes **Labels** and **Wristbands**, enabling users to print all required forms from ONE PLACE!

Individual forms are still able to be printed by clicking the orange **Print** button. Selecting multiple forms activates the **Print Selected** button for a one-click, multi-form print experience!





DRG Fee Import Feature

Introducing the DRG Fees Import Feature! Now, users can import DRG Fees into FYDO using an Excel file. For step-by-step instructions, check out our new Wiki page: [Hospital Health Fund Fees - Importing DRG Fees](#)

Doctors Data - New Fields Available

FYDO now has four additional fields available in **Settings > Doctors** to assist facilities efficiently manage and document credential information in FYDO. These fields include:

- **Approved Scope of Practice**
- **SoCP Conditions**
- **Radio Use License**
- **Colonoscopy Recertification**

Episode Stats Report Additions

Users can now filter the **Episode Stats Report** by **Health Fund Groups!** Easily collect and organise data for multiple funds, under a specific group, at once (e.g. AHSA, ARHG etc). The new **Group By (Primary)** option, **Health Fund (Group)**, also enables sorting data by Health Fund Groups.

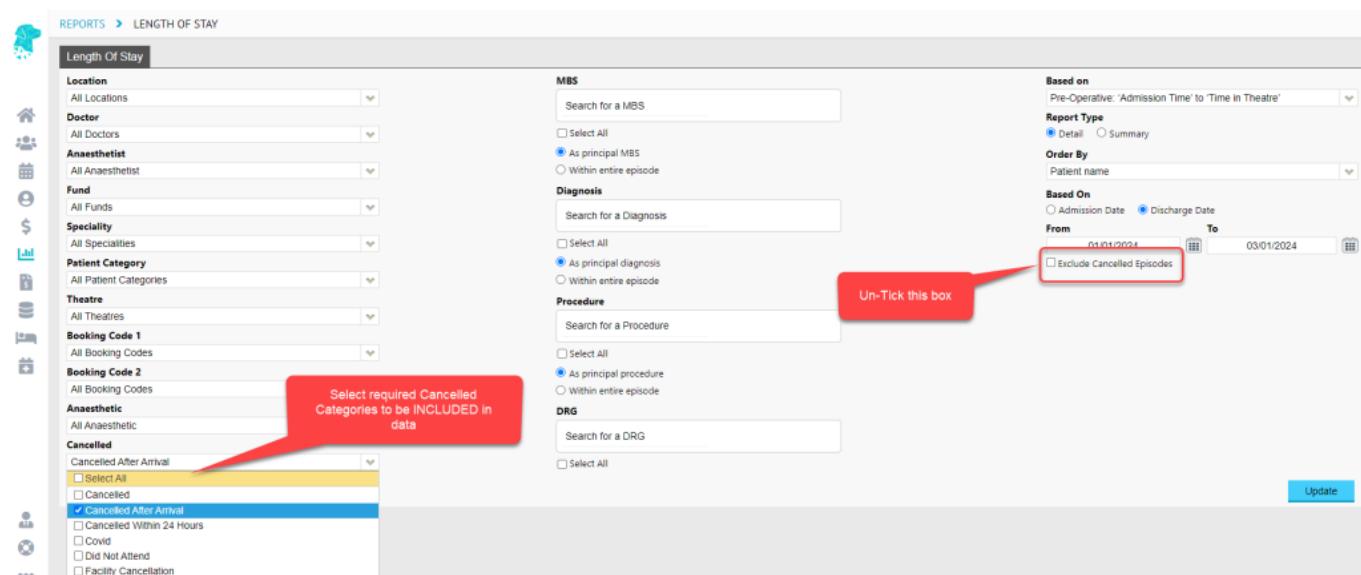
The **Medicare Eligibility** has now been added to the **Episode Stats > Export to Excel - Raw Data**.

	E	F	G	H	I	J	K	L	M	AC	AD	AE	AF	AG	AH
1	PatientName	Sex	DOB	Address1	Address2	Suburb	State	Postcode	Email	MedicareNumb	MedicareIssueNumber	MedExpiry	MedElig	MedEligDesc	Admission Adm
2	BRANSON, Richard	M	18/07/1950	22 Necker Way	BADU ISLAND	QLD	4875	4292-	doris@calamitjane.com.au	3	31/01/2026	1	1	Eligible - Australian Resident	340 22/1
3	BRANSON, Richard	M	18/07/1950	22 Necker Way	BADU ISLAND	QLD	4875	4292-	doris@calamitjane.com.au	3	31/01/2026	1	1	Eligible - Australian Resident	341 02/0
4	DAY, Doris	F	03/04/1922	333 Sunshine Bo	Windy Harbour	WA	6262	doris@calamitjane.com.au	3	31/01/2026	1	1	Eligible - Australian Resident	280 18/0	
5	DAY, Doris	F	03/04/1922	333 Sunshine Bo	Windy Harbour	WA	6262	doris@calamitjane.com.au	3	31/01/2026	1	1	Eligible - Australian Resident	287 03/1	
6	DAY, Doris	F	03/04/1922	333 Sunshine Bo	Windy Harbour	WA	6262	doris@calamitjane.com.au	3	31/01/2026	1	1	Eligible - Australian Resident	326 17/1	

Length of Stay Report Enhancements

The **Length of Stay Report** now supports the inclusion of cancelled episodes. By default, it will **Exclude Cancelled Episodes**, but facilities can now easily include them (if they are admitted and discharged) by un-ticking the **Exclude Cancelled Episodes** box. Once un-ticked, the **Cancelled** filter becomes available, allowing for episodes that fall under specific cancelled reasons to be added to the collated data.

For instance, to obtain information on all completed episodes AND episodes **Cancelled After Arrival**, select the options provided in the screenshot below.

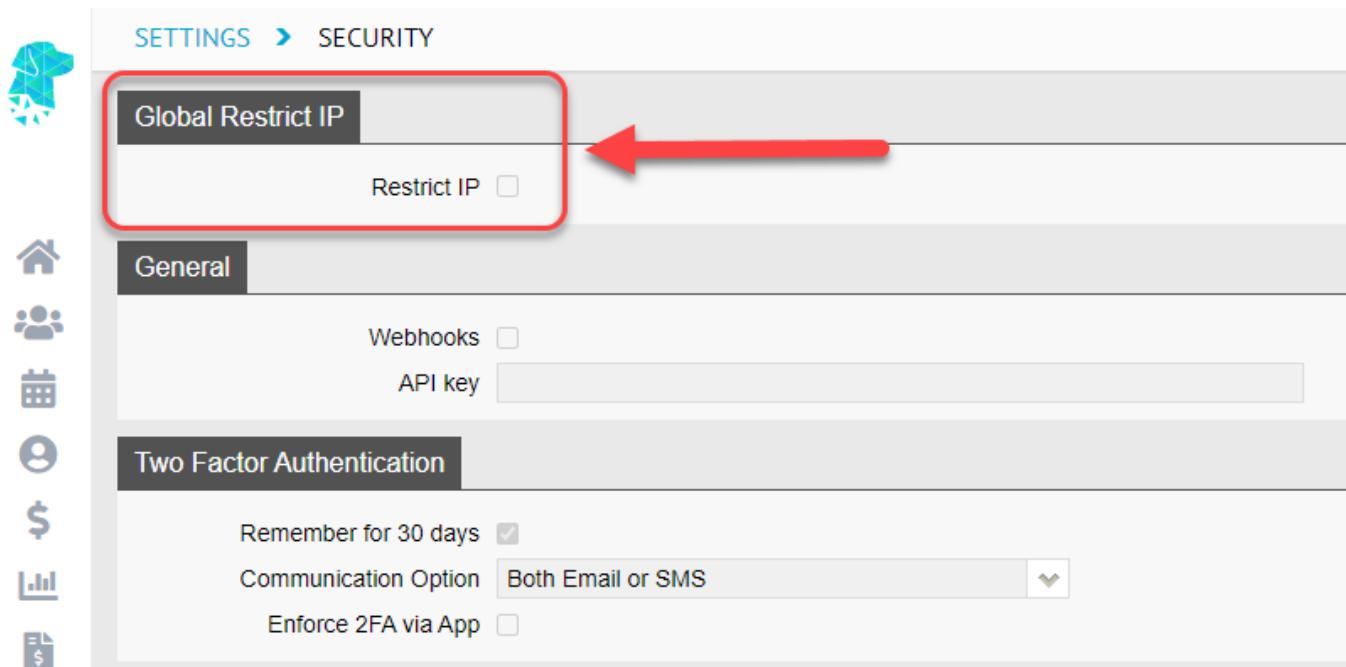


The screenshot shows the 'Length Of Stay' report configuration screen. On the left, there are various filters for Location, Doctor, Anaesthetist, Fund, Speciality, Patient Category, Theatre, Booking Code, and Cancelled reasons. A red box highlights the 'Cancelled' section, with a sub-box for 'Cancelled After Arrival' containing several options: 'Select All', 'Cancelled', 'Cancelled After Arrival' (which is checked), 'Cancelled Within 24 Hours', 'Covid', 'Did Not Attend', and 'Facility Cancellation'. A red callout 'Select required Cancelled Categories to be INCLUDED in data' points to the 'Cancelled After Arrival' option. On the right, there are sections for MBS (with a 'Select All' checkbox and radio buttons for 'As principal MBS' or 'Within entire episode'), Diagnosis (with a 'Select All' checkbox and radio buttons for 'As principal diagnosis' or 'Within entire episode'), Procedure (with a 'Select All' checkbox and radio buttons for 'As principal procedure' or 'Within entire episode'), and DRG (with a 'Select All' checkbox). A red box highlights the 'Excluded Cancelled Episodes' checkbox in the 'Based on' section. A red callout 'Un-Tick this box' points to the 'Excluded Cancelled Episodes' checkbox. The 'From' and 'To' date fields are set to 01/01/2024 and 03/01/2024 respectively. A blue 'Update' button is at the bottom right.

New IP Restriction Function

Facilities can now use the new **Global Restrict IP** function in **Settings > Security** to simultaneously restrict all users to a specific IP address. While the ability to restrict individual users is still available in **Settings > Users**, this new feature streamlines the process for applying IP Restrictions across the board.

Only users with the required access levels will be able to make amendments to these settings.



