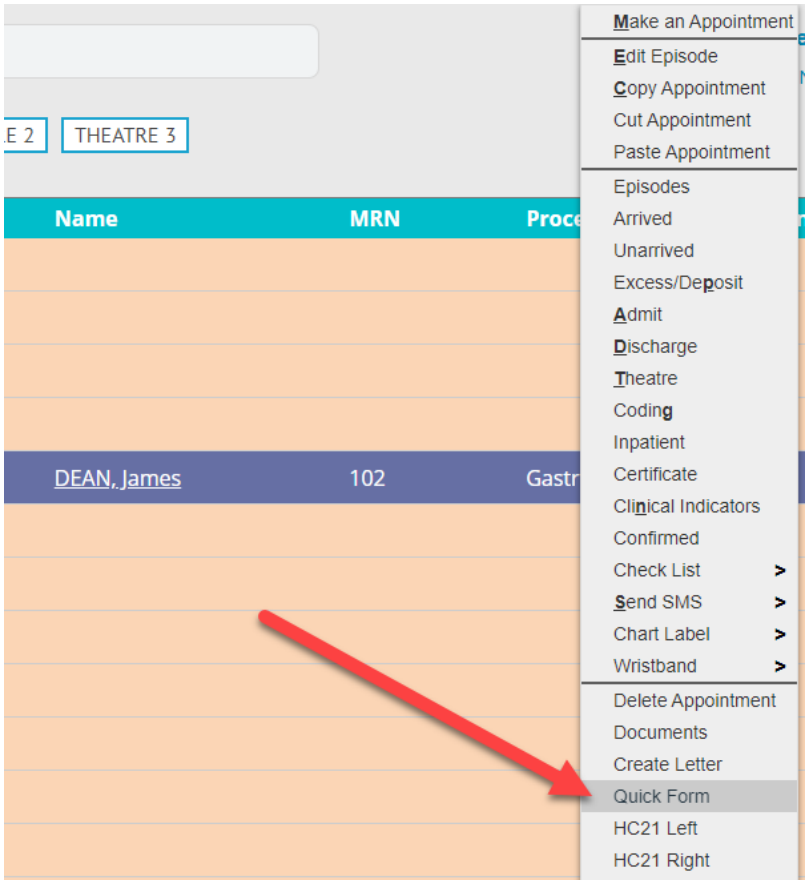
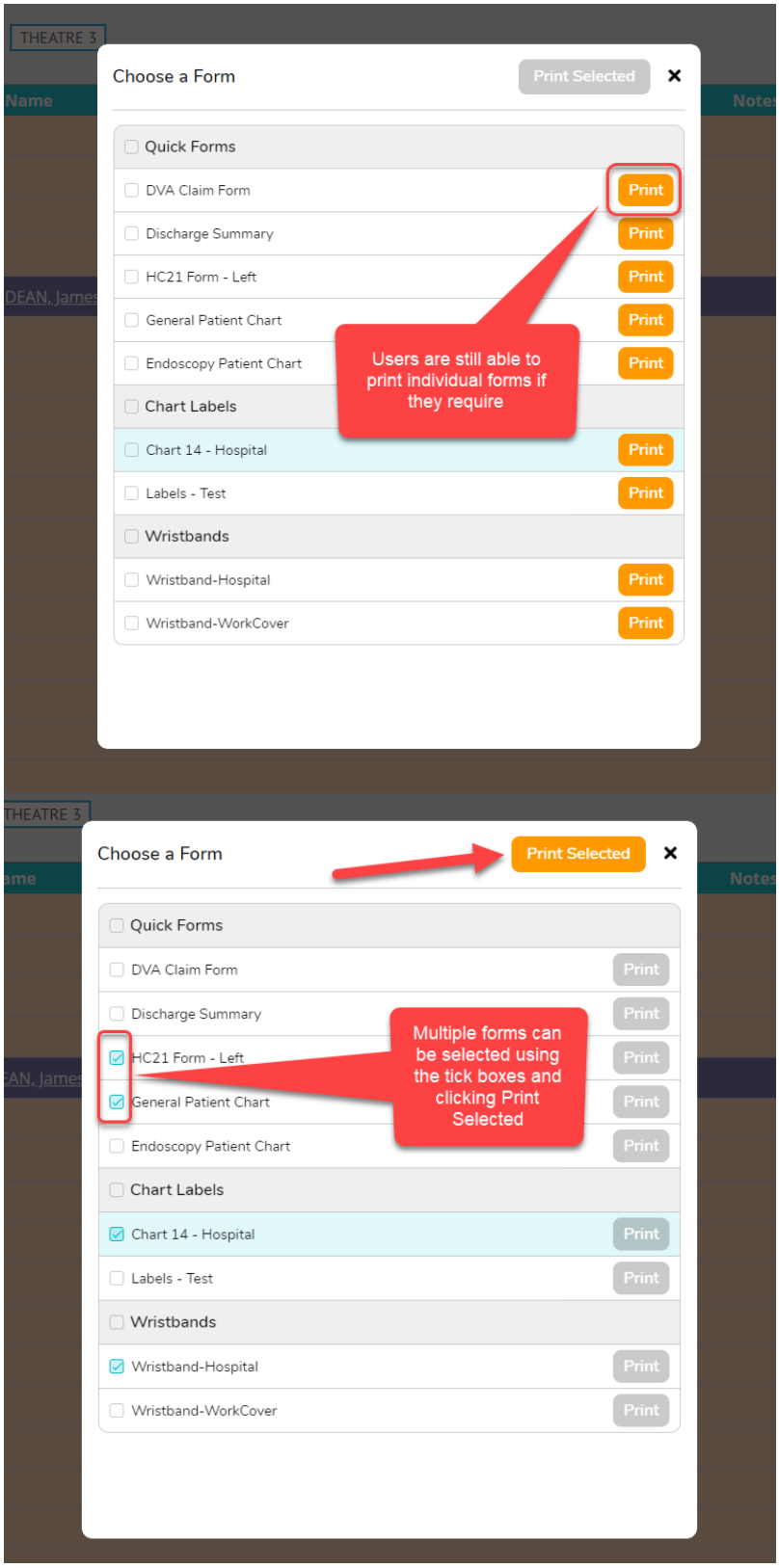
FYDO Hospital Update – 05/01/2024

Quick Form Enhancements!

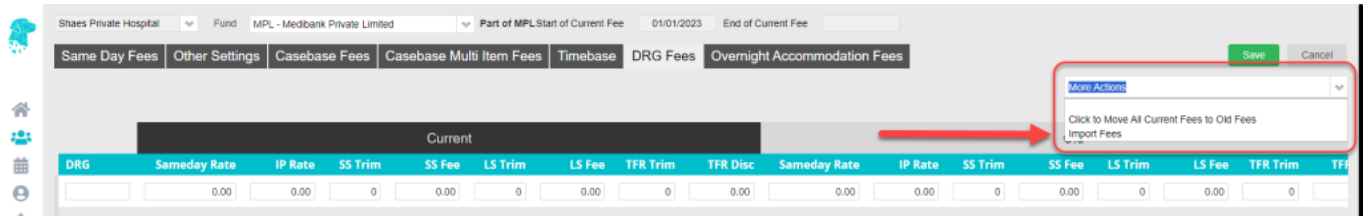
We've revamped the **Quick Form** feature for improved user workflow and efficiency. The new layout, accessible from the Right-Click Menu in Appointments, allows users to **print multiple forms simultaneously**. The updated Quick Forms pop-up now includes **Labels** and **Wristbands**, enabling users to print all required forms from ONE PLACE!
Individual forms are still able to be printed by clicking the orange **Print** button. Selecting multiple forms activates the **Print Selected** button for a one-click, multi-form print experience!





DRG Fee Import Feature

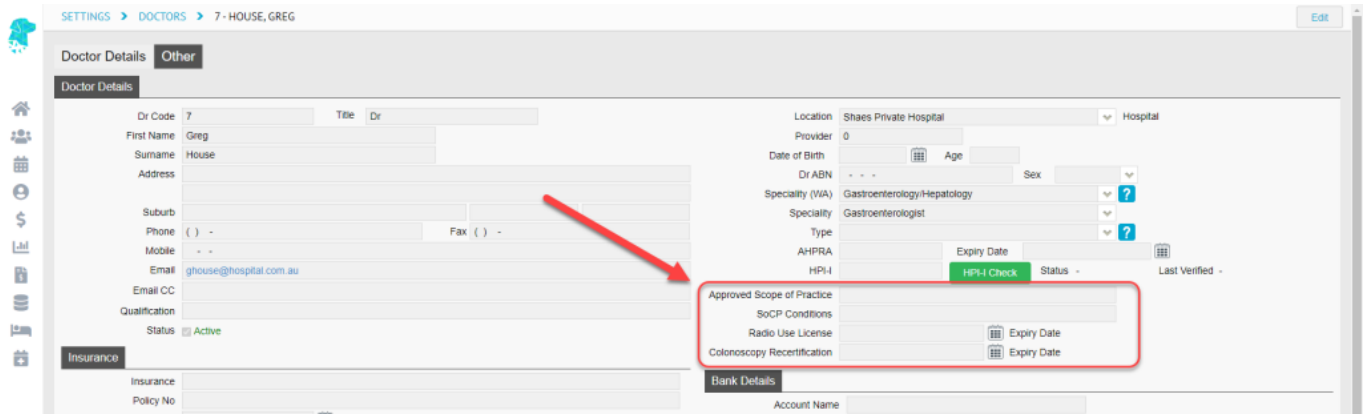
Introducing the DRG Fees Import Feature! Now, users can import DRG Fees into FYDO using an Excel file. For step-by-step instructions, check out our new Wiki page:
Hospital Health Fund Fees – Importing DRG Fees