SETTINGS > SECURITY

Global Restrict IP

Restrict IP

General

Webhooks

API key

Two Factor Authentication

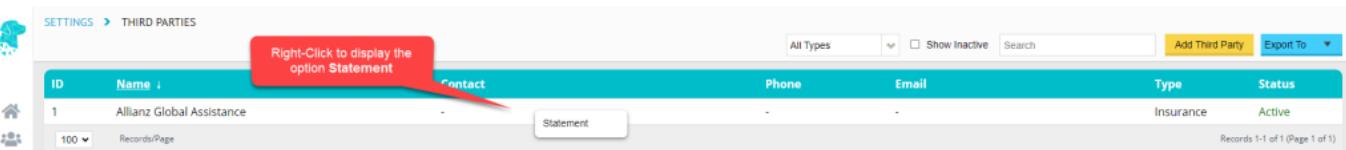
Remember for 30 days

Communication Option

Enforce 2FA via App

Third Party Statements

FYDO now enables users to generate statements for Third-Party companies by navigating to **Settings > Third Parties** and right-clicking on the required line.



SETTINGS > THIRD PARTIES

ID	Name	Contact	Phone	Email	Type	Status
1	Allianz Global Assistance	<input type="button" value="Statement"/>	-	-	Insurance	Active

Right-Click to display the option Statement

A pop-up is displayed, allowing users to select the required dates before clicking **Print** to generate the statement.



Third Party Statement

Location Shaes Private Hospital

From 01/12/2023

To 31/12/2023

Messages All Messages

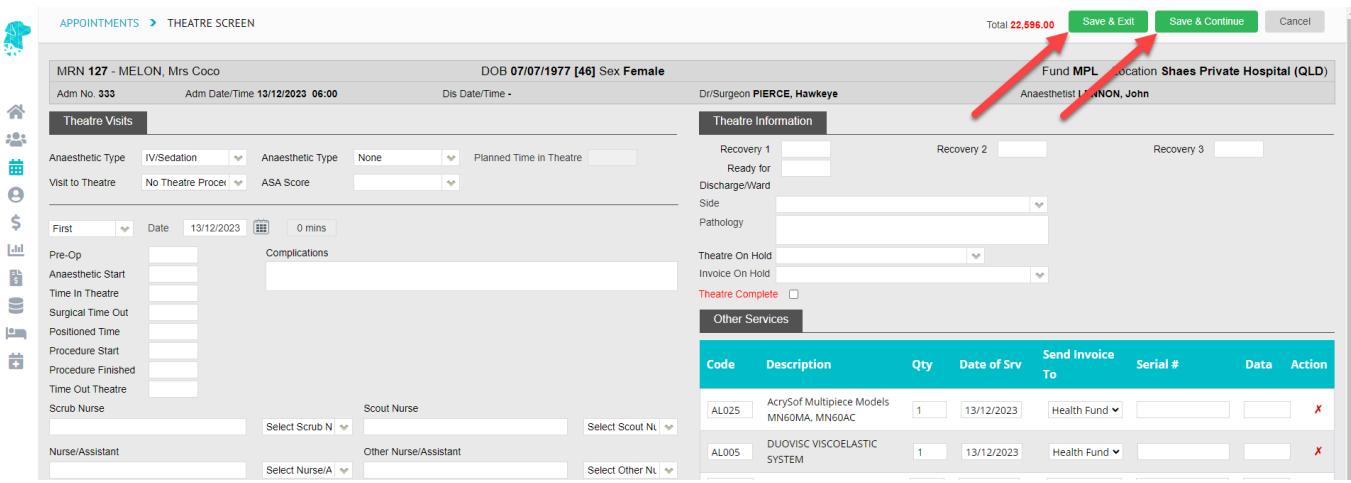
Cancel Print

FYDO Hospital Update - 14/12/2023

Theatre Screen - New Save Feature

We are excited to introduce a new feature on the **Theatre Screen** that allows users to seamlessly add, and save, information without closing the screen. The new **Save & Continue** button is particularly beneficial for facilities that need to input data during procedures, enabling real-time updates without the need to repeatedly reopen the screen.

The existing functionality of the **Save** button will remain unchanged and will now be called **Save & Exit**.



The screenshot shows the 'Theatre Screen' interface. At the top right, there are three buttons: 'Save & Exit' (green), 'Save & Continue' (green), and 'Cancel' (grey). Red arrows point to both the 'Save & Exit' and 'Save & Continue' buttons. The main screen displays patient details (MRN 127 - MELON, Mrs Coco), appointment details (DOB 07/07/1977 [46] Sex Female), and theatre information. The 'Theatre Information' section includes fields for Recovery 1, Recovery 2, Recovery 3, and various status indicators. The 'Other Services' section lists items with codes AL025 and AL005, descriptions like 'AcrySoft Multipiece Models' and 'DUOVISC VISCOELASTIC SYSTEM', and details for quantity, date of service, and send invoice to 'Health Fund'. The total amount 'Total 22,596.00' is also visible.

Unbilled Revenue Report Additions

Theatre ID and **Theatre Name** have been added to the **Unbilled Revenue Report > Excel - Raw Data Export**.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
1	LocId	LocName	Patient	MRN	EpiNo	AdmDate	LOS	Fund	From	To	Desc	Fee	GST	Band	BandID	BedType	Qty	cPatCat	Item	ItemType	BillTo	TheatreID	TheatreName
26	1	Shaes Priv	DAY, Doris	103	52	30/08/2022	1	AHM	30/08/2023	30/08/2023	Endoscopic examin	450	0	2	0	1	D/O	32222	C	H		3	Theatre 3
27	1	Shaes Priv	DEAN, James	102	39	22/08/2022	1	MPL	22/08/2023	22/08/2023	SameDay Accomm	600	0	4	1	1	D/O	ACCOM A					1 Theatre 1
28	1	Shaes Priv	DEAN, James	102	44	20/11/2022	1	MPL	20/11/2023	20/11/2023	Removal of one or i	888	0	3	0	1	D/O	32229	C	H			1 Theatre 1
29	1	Shaes Priv	HAYNES, Corri	111	11	04/10/2022	1	BUP	04/10/2023	04/10/2023	SameDay Accomm	300	0	3	2	1	D/O	ACCOM A					1 Theatre 1
30	1	Shaes Priv	JACKSON, Mic	104	10	09/08/2022	1	BUP	09/08/2023	09/08/2023	SameDay Accomm	400	0	4	2	1	D/O	ACCOM A					1 Theatre 1
31	1	Shaes Priv	KNIGHT, Kathy	122	5	22/11/2022	1	MPL	22/11/2023	23/11/2023	Accom – for 1 night,	0	0	0	2	1	I/P	ACCOM A					1 Theatre 1
32	1	Shaes Priv	LETTERS, CAPIT	124	4	02/10/2022	1	ACA	02/10/2023	02/10/2023	SameDay Accomm	500	0	3	2	1	D/O	ACCOM A					1 Theatre 1

Bug Fix - Invoice On Hold Feature

The issue that some users were experiencing with the **Invoice On Hold** feature not functioning correctly has now been resolved.

This feature gives facilities the ability to:

- Place an **Individual Health Fund** on hold (*Settings > Health Funds*)
- Place a **Head of Group Health Fund** on hold (*Settings > Health Funds*)
- Place an **Individual Episode** on hold (*Edit Appointment*)

SETTINGS > HEALTH FUNDS > 4 - AUSTRALIAN HEALTH MANAGEMENT GROUP LIMITED

LOCATION Shaes Private Hospital 

Fund Details

ID	4	Phone	() -	Fax	() -
Fund Code	AHM	Contact			
Name	Australian Health Management Group Limited	Contact Email			
Address					
Suburb					
Rehab Code					

Data Extract Email: Status: Active

Is this fund the head: No

Individual Health Funds, and Head of Group Health Funds, can be placed on hold here.

The Invoice Hold Start Date can also be utilised to place a fund on hold from a certain date. This will allow billing of that health fund, to continue for dates prior to the Invoice Hold Start Date.

Prostheses ECLIPSE mapping Other ECLIPSE mapping Program Number not required

Hospital Settings

Part of Group (Fees)	Medibank Private Limited	<input type="checkbox"/> ECLIPSE Enabled		
Part of Group (Data Extract)	... Select ...	<input type="checkbox"/> Per Diem to SVB		
DRG Version	... Select ...	<input type="checkbox"/> Treat as Uninsured		
Band Version	National	<input type="checkbox"/> Don't update prostheses fees		
HCP Code				
Invoice on Hold	... Select ...			
Invoice Hold Start				



APPOINTMENTS > EDIT APPOINTMENT (127- MELON, COCO)

Booking Details

Location	Shaes Private Hospital				
Theatre/List	Theatre 1	Roster	Select Roster		
Dr/Surgeon	PIERCE, Dr Hawkeye				
Surgical Assistant	Select Surgical Assistant				
Other Surgical Assistant	Select Other Surgical Assistant				
Anaesthetist	LENNON, Dr John				
Anaesthetic (Primary)	IV/Sedation	Time	10:00	Adm #	333
Apmt Date	13/12/2023	Time	10:00	Mins	15
Appointment Type	Standard 30				
Proc Notes	Left Cat & IOL				
Other Notes	<p>B I U A</p> <div style="border: 1px solid #ccc; height: 100px; width: 100%;"></div>				

OEC Received OEC Checked IFC Completed

Admission Form Received Chart Ready Consent Received

Patient Category Day Only Start at Day 1 Discharge 0

Accom Type Accom - Medical Room Type Private

Bed Notes

Cancelled

Booking Code 1

Food Instructions

Fasting Food

Planned Time in Theatre Admission Time 06:00 Procedure Time

Program

Flags New Patient Interim Billing Medical Only MHR consent



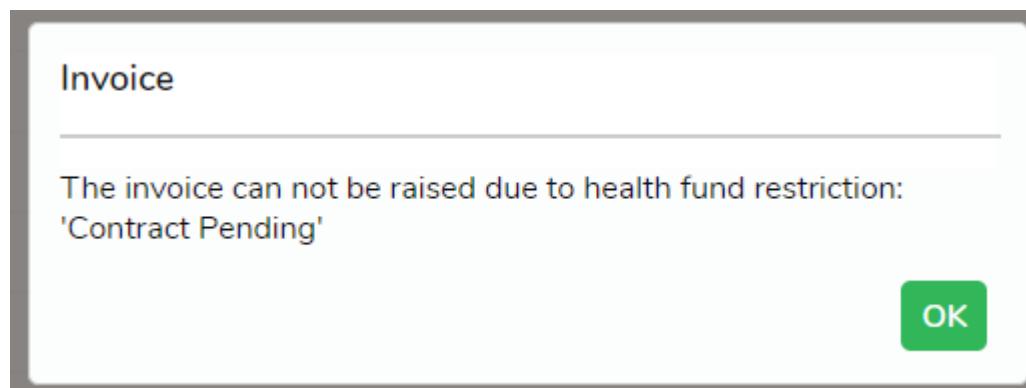
Individual Episodes can be place on hold by utilising the Inv Hold field in the Edit Appointment Screen.

Inv Hold

Each facility has the flexibility to customise **Invoice Hold Reasons** to accommodate their specific requirements for placing invoices on hold. This can be done, by a user with the required access levels, by navigating to **Settings > Hospital > Invoice Hold Reason**.

<p>Hospital</p> <ul style="list-style-type: none"> ➤ Adjustments ➤ Clinical Indicators ➤ Close Accounting Period ➤ Fees Management <ul style="list-style-type: none"> • Fees Setup • Minimum Benefits • Other Services ➤ Field Defaults ➤ ICD Management <ul style="list-style-type: none"> • Diagnosis Codes • Morphology Codes • Procedure Codes 	 <ul style="list-style-type: none"> ➤ Invoice Hold Reasons ➤ Procedures ➤ Theatre Management <ul style="list-style-type: none"> • Theatre Data • Theatre Rosters ➤ Ward Management <ul style="list-style-type: none"> • Bed Tracking • Ward and Bed Data
---	--

For Individual Health Funds and Head of Group Funds that are placed on hold, users will receive the below alert if they attempt to bill an episode that is linked to an on-hold health fund. However, there will be no visual cue in each individual appointment, as this field is intended to be used for placing only that specific episode on hold (e.g. Awaiting Pathology). This distinction ensures facilities can differentiate between a health fund being on hold and an individual episode being on hold, allowing them to utilise both features simultaneously if the need ever arises.



FYDO Hospital Update - 30/11/2023

New Report - Item Stats

A new **Item Stats Report** has been added to FYDO that allows users to obtain statistics on all items listed in the Theatre Screen.

This will allow users to collate data easily and efficiently on numbers of procedures performed, whether they are primary or subsequent procedures.



REPORTS > ITEM STATS

Item Stats

Location
All Locations

Doctor
All Doctors

Fund
All Funds

Anaesthetist
All Anaesthetists

Anaesthetic
All Anaesthetic

Theatre
All Theatres

Specialty
All Specialties

Patient Category
All Patient Categories

Booking Code 1
All Booking Codes 1

Booking Code 2
All Booking Codes 2

Cancelled
All Cancelled

Sex
All Sexes

Indigenous
All Indigenous

Born After From

Referring Doctor
Search for a Referring Doctor

Family Dr.
All Family Doctors

MBS
Search for a MBS

Select All

Diagnosis
Search for a Diagnosis

Select All

Procedure
Search for a Procedure

Select All

Condition Onset
All Condition Onset

DRG
Search for a DRG

Select All

Based On

Admission Date Discharge Date

From 29/11/2023 **To** 29/11/2023

Exclude Cancelled Episodes

Order By
Alphabetically

Banding
National

Update

Revenue Report Additions

Additional fields have been added to the **Excel - Raw Data Export** of the **Revenue Report**. These fields include:

- Theatre ID
- Theatre Name
- Time In Theatre (*First theatre visit*)
- Time Out Theatre (*First theatre visit*)
- Minutes in Theatre (*First theatre visit*)

C	D	E	F	G	H	I	J	K	L	AP	AQ	AR	AS	AT	AU	AV			
MRN	EpiNum	InvNum	Accountin	DateSent	Surname	First name	Admission	D	Discharge	D	InvSurgeon	Name	Theatre	TheatreName	Anaesthe	TimeInTheatre1	TimeOutTheatre1	Day Category	MinsInTheatre1
129	15	157	01/11/202	Peep	Bo	01/11/2023	01/11/2023	Connors, Curtis		1 Theatre 1		IV/Sedati	08:00	08:45	D/O		45		
103	61	160	20/11/202	Day	Doris	13/11/2023	13/11/2023	Pierce, Hawkeye		1 Theatre 1		IV/Sedati	08:00	08:20	D/O		20		
113	39	161	13/11/202	Smith	John	13/11/2023	13/11/2023	Pierce, Hawkeye		1 Theatre 1		IV/Sedati	10:00	10:20	D/O		20		
113	39	162	13/11/202	Smith	John	13/11/2023	13/11/2023	Pierce, Hawkeye		1 Theatre 1		IV/Sedati	10:00	10:20	D/O		20		
129	17	159	13/11/202	Peep	Bo	13/11/2023	13/11/2023	Pierce, Hawkeye		1 Theatre 1		IV/Sedati	08:00	08:20	D/O		20		
122	6	163	29/11/202	Knight	Kathy	29/11/2023	29/11/2023	House, Greg		1 Theatre 1		IV/Sedati	10:00	10:20	D/O		20		

Security Settings Relocation

The **Security Settings**, originally located in **System Configuration**, can now be accessed directly from Settings. This change is designed to provide more control over user access to this section of FYDO.

SETTINGS

General

- Accommodation Categories
- Appointment Types
- Area Codes
- Band Mappings
- Booking Codes
- Cancelled Reasons (Appointments)
- Cancelled Reasons (Theatre Rosters)
- Checkers - Letters
- Departments
- Deposit Types
- Doctors
- Doctor Specialties
- Document Types
- ECLIPSE Mapping
- Health Funds
- Health Fund Participants
- Hospitals
- Invoice / IFC Messages
- Items
- Item Types
- Locations

Security

- Logs
- Nurse List
- Practices
- Printer and Scanner Configuration
- Program Numbers
- Recall Reasons
- Referral Types
- Referring Doctors
- Security
- SMS History
- Staff Roles
- System Configuration
- Templates
 - Clinical Note Template
 - SMS Templates
 - Templates
- Theatre Hold Reasons
- Third Parties
- Theatre Reason for Delayed Finish
- Theatre Reason for Delayed Start
- User Groups
- Users
- Webhooks

These Security Settings include:

- Webhooks
- API Key
- 2 Factor Authentication Settings
- Single Sign On Settings

A new permission control has been added to **Settings > User Groups**. This change helps facilities grant specific users access to **System Configuration** without necessarily providing access to **Security**.

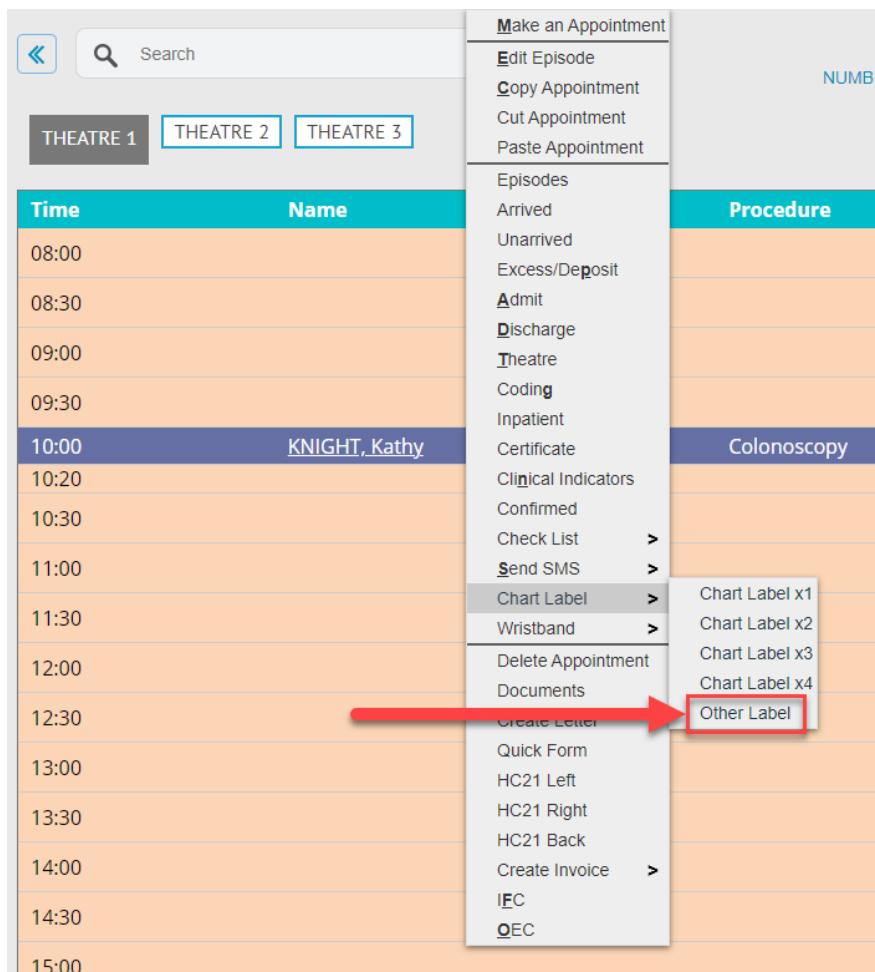
The new permission control will be defaulted to 'D - Deny' for all users except the Subscriber, who can adjust this setting for the required user groups.

Setting	Control	Value
Accommodation Category	D R RW	
Appointment Types	D R RW	
Area Codes	D R RW	
Band Mappings	D R RW	
Booking Codes	D R RW	
Cancelled Reasons (Appointments)	D R RW	
Cancelled Reasons (Theatre Rosters)	D R RW	
Departments	D R RW	
Deposit Types	D R RW	
Doctors	D R RW	
Doctor Specialties	D R RW	
Document Types	D R RW	
ECLIPSE mappings	D R RW	
Health Funds	D R RW	
Hospitals	D R RW	
Invoices Messages	D R RW	
Items	D R RW	
Item Types	D R RW	
Locations	D R RW	
Nurse List	D R RW	
Practices	D R RW	
Program Numbers	D R RW	
Recall Reasons	D R RW	
Referral Types	D R RW	
Referring Doctor	D R RW	
Security	D R RW	
SMS Setup	D R RW	
SMS Templates	D R RW	
Staff Roles	D R RW	
System Configuration	D R RW	
Templates	D R RW	
Theatre Hold Reasons	D R RW	
Theatre Reason for Delayed Finish	D R RW	
Theatre Reason for Delayed Start	D R RW	
Third Parties	D R RW	
User Groups	D R RW	
Users	D R RW	
Users - Unblock	ON OFF	

Adding Multiple Label Templates

FYDO now supports multiple label templates. Users can choose from various label templates, loaded into their database, by utilising the **Other Label** option under **Chart Label**.