Doctors Data – New Fields Available

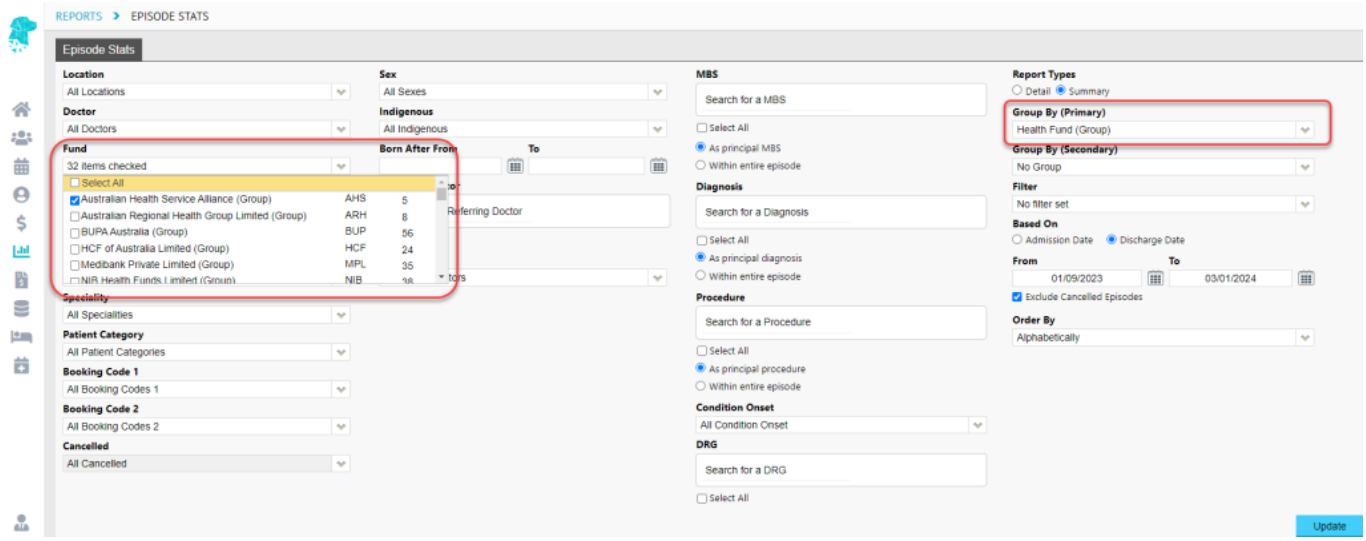
FYDO now has four additional fields available in **Settings > Doctors** to assist facilities efficiently manage and document credential information in FYDO. These fields include:

- **Approved Scope of Practice**
- **SoCP Conditions**
- **Radio Use License**
- **Colonoscopy Recertification**

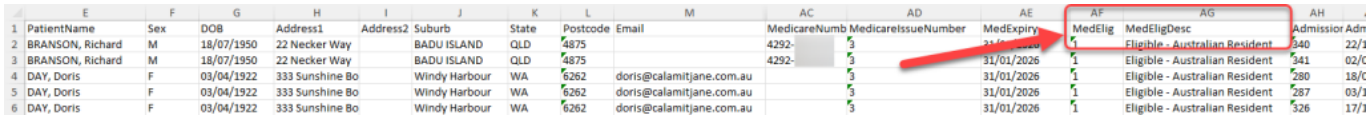


Episode Stats Report Additions

Users can now filter the **Episode Stats Report** by **Health Fund Groups!** Easily collect and organise data for multiple funds, under a specific group, at once (e.g. AHSA, ARHG etc).
The new **Group By (Primary)** option, **Health Fund (Group)**, also enables sorting data by Health Fund Groups.



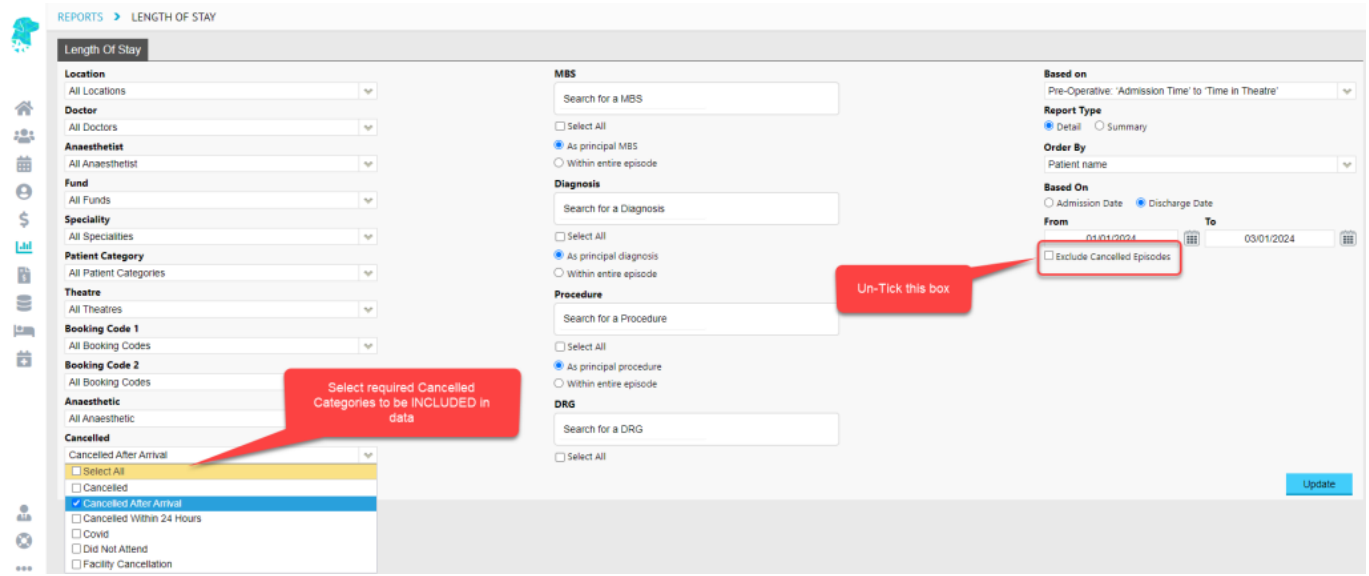
The **Medicare Eligibility** has now been added to the **Episode Stats > Export to Excel – Raw Data**.



	E	F	G	H	I	J	K	L	M	AC	AD	AE	AF	AG	AH
1	PatientName	Sex	DOB	Address1	Address2	Suburb	State	Postcode	Email	MedicareNumb	MedicareIssueNumber	MedExpiry	MedElig	MedEligDesc	Admissior
2	BRANSON, Richard	M	18/07/1950	22 Necker Way		BADU ISLAND	QLD	4875		4292-	3		1	Eligible - Australian Resident	340
3	BRANSON, Richard	M	18/07/1950	22 Necker Way		BADU ISLAND	QLD	4875		4292-	3	31/01/2026	1	Eligible - Australian Resident	341
4	DAY, Doris	F	03/04/1922	333 Sunshine Bo		Windy Harbour	WA	6262	doris@calamitjane.com.au		3	31/01/2026	1	Eligible - Australian Resident	280
5	DAY, Doris	F	03/04/1922	333 Sunshine Bo		Windy Harbour	WA	6262	doris@calamitjane.com.au		3	31/01/2026	1	Eligible - Australian Resident	287
6	DAY, Doris	F	03/04/1922	333 Sunshine Bo		Windy Harbour	WA	6262	doris@calamitjane.com.au		3	31/01/2026	1	Eligible - Australian Resident	326