The **Default** chart label template will still print when any of the original options (*Chart Label x1, Chart Label x2 etc*) are selected.



The screenshot shows a software interface for managing patient appointments. On the left, a list of appointments is displayed with columns for Time and Name. An appointment for 'KATHY, KNIGHT' at 10:00 is selected. A context menu is open over this appointment, listing various actions: Make an Appointment, Edit Episode, Copy Appointment, Cut Appointment, Paste Appointment, Episodes, Arrived, Unarrived, Excess/Deposit, Admit, Discharge, Theatre, Coding, Inpatient, Certificate, Clinical Indicators, Confirmed, Check List, Send SMS, Chart Label, Wristband, Delete Appointment, Documents, Create Letter, Quick Form, HC21 Left, HC21 Right, HC21 Back, Create Invoice, IEC, OEC. The 'Chart Label' option is highlighted with a red arrow pointing to the 'Other Label' option, which is also highlighted with a red box.

When selecting the **Other Label** option, a pop-up will display a list of available Chart Label Templates.



The screenshot shows a pop-up window titled 'Labels' containing a list of chart label templates. Each template has a 'Print' button to its right. The templates listed are: Chart 14 - Hospital, Labels - Test, WorkCover Lables, and Wristband-Hospital.

Label Template	Print
Chart 14 - Hospital	Print
Labels - Test	Print
WorkCover Lables	Print
Wristband-Hospital	Print

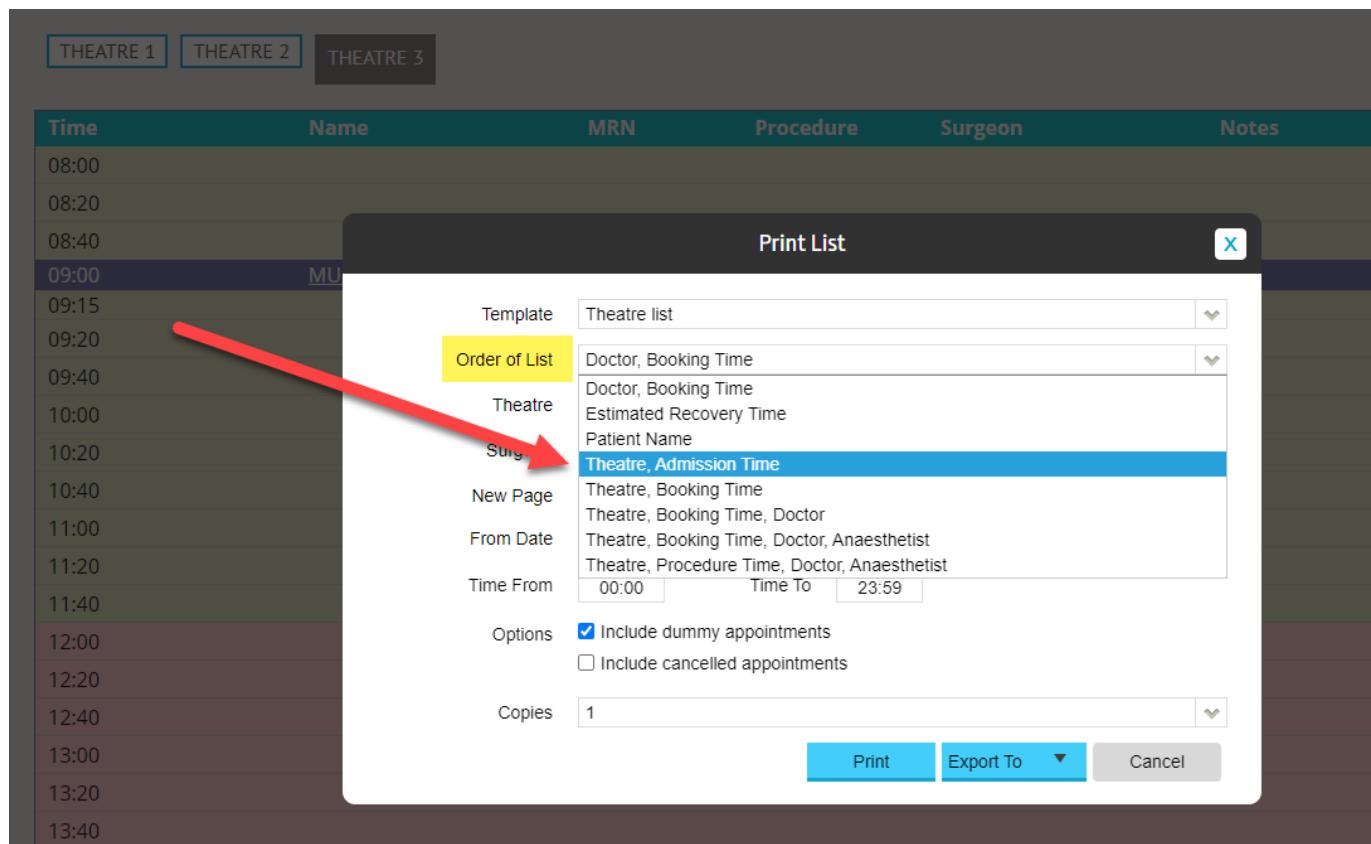
Bug Fixes

- The original default **Print List > Order of List** (Theatre, Booking Time, Doctor, Anaesthetist) has been reinstated.
- The speed issue some sites were experiencing while running the **Arrears Report** has been improved.
- The problem some users encountered with updating the doctor from the Theatre Roster Screen, which was not feeding into DOX, has now been resolved.

FYDO Hospital Update - 23/11/2023

New Option Added to Print List

We have introduced a new 'Order of List' option in FYDO, allowing lists to be organised based on **Theatre** and **Admission time**, in addition to the original option of Booking Time.

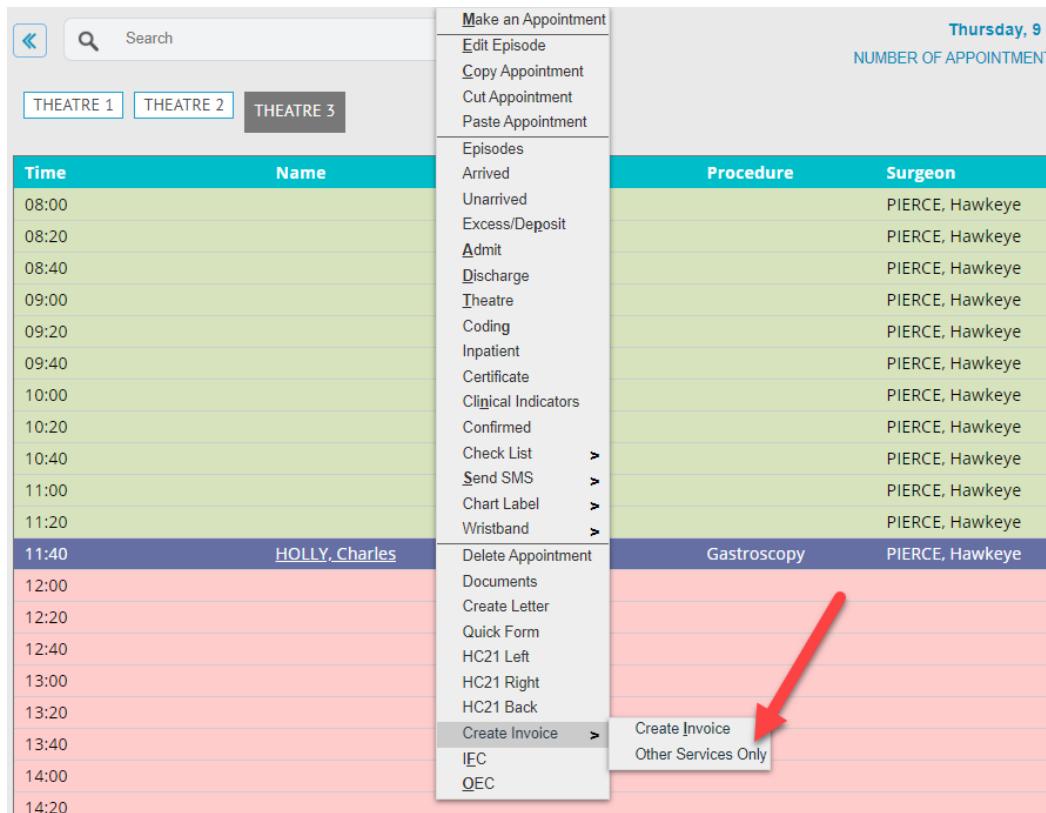


FYDO Hospital Updates - 8/11/2023

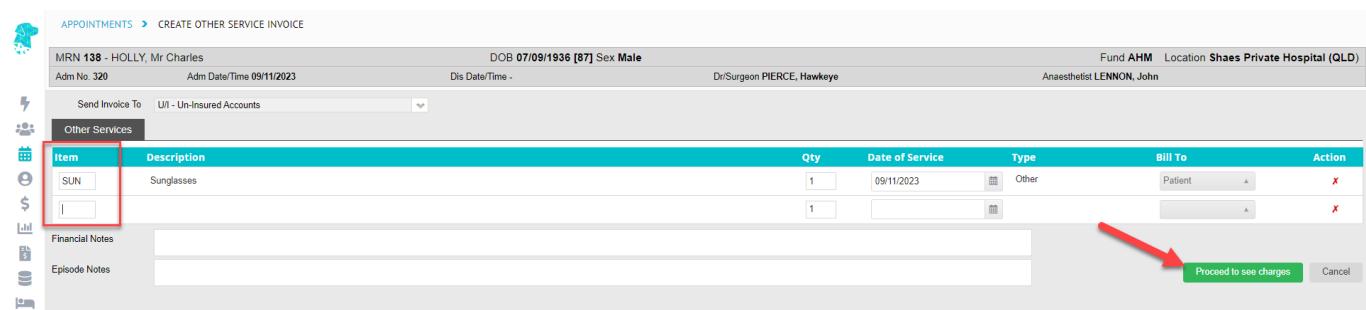
New “Other Services Only” Invoice Feature

FYDO has an exciting new feature that allows users to raise an **Other Services Only Invoice** for booked appointments. Episodes do not have to be admitted and discharged for this function to be utilised, which will allow invoices to be raised for sundry items e.g. sunglasses, RAT tests or cancellation fees.