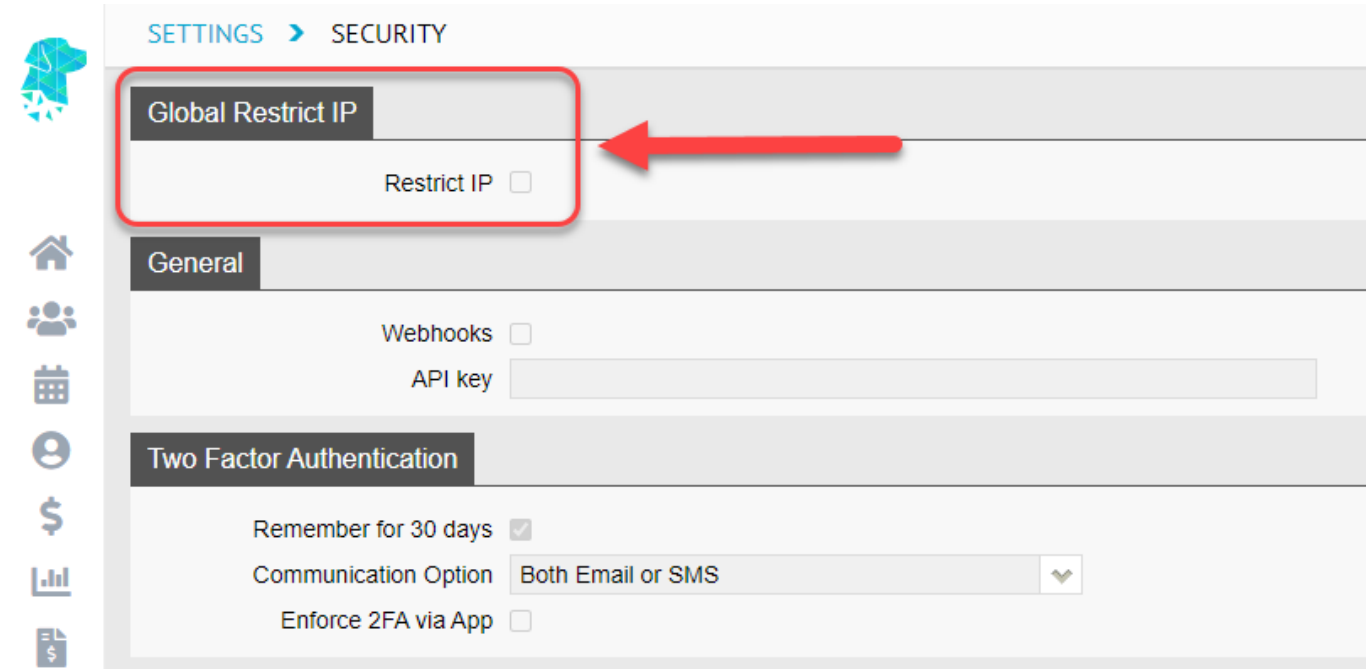
Length of Stay Report Enhancements

The **Length of Stay Report** now supports the inclusion of cancelled episodes. By default, it will **Exclude Cancelled Episodes**, but facilities can now easily include them (if they are admitted and discharged) by un-ticking the **Exclude Cancelled Episodes** box. Once un-ticked, the **Cancelled** filter becomes available, allowing for episodes that fall under specific cancelled reasons to be added to the collated data.
For instance, to obtain information on all completed episodes AND episodes **Cancelled After Arrival**, select the options provided in the screenshot below.



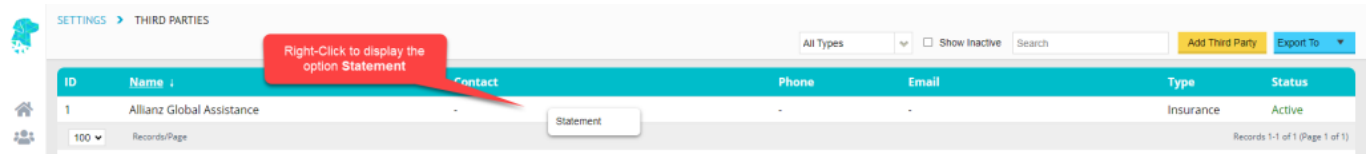
New IP Restriction Function

Facilities can now use the new **Global Restrict IP** function in **Settings > Security** to simultaneously restrict all users to a specific IP address. While the ability to restrict individual users is still available in **Settings > Users**, this new feature streamlines the process for applying IP Restrictions across the board.
Only users with the required access levels will be able to make amendments to these settings.



Third Party Statements

FYDO now enables users to generate statements for Third-Party companies by navigating to **Settings > Third Parties** and right-clicking on the required line**.**



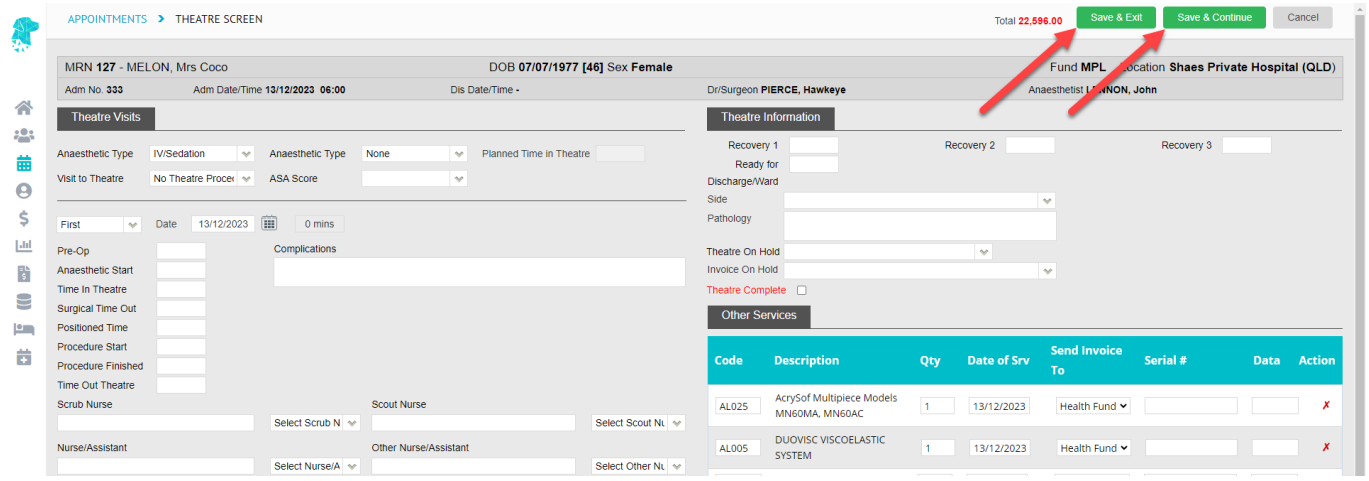
A pop-up is displayed, allowing users to select the required dates before clicking **Print** to generate the statement.

FYDO Hospital Update – 14/12/2023

Theatre Screen – New Save Feature

We are excited to introduce a new feature on the **Theatre Screen** that allows users to seamlessly add, and save, information without closing the screen. The new **Save & Continue** button is particularly beneficial for facilities that need to input data during procedures, enabling real-time updates without the need to repeatedly reopen the screen.

The existing functionality of the **Save** button will remain unchanged and will now be called **Save & Exit**.



Unbilled Revenue Report Additions

Theatre ID and **Theatre Name** have been added to the **Unbilled Revenue Report > Excel – Raw Data Export.**