This option is located alongside the **Create Invoice** option on the Appointments Screen right-click menu, with the fast key “I” still retaining its original function of creating a normal invoice for the episode, once it is complete.



When **Other Services Only** is selected, users will see a reduced version of the normal invoicing screen, where they can add the required items that are to be billed to the patient prior to clicking **Proceed to see charges**.



Following the normal invoicing process, the charges for the item will be displayed to enable the user to check the amounts prior to clicking **Save** or **Print & Save**.

APPOINTMENTS > CREATE INVOICE

MRN 138 - HOLLY, Mr Charles DOB 07/09/1936 [87] Sex Male

Adm No. 320 Adm Date/Time 09/11/2023 Dis Date/Time - Dr/Surgeon PIERCE, Hawkeye

Send Invoice To UI - Un-Insured Accounts Accounting Period 08/11/2023

Other Charges

From	T	Code	Description	Qty	Band	Fee Inc GST	GST	Action
09/11/2023	O	SUN	Sunglasses	1	7	\$35.00	\$0.00	X

Invoice Message

Total Charges \$35.00
Total GST \$0.00
Total Deposits/Payments \$0.00
Balance \$35.00

Template: Invoice **Print & Save** **Save** **Cancel**

All functions, including the calculation of GST, are the same as the usual invoicing screen.

Addition to the Arrears (Hospital) Report

The Excel - Raw Data extract of the Arrears (Hospital) report will now show the **Theatre Name** along with the **Theatre ID**.

	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	AS	AT	AU	AV
1	EpiFundId	Members	AccomTyp	NextFU	FinNotes	BillerID	BillerName	BillerCont	Injury	DateAccid	ClaimNo	OtherID	OtherName	OtherCont	Theatre	TheatreName		
2	35	12345678E	Accom - M												3	Theatre 3		
3	51	0	Accom - M												1	Theatre 1		
4	35		Accom - M												1	Theatre 1		
5	35		Accom - M												3	Theatre 3		
6	35		Accom - M												3	Theatre 3		
7	51		Accom - M												3	Theatre 3		
8	51		Accom - M												1	Theatre 1		
9	51		Accom - A												1	Theatre 1		
10	51		Accom - M												3	Theatre 3		
11	51		Accom - A												1	Theatre 1		

Addition to the Deleted Transactions Report

The Deleted Transactions Report now has an Excel - Raw Data option. This option can be utilised by running the report and clicking on **Export to > Excel - Raw Data**.

REPORTS > DELETED TRANSACTIONS

Deleted Transactions

Location: All Locations Doctor: All Doctors Order By: Alphabetically Include Re-issued Transactions

Deleted Dates: From 09/10/2023 To 08/11/2023 Accounting Period: From _____ To _____

Shaes Private Hospital
Deleted Transactions based on Deleted Date between 09/10/2023 - 08/11/2023
All Locations and All Doctors

Patient Name	MRN	Inv#	T	Description	Service Date	Tran Date	Amount	Fund	Doctor	Deleted	Deleted By
KNIGHT, Kathy	122	160	D	Voided on 08/11/2023 - Incorrect Amount - Excess Payment: EFTPOS	08/11/2023	08/11/2023	-1,000.00	Medibank Private Limited	HOUSE, Greg	08/11/2023	Shae Darr (Alura)

Deleted Transactions-ShaesPrivateHospital Page 1 of 1 Date: 08/11/2023 10:51 AM

Print Export To
Excel
Excel - Raw data
PDF

FYDO Hospital Update - 2/11/2023

1st of November National Procedure Banding & MBS Update

The latest update of the National Procedure Banding & MBS Medical Fees has been loaded into FYDO.

Addition to the Adjustments (Hospital) Report

The Excel - Raw Data extract of the Adjustments (Hospital) report will now show the **Theatre Name** along with the **Theatre ID**.

	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1	RN	InvNum	patSurname	patFirstname	Deceased	HF	HF Member	AdmDate	DisDate	Code	Descripti	Amount	DateOfSer	Account	AuditDate	DrSurname	DrFirstName	Range	User	Theatre	TheatreName		
2	12	34	Dean	James		U/I	123456	08/03/2022	08/03/2022	ADJUS	Adjustme	250	08/03/2022	16/10/2022	16/10/2022	House	Greg	01/07/2023	To Shae Darr (A)	1	Theatre 1		
3	18	97	Porgy	Georgy		MPL	12345678	18/07/2022	18/07/2022	ADJUS	Adjustme	305	18/07/2022	18/07/2022	18/07/2022	House	Greg	01/07/2023	To Shae Darr (AC)	3	Theatre 3		
4	13	129	Day	Doris		AHM	12312345	15/08/2022	15/08/2022	ADJUS	Adjustme	250	15/08/2022	15/08/2022	15/08/2022	Connors	Curtis	01/07/2023	To Shae Darr (AC)	1	Theatre 1		
5	14	119	LETTERS	CAPITAL		ACA		03/08/2022	03/08/2022	ADJUS	Adjustme	500	03/08/2022	25/08/2022	25/08/2022	Pierce	Hawkeye	01/07/2023	To Paula Martin	1	Theatre 1		
6																							

Addition to the Payments (Hospital) Report

The Excel - Raw Data extract of the Payments (Hospital) report will now show the **Theatre Name** along with the **Theatre ID**.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1	LocID	LocName	MRN	InvNum	patSurname	patFirstname	HF	HF Member	AdmDate	DisDate	Code	Descripti	Amount	DateOfSer	Accounting	AuditDate	Drawer	DrSurname	DrFirstNa	Range	User	Theatre	TheatreName	
2	1	Shae's Priv	132	150	Mouse	Mickey	BUP	123456	09/10/2023	09/10/2023	DEPOS	Excess Pa	-250	09/10/2023	09/10/2023	09/10/2023	Mouse, M	House	Greg	01/10/2022	Shae Darr	2	Theatre 2	
3	1	Shae's Priv	132	151	Mouse	Mickey	U/I	123456	09/10/2023	09/10/2023	DEPOS	Deposit A	-1500	09/10/2023	09/10/2023	09/10/2023	Mouse, M	House	Greg	01/10/2022	Shae Darr	2	Theatre 2	
4	1	Shae's Priv	133	149	Says	Simon	HCF	123456	04/10/2023	04/10/2023	DEPOS	Excess Pa	-500	04/10/2023	04/10/2023	04/10/2023	Says, Sim	House	Greg	01/10/2022	Shae Darr	1	Theatre 1	
5																								
6																								

Bug Fixes

- The issue that some users experienced when trying to apply a 4-digit figure to the discount field, on the IFC, has been resolved.
- The issue that some users experienced when trying to print the HC21 - Right form, over multiple pages, has been resolved.

FYDO Hospital Update - 26/10/2023

Theatre Roster Additions

Further to our update on the 5th of October, facilities are now able to utilise the reasons they have added in the Settings for **Theatre Roster Cancellations & Delays**.

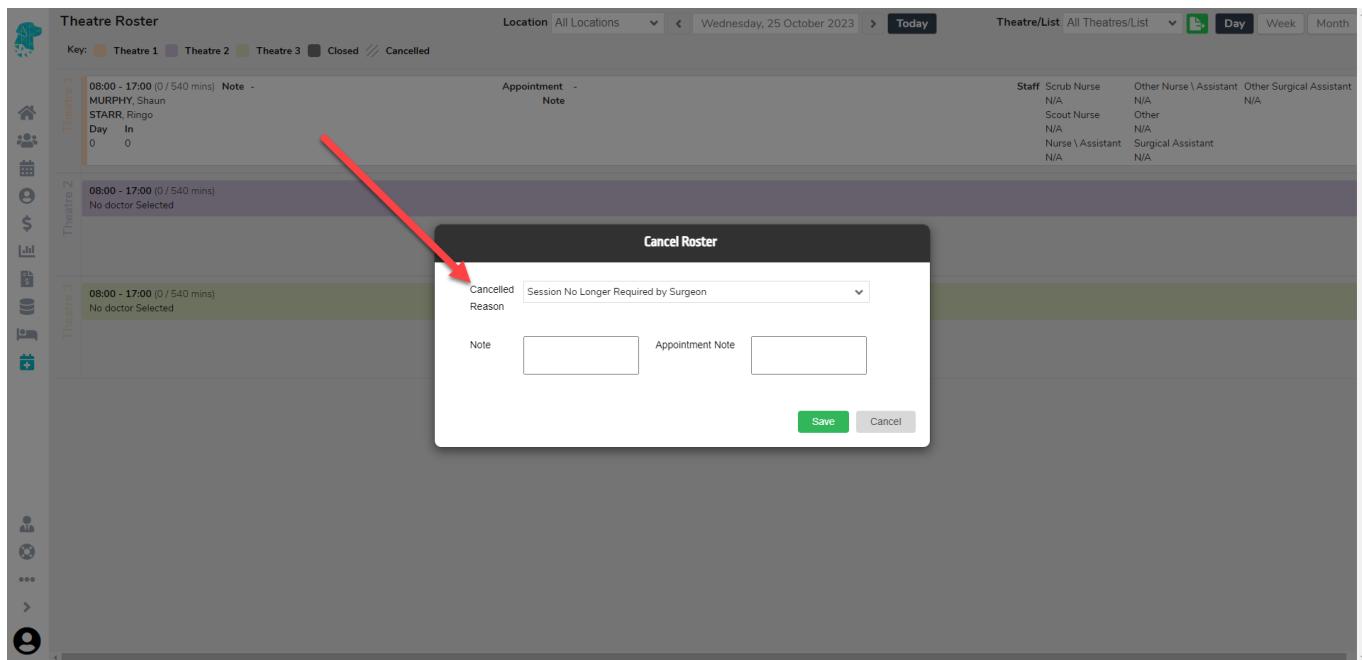
See our previous Newsletter Update in the link below for instructions on how to add these

customisable reasons to your FYDO database.

FYDO Hospital Update - 5/10/2023

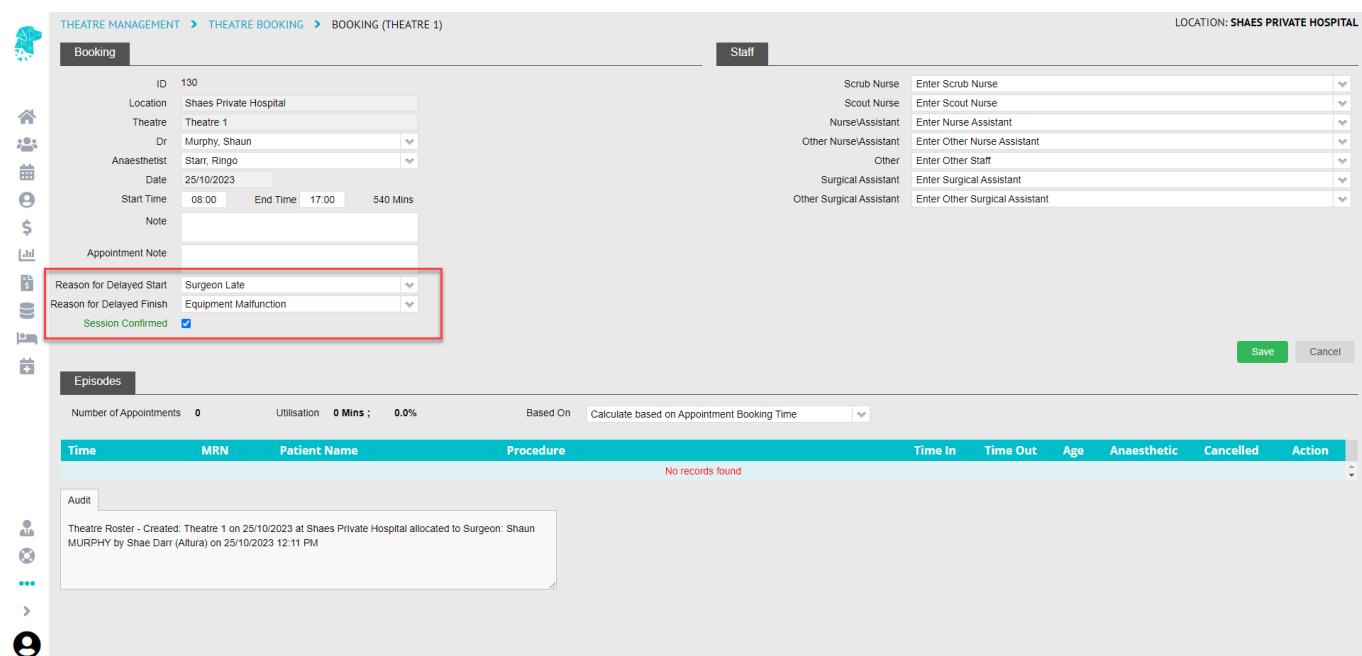
Once **Cancelled Reasons (Theatre Roster)**, **Theatre Reasons for Delayed Finish** & **Theatre Reasons for Delayed Start** are added to FYDO, users will be able to assign them in the Theatre Roster.

The **Cancelled Reason (Theatre Roster)** will be displayed as an option to select when a booked Theatre Roster is Cancelled.



The **Reason for Delayed Start & Reason for Delayed Finish** can be added by locating the required Theatre Roster & utilising the right-click menu to select **Edit Roster**.

The **Session Confirmed** tick box can be used to indicate that the times have been confirmed & the delay reasons have been added.



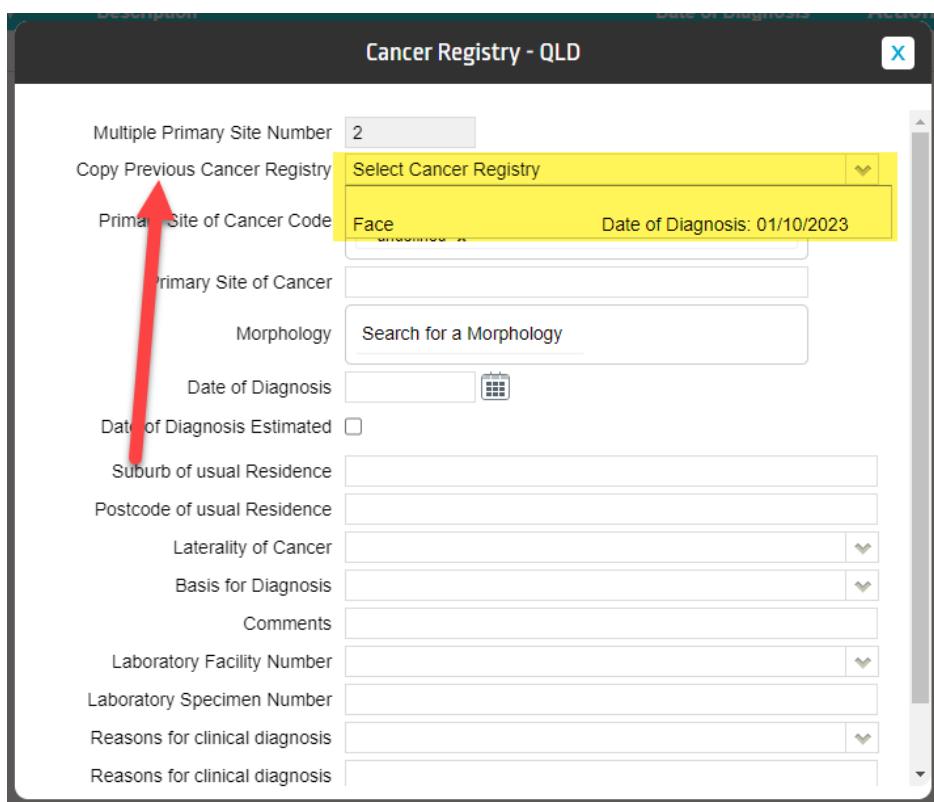
PHASE 3 of the implementation of this new feature will see the data added to the Theatre Rosters

Report. So keep an eye on these newsletters for when that has been released!

FYDO Hospital Update - 19/10/2023

Cancer Registry Improvements

Users in QLD, VIC, ACT & NSW will now be able to **Copy Previous Cancer Registry Entries** with this new feature that will increase data entry efficiency.



The screenshot shows the 'Cancer Registry - QLD' software interface. A red arrow points to the 'Copy Previous Cancer Registry' button, which is highlighted in yellow. The interface includes fields for Multiple Primary Site Number (2), Primary Site of Cancer Code (Face), Date of Diagnosis (01/10/2023), and other cancer registration details.

My Health Record addition to Edit Appointment Screen

A new tick box has been added to the **Edit Appointment Screen** in preparation for the **MHR / FYDO integration** later this year.

This is to record the patient's consent to information being uploaded to their MHR.

By default it will be ticked & can then be unticked if the patient withdraws their consent for information, from that episode, being uploaded.

This box currently doesn't do anything & will only start to work once the integration is implemented. However, users are able to start to utilise this feature now in order to become familiar with how it works.

APPointments > MAKE APPOINTMENT (114- SQUAREPANTS, SPONGEBOB)

Booking Details

Location: Shaes Private Hospital

Theatre/List: Theatre 1 (Roster: Select Roster)

Dr/Surgeon: Select Dr/Surgeon

Surgical Assistant: Select Surgical Assistant

Other Surgical Assistant: Select Other Surgical Assistant

Anaesthetist: Select Anaesthetist

Anaesthetic (Primary): General (Anaesthetic: None)

Apmt Date: 18/10/2023

Time: 10:00

Adm #: Standard 30

Mins: 30

Other Notes: (Text area)

OEC Received OEC Checked IFC Completed

Admission Form Received Chart Ready Consent Received

Patient Category: Day Only (Start at Day: 1, Discharge: 0)

Accom Type: Accom - Medical (Room Type: Private)

Bed Notes: (Text area)

Booking Code 1: (dropdown)

Booking Code 2: (dropdown)

Food Instructions: (dropdown)

Fasting Food: (dropdown)

Fasting Fluids: (dropdown)

Planned Time in Theatre: (dropdown)

Admission Time: (dropdown)

Procedure Time: (dropdown)

Program: (dropdown)

NHTP: No

Flags: New Patient Interim Billing Medical Only MHR consent

New Fasting Options in Edit Appointment Screen

FYDO now has fields where **Fasting Food** & **Fasting Fluids** can be entered.

These fields allow users to add time frames that will then be used to calculate the actual time that the patient will be required to stop eating & drinking.

The addition of these fields is **PHASE 1** of the implementation of this new feature, with **PHASE 2** being the addition of tokens that allow users to utilise these times on theatre lists, in text messages & on forms generated from FYDO. Once the tokens are developed these fields will be fully operational, so **keep an eye on these newsletters for when PHASE 2 is released!**

Adding these fields **in minutes** will mean that the fasting times will calculate correctly according to the **Appointment Time**, **Planned Time in Theatre Time** or **Procedure Time**.

Adding in minutes also ensures that the calculated times will amend accordingly if the appointment time is rescheduled.

For example, if the patients admission time is 10:00am the following will be reflected:

Fasting Food = 360 minutes (6 hours) therefore the time will show as 4:00 am

Fasting Fluid = 120 minutes (2 hours) therefore the time will show as 8:00 am

Then if the patients appointment time is amended in FYDO these times will automatically recalculate accordingly.

If facilities utilise the **Planned Time In Theatre** time or the **Procedure Time** they will also be able to use tokens that will base the fasting times off those times, instead of the **Appointment Time**.

APPOINTMENTS > MAKE APPOINTMENT (114- SQUAREPANTS, SPONGEBOB)

Booking Details

Location: Shaes Private Hospital

Theatre/List: Theatre 1 Roster: Select Roster

Dr/Surgeon: Select Dr/Surgeon

Surgical Assistant: Select Surgical Assistant

Other Surgical Assistant: Select Other Surgical Assistant

Anaesthetist: Select Anaesthetist

Anaesthetic (Primary): General

Apmt Date: 18/10/2023

Appointment Type: Standard 30

Time: 10:00

Adm #: [empty]

Mins: 30

Proc Notes: [empty]

Other Notes: [empty]

Other Notes (Rich Text Editor): [empty]

Booking Details

OEC Received OEC Checked IFC Completed

Admission Form Received Chart Ready Consent Received

Patient Category: Day Only Start at Day: 1 Discharge: 0

Accom Type: Accom - Medical Room Type: Private

Bed Notes: [empty]

Booking Code 1: [empty] Booking Code 2: [empty]

Food Instructions: Fasting Food Fasting Fluids

Planned Time in Theatre: [empty] Admission Time: [empty] Procedure Time: [empty]

Program: [empty] NHTP: No Inv Hold: [empty]

Flags: New Patient Interm Billing Medical Only MHR consent

Bug Fix

Users will now be able to type all required symbols in the **Other Notes** field when adding & editing appointments.