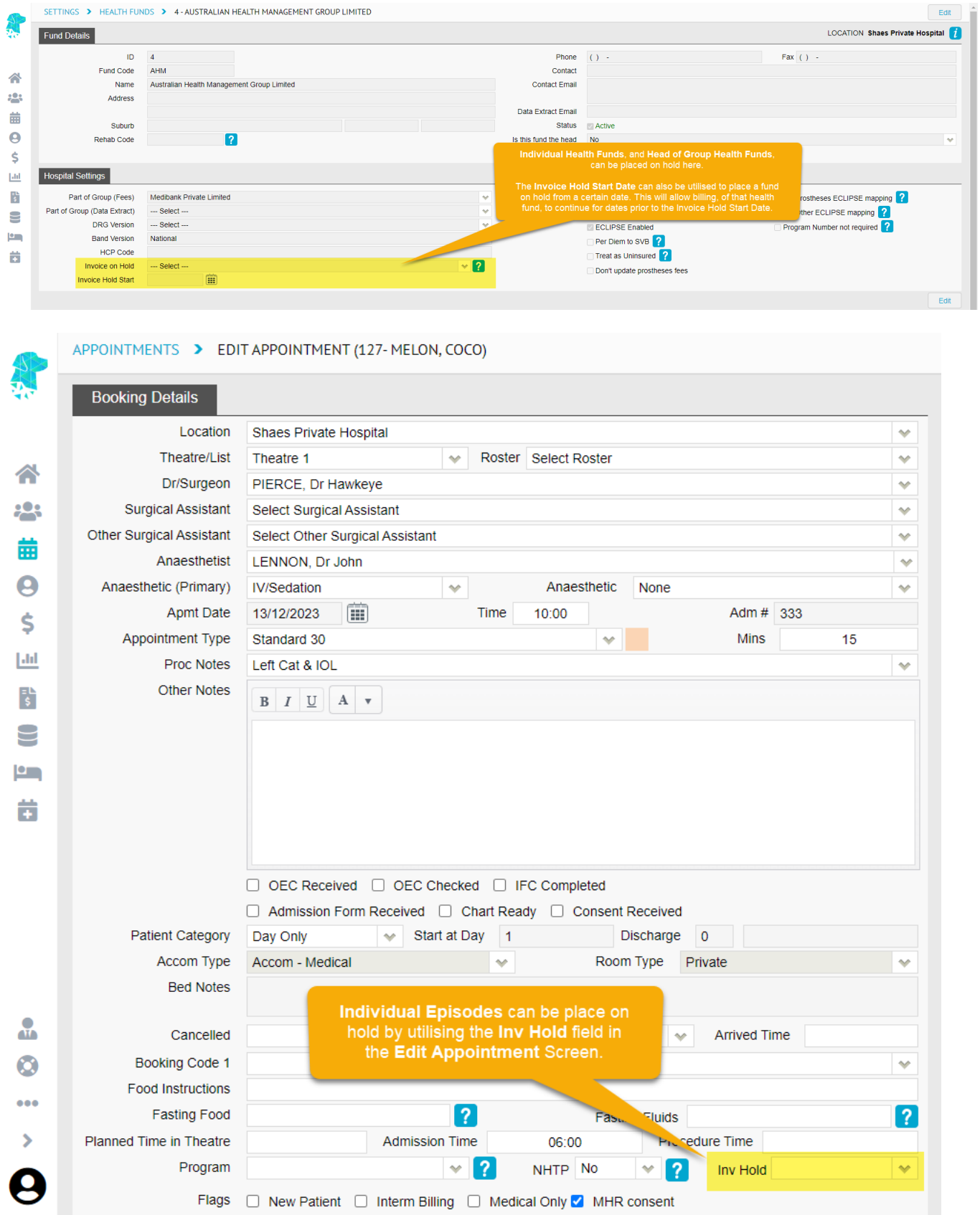
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
1	LocId	LocName	Patient	MRN	EpiNo	AdmDate	LOS	Fund	From	To	Desc	Fee	GST	Band	BandID	BedType	Qty	cPatCat	Item	ItemType	BillTo	TheatreID	TheatreName
26	1	Shaes Priv	DAY, Doris	103	52	30/08/202	1	AHM	30/08/2023	30/08/2023	Endoscopic examin	450	0	2	0		1	D/O	32222	C	H	3	Theatre 3
27	1	Shaes Priv	DEAN, James	102	39	22/08/202	1	MPL	22/08/2023	22/08/2023	SameDay Accommc	600	0	4		1	1	D/O	ACCOM	A		1	Theatre 1
28	1	Shaes Priv	DEAN, James	102	44	20/11/202	1	MPL	20/11/2023	20/11/2023	Removal of one or	888	0	3	0		1	D/O	32229	C	H	1	Theatre 1
29	1	Shaes Priv	HAYNES, Corn	111	11	04/10/202	1	BUP	04/10/2023	04/10/2023	SameDay Accommc	300	0	3		2	1	D/O	ACCOM	A		1	Theatre 1
30	1	Shaes Priv	JACKSON, Mic	104	10	09/08/202	1	BUP	09/08/2023	09/08/2023	SameDay Accommc	400	0	4		2	1	D/O	ACCOM	A		1	Theatre 1
31	1	Shaes Priv	KNIGHT, Kathy	122	5	22/11/202	1	MPL	22/11/2023	23/11/2023	Accom – for 1 night	0	0		0	2	1	I/P	ACCOM	A		1	Theatre 1
32	1	Shaes Priv	LETTERS, CAPT	124	4	02/10/202	1	ACA	02/10/2023	02/10/2023	SameDay Accommc	500	0	3		2	1	D/O	ACCOM	A		1	Theatre 1

Bug Fix – Invoice On Hold Feature

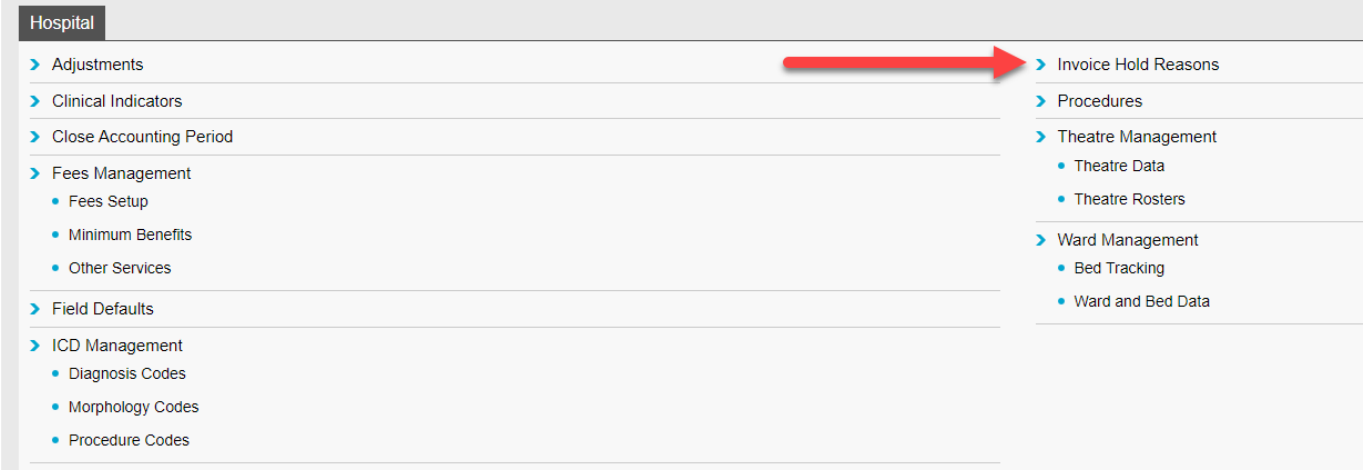
The issue that some users were experiencing with the Invoice On Hold feature not functioning correctly has now been resolved.

This feature gives facilities the ability to:

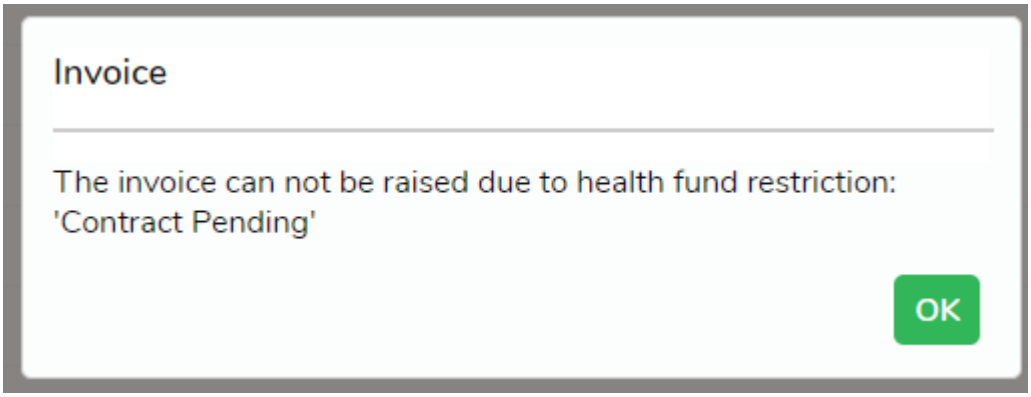
- Place an **Individual Health Fund** on hold *(Settings > Health Funds)*
- Place a **Head of Group Health Fund** on hold *(Settings > Health Funds)*
- Place an **Individual Episode** on hold *(Edit Appointment)*



Each facility has the flexibility to customise **Invoice Hold Reasons** to accommodate their specific requirements for placing invoices on hold. This can be done, by a user with the required access levels, by navigating to **Settings > Hospital > Invoice Hold Reason.**



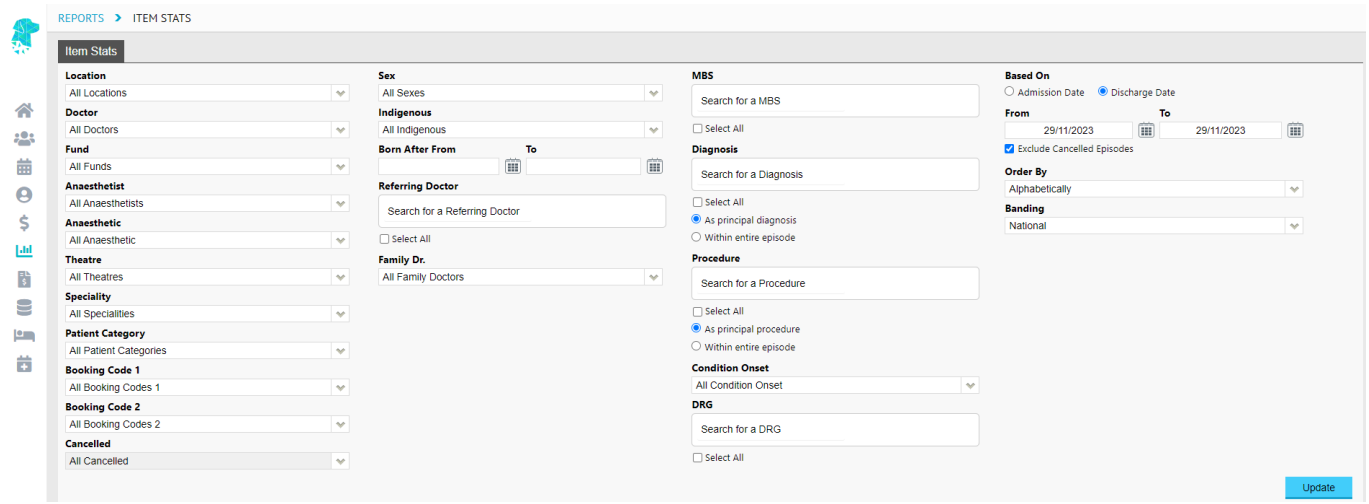
For Individual Health Funds and Head of Group Funds that are placed on hold, users will receive the below alert if they attempt to bill an episode that is linked to an on-hold health fund. However, there will be no visual cue in each individual appointment, as this field is intended to be used for placing only that specific episode on hold (e.g. Awaiting Pathology). This distinction ensures facilities can differentiate between a health fund being on hold and an individual episode being on hold, allowing them to utilise both features simultaneously if the need ever arises.



FYDO Hospital Update – 30/11/2023

New Report – Item Stats

A new **Item Stats Report** has been added to FYDO that allows users to obtain statistics on all items listed in the Theatre Screen.
This will allow users to collate data easily and efficiently on numbers of procedures performed, whether they are primary or subsequent procedures.



Revenue Report Additions

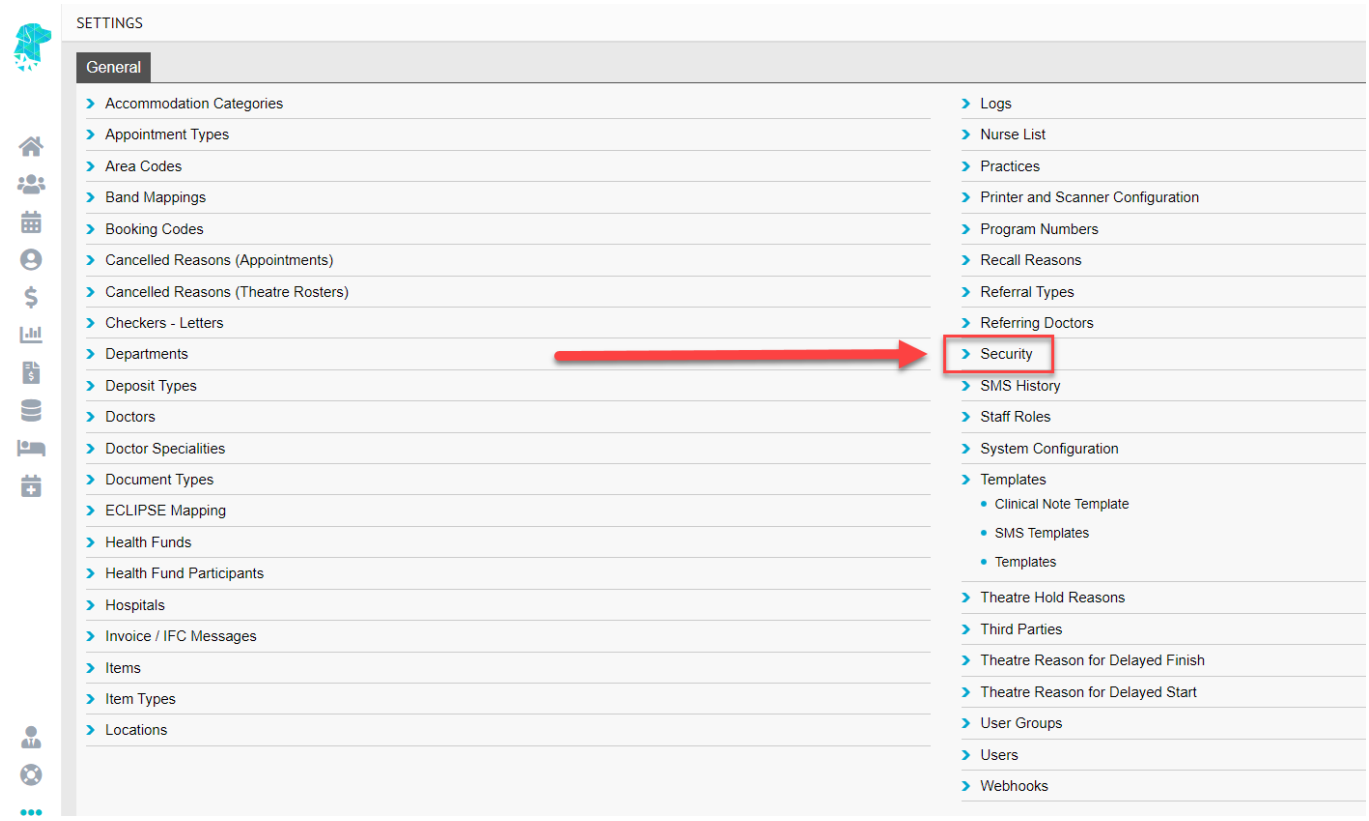
Additional fields have been added to the **Excel – Raw Data Export** of the **Revenue Report**. These fields include:

- Theatre ID
- Theatre Name
- Time In Theatre *(First theatre visit)*
- Time Out Theatre *(First theatre visit)*
- Minutes in Theatre *(First theatre visit)*

C	D	E	F	G	H	I	J	K	L	AP	AQ	AR	AS	AT	AU	AV
MRN	EpiNum	InvNum	Accountin	DateSent	Surname	First name	Admission D	Discharge Da	InvSurgeon Name	Theatre	TheatreName	Anaesthe	TimeInTheatre1	TimeOutTheatre1	Day Category	MinsInTheatre1
129	15	157	01/11/202		Peep	Bo	01/11/2023	01/11/2023	Connors, Curtis	1	Theatre 1	IV/Sedati	08:00	08:45	D/O	45
103	61	160	20/11/202		Day	Doris	13/11/2023	13/11/2023	Pierce, Hawkeye	1	Theatre 1	IV/Sedati	08:00	08:20	D/O	20
113	39	161	13/11/202		Smith	John	13/11/2023	13/11/2023	Pierce, Hawkeye	1	Theatre 1	IV/Sedati	10:00	10:20	D/O	20
113	39	162	13/11/202		Smith	John	13/11/2023	13/11/2023	Pierce, Hawkeye	1	Theatre 1	IV/Sedati	10:00	10:20	D/O	20
129	17	159	13/11/202		Peep	Bo	13/11/2023	13/11/2023	Pierce, Hawkeye	1	Theatre 1	IV/Sedati	08:00	08:20	D/O	20
122	6	163	29/11/202		Knight	Kathy	29/11/2023	29/11/2023	House, Greg	1	Theatre 1	IV/Sedati	10:00	10:20	D/O	20

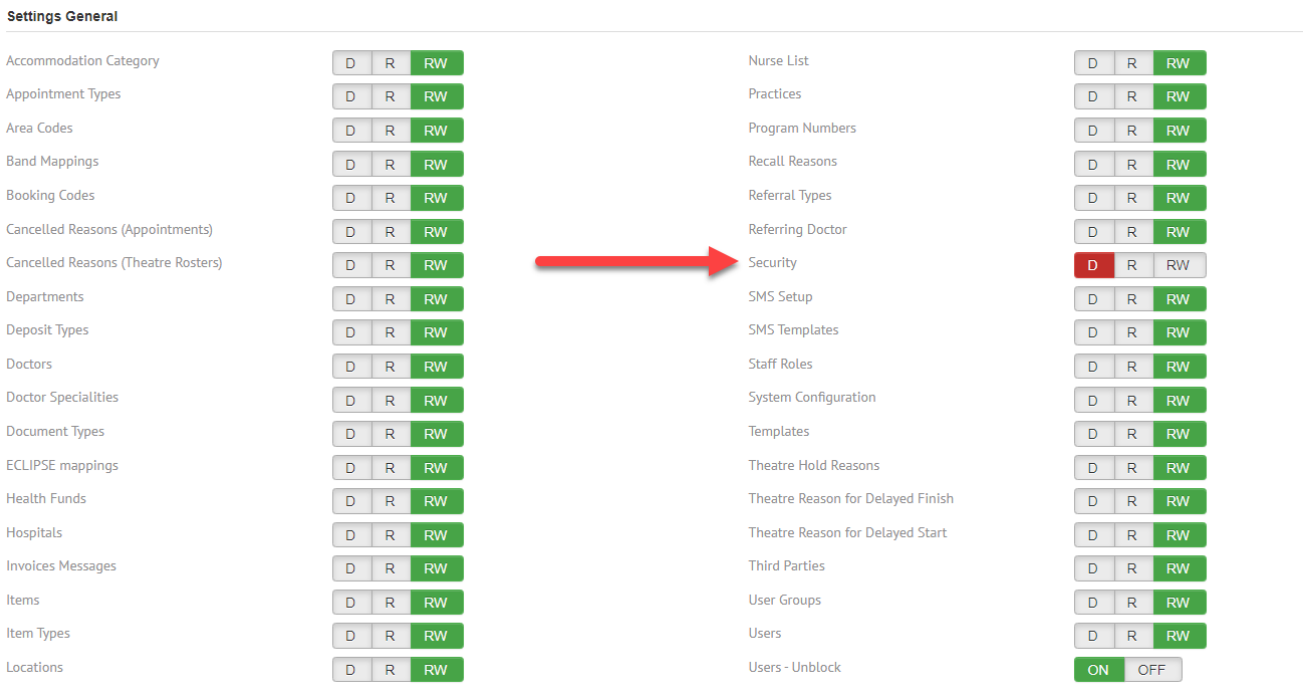
Security Settings Relocation

The **Security Settings**, originally located in **System Configuration,** can now be accessed directly from Settings. This change is designed to provide more control over user access to this section of FYDO.