FYDO Hospital Update - 5/10/2023

New Log for Deleted Theatre Rosters

There is a new log in **Settings > Logs** that shows when a Theatre Roster has been deleted, who deleted the roster & when.

SETTINGS > LOGS

All Users 04/09/2023 04/10/2023 Search on Text MRN Search

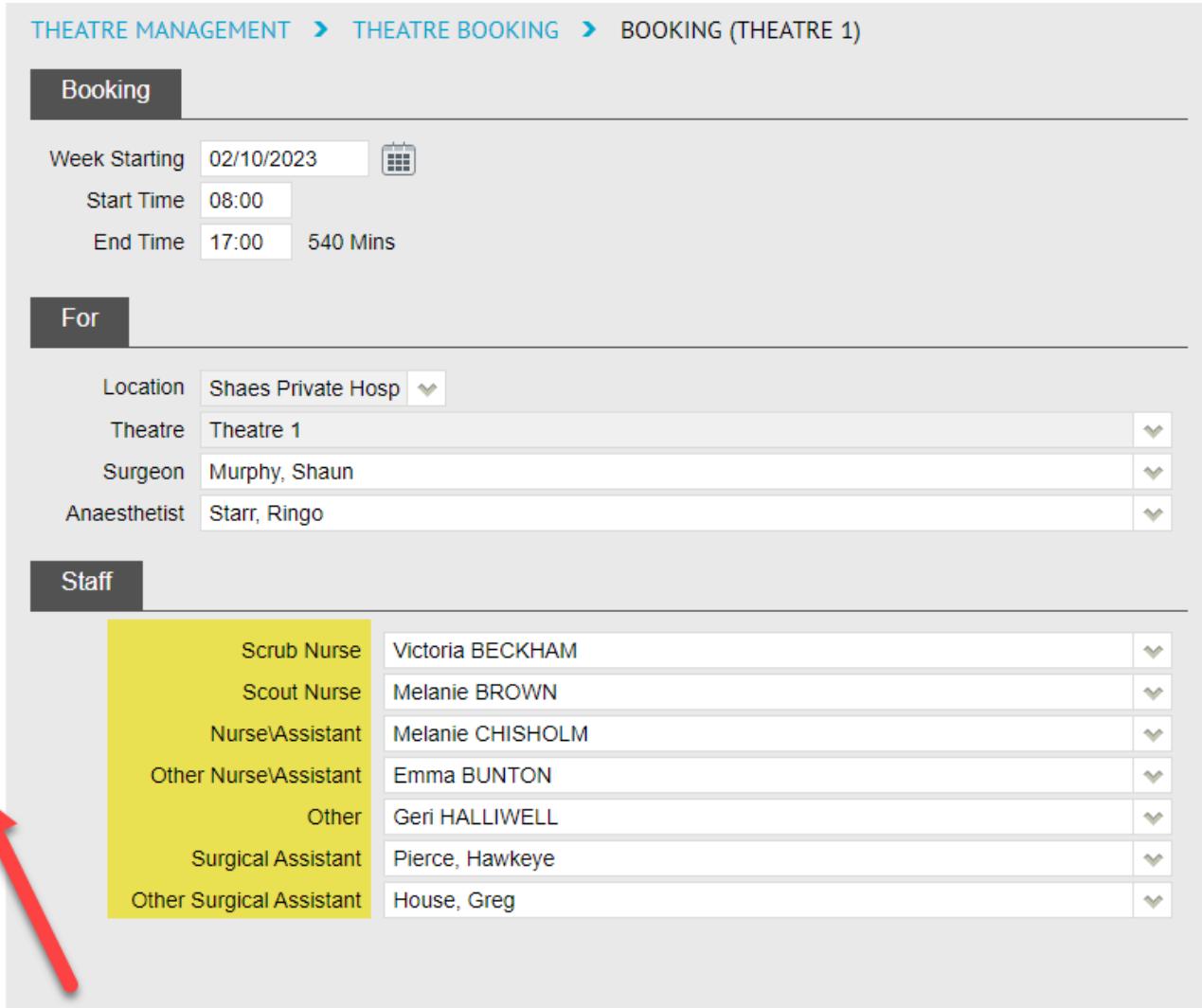
Username	Message	Date Created
Shae Darr (Altura) (Backend)	Theatre Roster - Deleted: Theatre 1 on 04/10/2023 at Shaes Private Hospital allocated to Hawkeye PIERCE	04/10/2023 1:18:06 PM

Nursing Staff & Assistants can automatically populate in the Theatre Screen!

This wonderful new feature will reduce repetitive data entry to greatly improve efficiency!

The Nurses & Assistants, listed in the **Theatre Roster**, will now populate into the **Theatre Screen** for any linked episodes as they are **Admitted**.

To utilise this new feature, add the known theatre staff into the Theatre Roster prior to admissions commencing.



THEATRE MANAGEMENT > THEATRE BOOKING > BOOKING (THEATRE 1)

Booking

Week Starting 02/10/2023

Start Time 08:00

End Time 17:00 540 Mins

For

Location Shaes Private Hosp

Theatre Theatre 1

Surgeon Murphy, Shaun

Anaesthetist Starr, Ringo

Staff

Scrub Nurse	Victoria BECKHAM
Scout Nurse	Melanie BROWN
Nurse\Assistant	Melanie CHISHOLM
Other Nurse\Assistant	Emma BUNTON
Other	Geri HALLIWELL
Surgical Assistant	Pierce, Hawkeye
Other Surgical Assistant	House, Greg

As each patient is then admitted, the information in these fields is used to populate the Theatre Screen.

Staff will then only need to amend a small number of episodes when they complete the Theatre Screen, after the theatre visit has been complete, as the majority of the fields will be populated for them already.

Amendments to the Documents Screen

For ease of identifying which Episode a document relates to, the User will now be able to see the **Admission Date** (instead of the admission number) on the documents screen.

New Permission Levels

The access level that was listed as **Edit Episode Transactions**, which allowed users to delete and reverse transactions/invoices, has been amended into two separate access levels.

This allows facilities to give users access to one of these functions & not the other if it is required. The settings for the new options, in each User Group, will be the same as was set for the old access level shown below.

Facilities will then be able to amend each one as required in **Settings > User Groups**

The screenshot shows two versions of the 'Hospital Episode' permissions page. The top version, labeled 'Old Option', shows a single permission 'Edit Episode Transactions' with a yellow background. The bottom version, labeled 'New Options', shows two separate permissions: 'Delete Transactions' and 'Reversals', each with a yellow background. A red arrow points from the 'Old Option' section to the 'New Options' section. A callout box with a red border and white text 'Old Option' points to the yellow 'Edit Episode Transactions' button. A callout box with a green border and white text 'New Options' points to the yellow 'Delete Transactions' and 'Reversals' buttons. A black callout box with white text 'This covers deleting and reversing transactions/invoices.' points to the 'Reversals' button. The permissions are listed in a table with columns for 'D', 'R', 'RW', and 'i'.

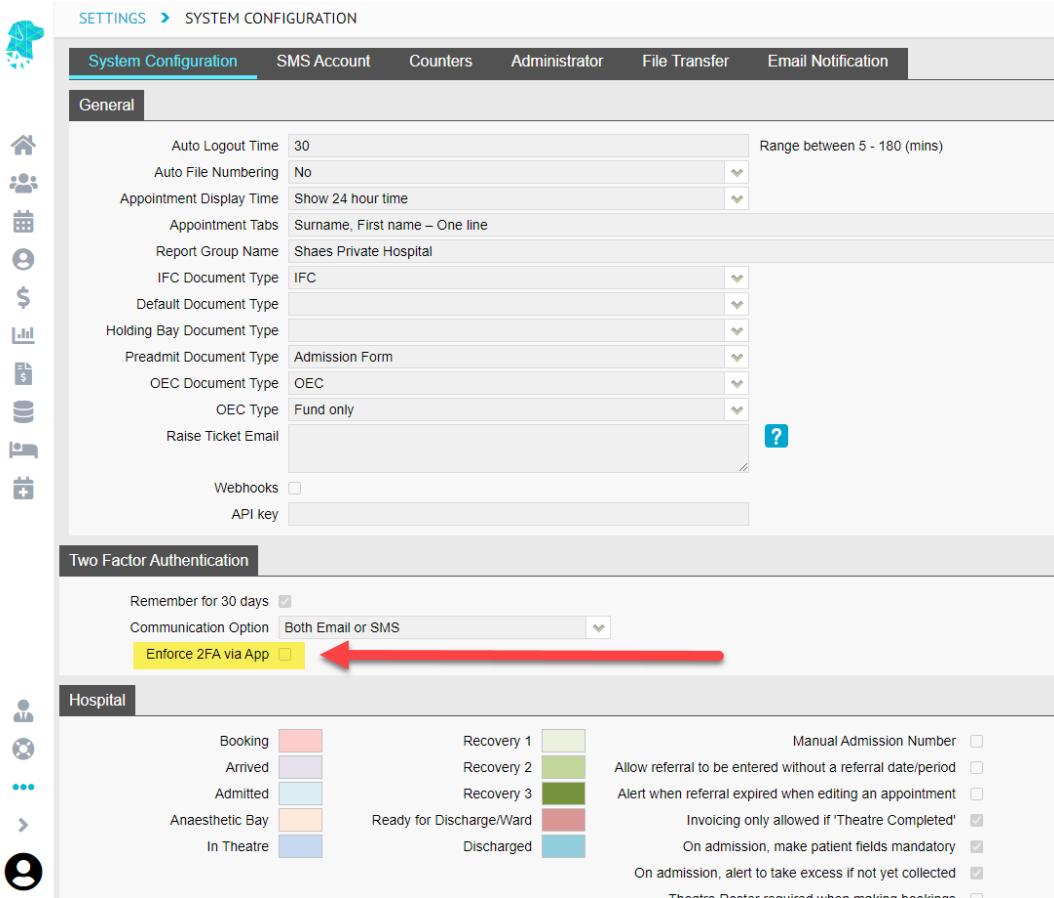
Function	D	R	RW	i
Admission	ON	OFF	ON	i
Clinical Indicator	ON	OFF	ON	i
Coding	ON	OFF	ON	i
Create Invoice	ON	OFF	ON	i
Create Invoice - Edit charges	ON	OFF	ON	i
Discharge	ON	OFF	ON	i
DRG	ON	OFF	ON	i
Old Option	Edit Episode Transactions			ON OFF i
	Episodes			ON OFF
	Excess - backdating date			Allowed Not Allowed
	Excess - negative value			Allowed Not Allowed
	Excess/Deposit			D R RW
	Theatre			D R RW
New Options	Delete Transactions			ON OFF i
	Reversals			ON OFF i
	DRG			ON OFF i
	Excess - backdating date			Allowed Not Allowed
	Excess - negative value			Allowed Not Allowed
	Excess/Deposit			D R RW
	History and Episodes			D R RW
	Reversals			ON OFF i
	Theatre			D R RW

2 Step Authenticator App Additions

FYDO requires all users to complete the 2 Step Authentication process, however they are given the option to use SMS, Email or an App to complete this verification.