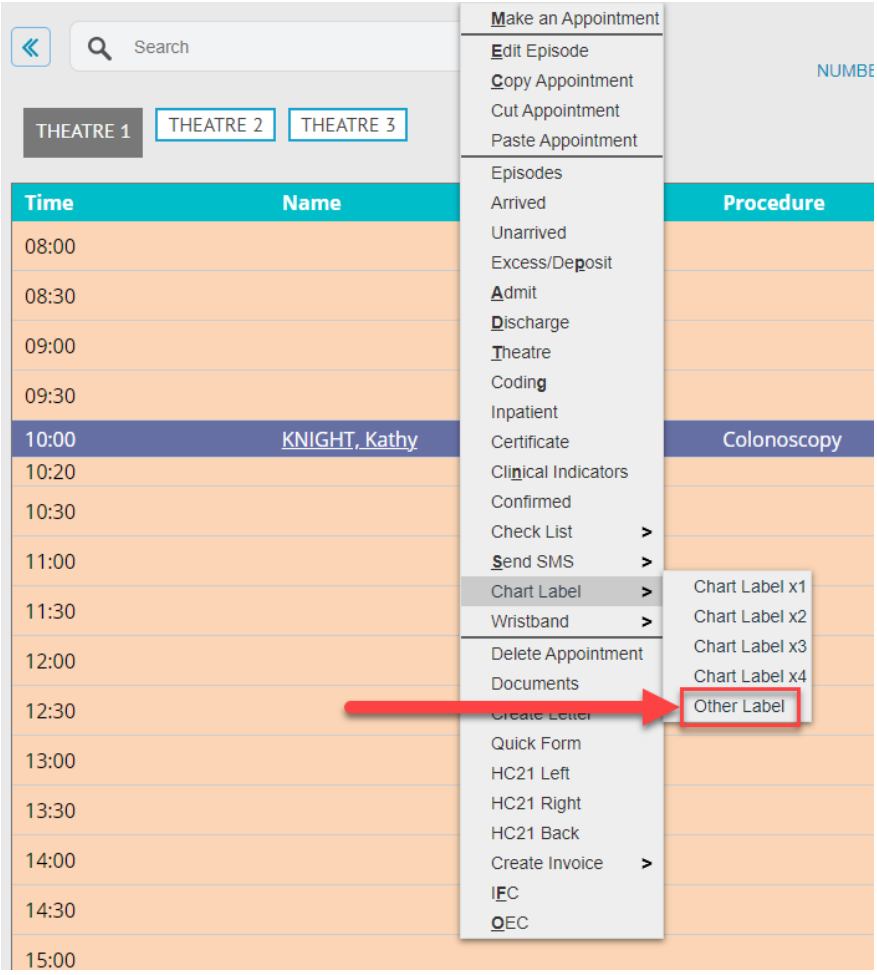
These Security Settings include:
– Webhooks
– API Key
– 2 Factor Authentication Settings
– Single Sign On Settings

A new permission control has been added to **Settings > User Groups.** This change helps facilities grant specific users access to **System Configuration** without necessarily providing access to **Security**.
The new permission control will be defaulted to 'D – Deny' for all users except the Subscriber, who can adjust this setting for the required user groups.



Adding Multiple Label Templates

FYDO now supports multiple label templates. Users can choose from various label templates, loaded into their database, by utilising the **Other Label** option under **Chart Label.**
The **Default** chart label template will still print when any of the original options *(Chart Label x1, Chart Label x2 etc)* are selected.



When selecting the **Other Label** option, a pop-up will display a list of available Chart Label Templates.

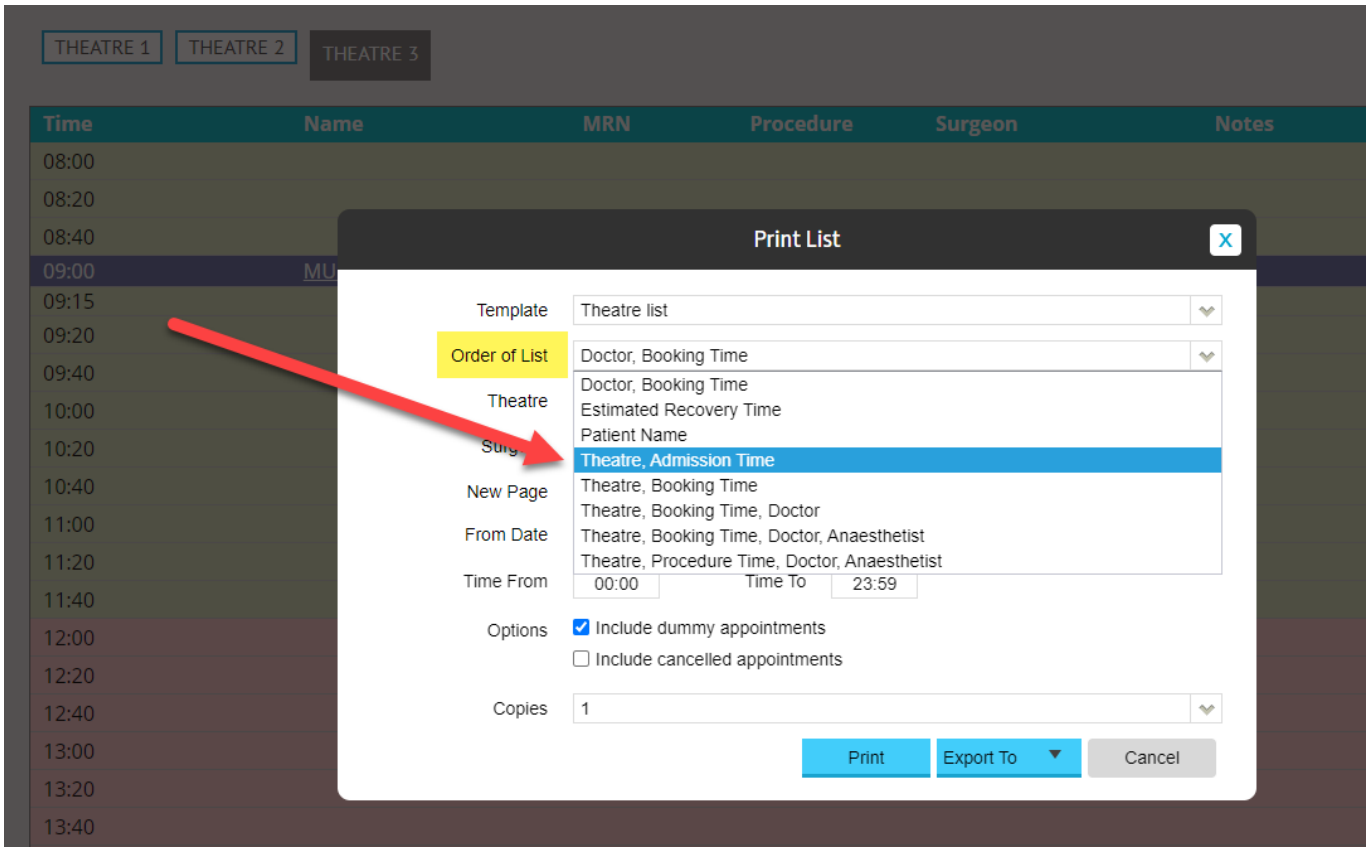
Bug Fixes

- The original default **Print List > Order of List** (Theatre, Booking Time, Doctor, Anaesthetist) has been reinstated.
- The speed issue some sites were experiencing while running the **Arrears Report** has been improved.
- The problem some users encountered with updating the doctor from the Theatre Roster Screen, which was not feeding into DOX, has now been resolved.

FYDO Hospital Update – 23/11/2023

New Option Added to Print List

We have introduced a new 'Order of List' option in FYDO, allowing lists to be organised based on **Theatre** and **Admission time**, in addition to the original option of Booking Time.

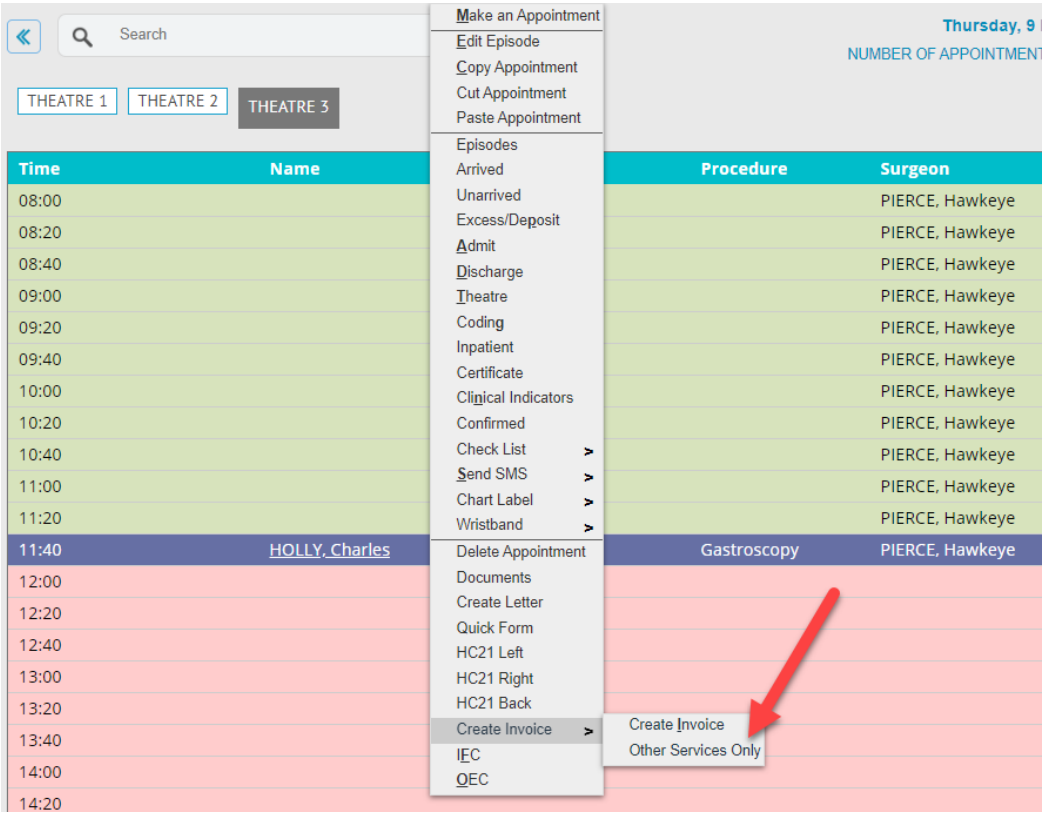


FYDO Hospital Updates – 8/11/2023

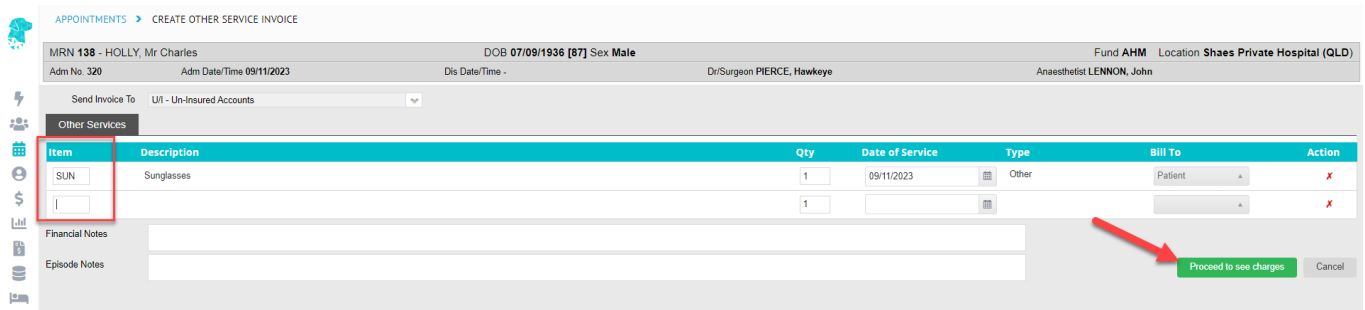
New "Other Services Only" Invoice Feature

FYDO has an exciting new feature that allows users to raise an **Other Services Only Invoice** for booked appointments. Episodes do not have to be admitted and discharged for this function to be utilised, which will allow invoices to be raised for sundry items e.g. sunglasses, RAT tests or cancellation fees.

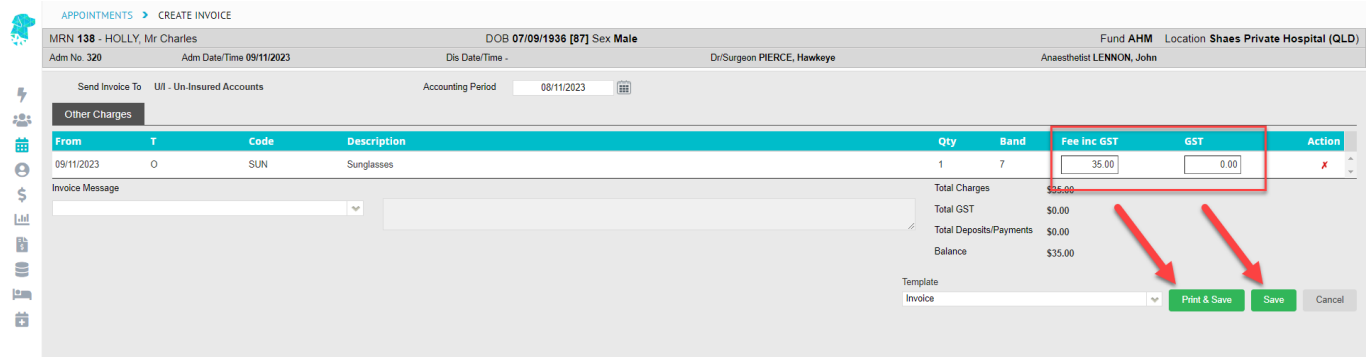
This option is located alongside the **Create Invoice** option on the Appointments Screen right-click menu, with the fast key "I" still retaining its original function of creating a normal invoice for the episode, once it is complete.



When **Other Services Only** is selected, users will see a reduced version of the normal invoicing screen, where they can add the required items that are to be billed to the patient prior to clicking **Proceed to see charges.**



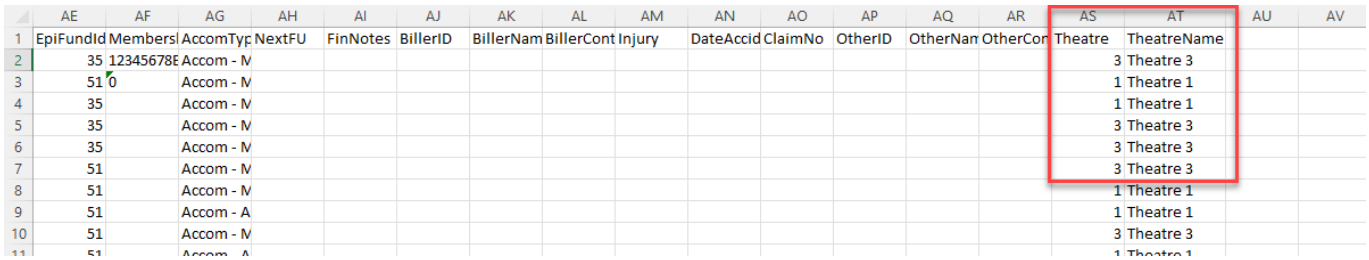
Following the normal invoicing process, the charges for the item will be displayed to enable the user to check the amounts prior to clicking **Save** or **Print & Save.**



All functions, including the calculation of GST, are the same as the usual invoicing screen.

Addition to the Arrears (Hospital) Report

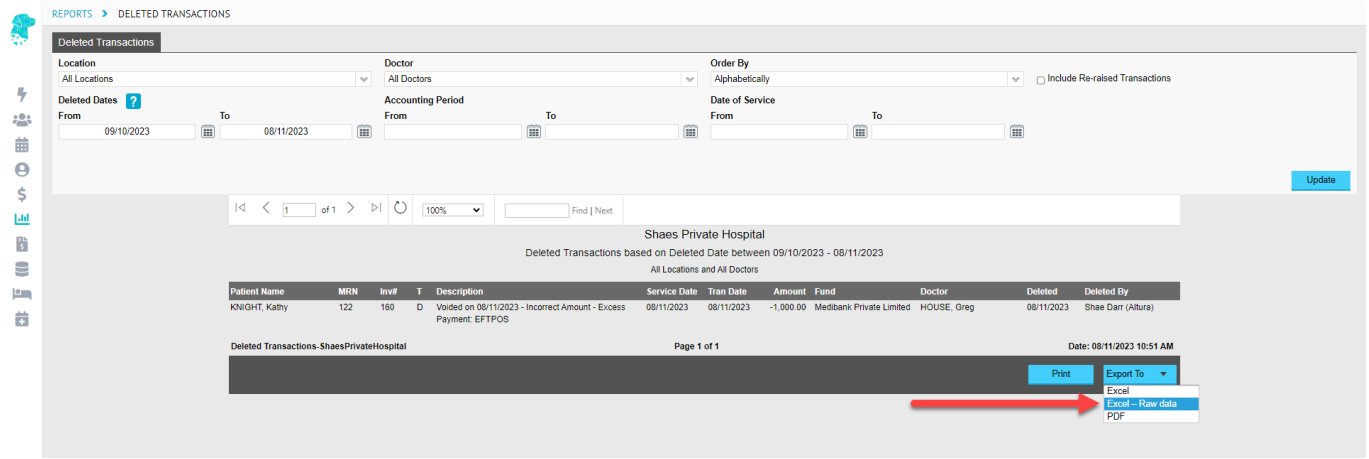
The Excel – Raw Data extract of the Arrears (Hospital) report will now show the **Theatre Name** along with the **Theatre ID.**