Facilities are now able to **require** users to utilise an **Authenticator App** to complete the **Two Step Authentication Process**.

The Authenticator App is the most reliable & secure option for 2 Step Verification & facilities are able to enforce the use of this in **Settings > System Configuration**.



SETTINGS > SYSTEM CONFIGURATION

System Configuration SMS Account Counters Administrator File Transfer Email Notification

General

Auto Logout Time: 30 Range between 5 - 180 (mins)

Auto File Numbering: No

Appointment Display Time: Show 24 hour time

Appointment Tabs: Surname, First name – One line

Report Group Name: Shaes Private Hospital

IFC Document Type: IFC

Default Document Type:

Holding Bay Document Type:

Preadmit Document Type: Admission Form

OEC Document Type: OEC

OEC Type: Fund only

Raise Ticket Email:

Webhooks:

API key:

Two Factor Authentication

Remember for 30 days:

Communication Option: Both Email or SMS

Enforce 2FA via App: ←

Hospital

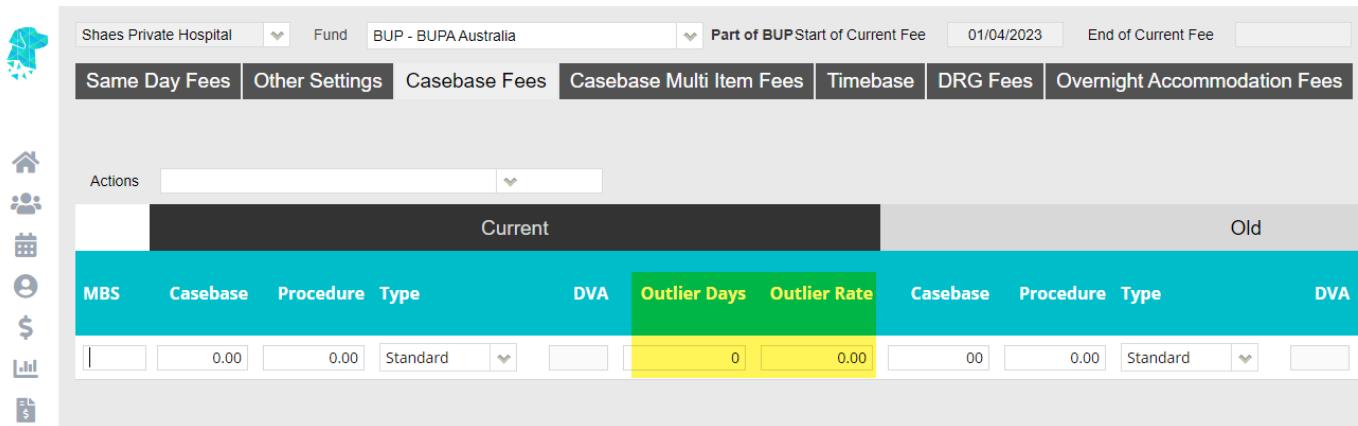
Booking	Arrived	Admitted	Anaesthetic Bay	In Theatre	Recovery 1	Recovery 2	Recovery 3	Ready for Discharge/Ward	Discharged	Manual Admission Number	Allow referral to be entered without a referral date/period	Alert when referral expired when editing an appointment	Invoicing only allowed if 'Theatre Completed'	On admission, make patient fields mandatory	On admission, alert to take excess if not yet collected	Theatre Roster required when making bookings
---------	---------	----------	-----------------	------------	------------	------------	------------	--------------------------	------------	-------------------------	---	---	---	---	---	--

Changes to DRG Fee Setup

Facilities will no longer be required to enter **Short Stay or Long Stay Trims & Fees** if it isn't stipulated in their contract.

Additions to the Casebase Fee Setup

Facilities will now be able to add **Outlier Days** and **Outlier Rates** to their Casebase fees if their Health Fund Contract requires it.



Shaes Private Hospital Fund BUP - BUPA Australia Part of BUP Start of Current Fee 01/04/2023 End of Current Fee

Same Day Fees Other Settings Casebase Fees Casebase Multi Item Fees Timebase DRG Fees Overnight Accommodation Fees

Actions

Current						Old					
MBS	Casebase	Procedure	Type	DVA	Outlier Days	Outlier Rate	Casebase	Procedure	Type	DVA	
					0	0.00					

Theatre Roster Additions

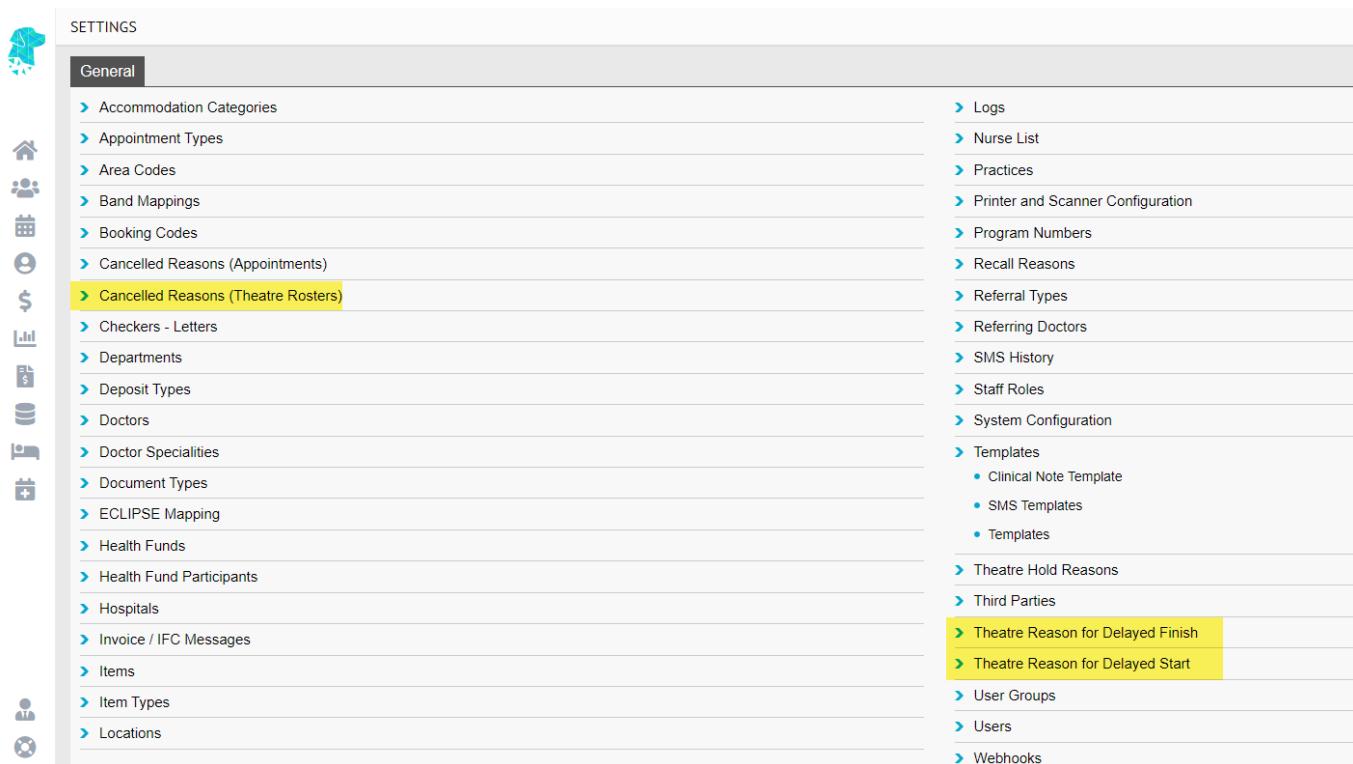
Facilities will soon be given the ability to add reasons for **Theatre Roster cancellations & delays** to assist in obtaining statistical & utilisation data.

In preparation for this new functionality we have allowed facilities to add customisable reasons for

the below fields:

- **Cancelled Reasons (Theatre Roster)**
- **Theatre Reasons for Delayed Finish**
- **Theatre Reasons for Delayed Start**

Adding reasons to these 3 fields in Settings now will ensure that your facility can **utilise this new function as soon as it is implemented in a future update!**



SETTINGS

General

- Accommodation Categories
- Appointment Types
- Area Codes
- Band Mappings
- Booking Codes
- Cancelled Reasons (Appointments)
- Cancelled Reasons (Theatre Rosters)**
- Checkers - Letters
- Departments
- Deposit Types
- Doctors
- Doctor Specialities
- Document Types
- ECLIPSE Mapping
- Health Funds
- Health Fund Participants
- Hospitals
- Invoice / IFC Messages
- Items
- Item Types
- Locations
- Logs
- Nurse List
- Practices
- Printer and Scanner Configuration
- Program Numbers
- Recall Reasons
- Referral Types
- Referring Doctors
- SMS History
- Staff Roles
- System Configuration
- Templates
 - Clinical Note Template
 - SMS Templates
 - Templates
- Theatre Hold Reasons
- Third Parties
- Theatre Reason for Delayed Finish**
- Theatre Reason for Delayed Start**
- User Groups
- Users
- Webhooks

Bug Fix

The issue that some users were experiencing with previous Cancer Registry entries not displaying has been resolved.

FYDO Hospital Update - 28/09/2023

New Patient Address Logs

Any amendments to a patients address, suburb, state or postcode will now be documented in the Logs that can be found in Settings.



SETTINGS > LOGS

Username	Message	Date Created
Shae Darr (Altura) (Backend)	Patient [MRN - 194] - Address 1 changed from '123 Cloud Close' to '7 Sunny Street', Suburb changed from 'CLOUDS CREEK' to 'SUNNYBANK HILLS', State changed from 'NSW' to 'QLD', Postcode changed from '2453' to '4109'	27/09/2023 10:58:21 AM

Bug Fix

The issue that some users experienced when exporting the reports to Excel – Raw Data has now been resolved.