	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	AS	AT	AU	AV
1	EpiFundId	Members	AccomTyp	NextFU	FinNotes	BillerID	BillerNam	BillerCont	Injury	DateAccid	ClaimNo	OtherID	OtherNam	OtherCon	Theatre	TheatreName		
2	35	12345678E	Accom - M												3	Theatre 3		
3	51	0	Accom - M												1	Theatre 1		
4	35		Accom - M												1	Theatre 1		
5	35		Accom - M												3	Theatre 3		
6	35		Accom - M												3	Theatre 3		
7	51		Accom - M												3	Theatre 3		
8	51		Accom - M												1	Theatre 1		
9	51		Accom - A												1	Theatre 1		
10	51		Accom - M												3	Theatre 3		

Addition to the Deleted Transactions Report

The Deleted Transactions Report now has an Excel – Raw Data option. This option can be utilised by running the report and clicking on **Export to > Excel – Raw Data.**



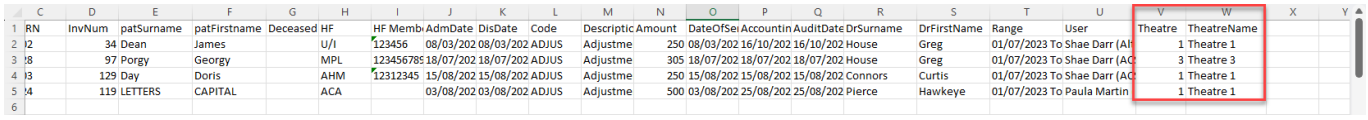
FYDO Hospital Update – 2/11/2023

1st of November National Procedure Banding & MBS Update

The latest update of the National Procedure Banding & MBS Medical Fees has been loaded into FYDO.

Addition to the Adjustments (Hospital) Report

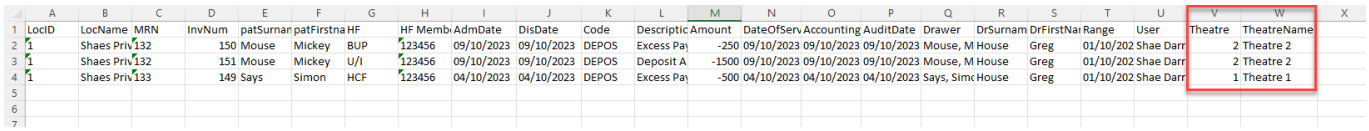
The Excel – Raw Data extract of the Adjustments (Hospital) report will now show the **Theatre Name** along with the **Theatre ID.**



RN	InvNum	patSurname	patFirstname	Deceased	HF	HF Memb	AdmDate	DisDate	Code	Descriptic	Amount	DateOfSe	Accountin	AuditDate	DrSurname	DrFirstName	Range	User	Theatre	TheatreName
2	34	Dean	James		U/I	123456	08/03/202	08/03/202	ADJUS	Adjustme	250	08/03/202	16/10/202	16/10/202	House	Greg	01/07/2023 To	Shae Darr (Alt	1	Theatre 1
8	97	Porgy	Georgy		MPL	123456789	18/07/202	18/07/202	ADJUS	Adjustme	305	18/07/202	18/07/202	18/07/202	House	Greg	01/07/2023 To	Shae Darr (AC	3	Theatre 3
3	129	Day	Doris		AHM	12312345	15/08/202	15/08/202	ADJUS	Adjustme	250	15/08/202	15/08/202	15/08/202	Connors	Curtis	01/07/2023 To	Shae Darr (AC	1	Theatre 1
4	119	LETTERS	CAPITAL		ACA		03/08/202	03/08/202	ADJUS	Adjustme	500	03/08/202	25/08/202	25/08/202	Pierce	Hawkeye	01/07/2023 To	Paula Martin	1	Theatre 1

Addition to the Payments (Hospital) Report

The Excel – Raw Data extract of the Payments (Hospital) report will now show the **Theatre Name** along with the **Theatre ID.**



LocID	LocName	MRN	InvNum	patSurnan	patFirstna	HF	HF Memb	AdmDate	DisDate	Code	Descriptic	Amount	DateOfServ	Accounting	AuditDate	Drawer	DrSurnam	DrFirstNa	Range	User	Theatre	TheatreName
1	Shaes Priv	132	150	Mouse	Mickey	BUP	123456	09/10/2023	09/10/2023	DEPOS	Excess Pa	-250	09/10/2023	09/10/2023	09/10/2023	Mouse, M	House	Greg	01/10/202	Shae Darr	2	Theatre 2
1	Shaes Priv	132	151	Mouse	Mickey	U/I	123456	09/10/2023	09/10/2023	DEPOS	Deposit A	-1500	09/10/2023	09/10/2023	09/10/2023	Mouse, M	House	Greg	01/10/202	Shae Darr	2	Theatre 2
1	Shaes Priv	133	149	Says	Simon	HCF	123456	04/10/2023	04/10/2023	DEPOS	Excess Pa	-500	04/10/2023	04/10/2023	04/10/2023	Says, Simo	House	Greg	01/10/202	Shae Darr	1	Theatre 1

Bug Fixes

- The issue that some users experienced when trying to apply a 4-digit figure to the discount field, on the IFC, has been resolved.
- The issue that some users experienced when trying to print the HC21 – Right form, over multiple pages,
- has been resolved.

FYDO Hospital Update – 26/10/2023

Theatre Roster Additions

Further to our update on the 5th of October, facilities are now able to utilise the reasons they have added in the Settings for **Theatre Roster Cancellations & Delays**.

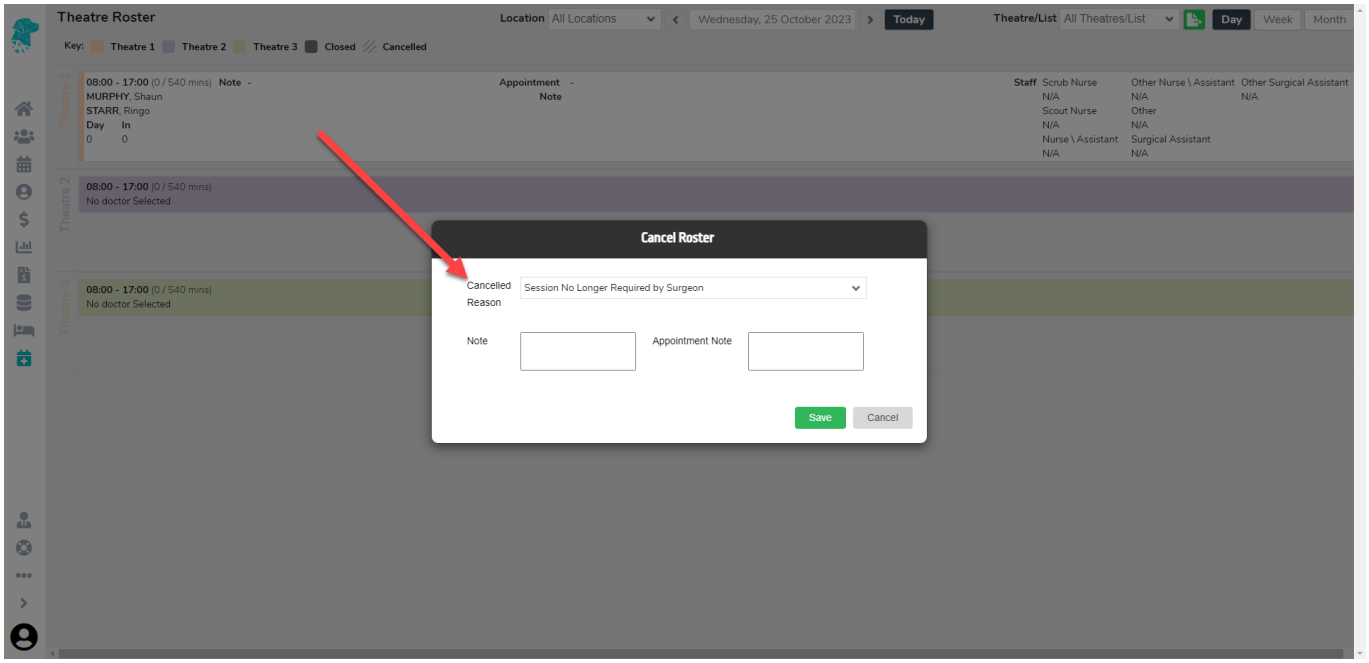
See our previous Newsletter Update in the link below for instructions on how to add these

customisable reasons to your FYDO database.

FYDO Hospital Update – 5/10/2023

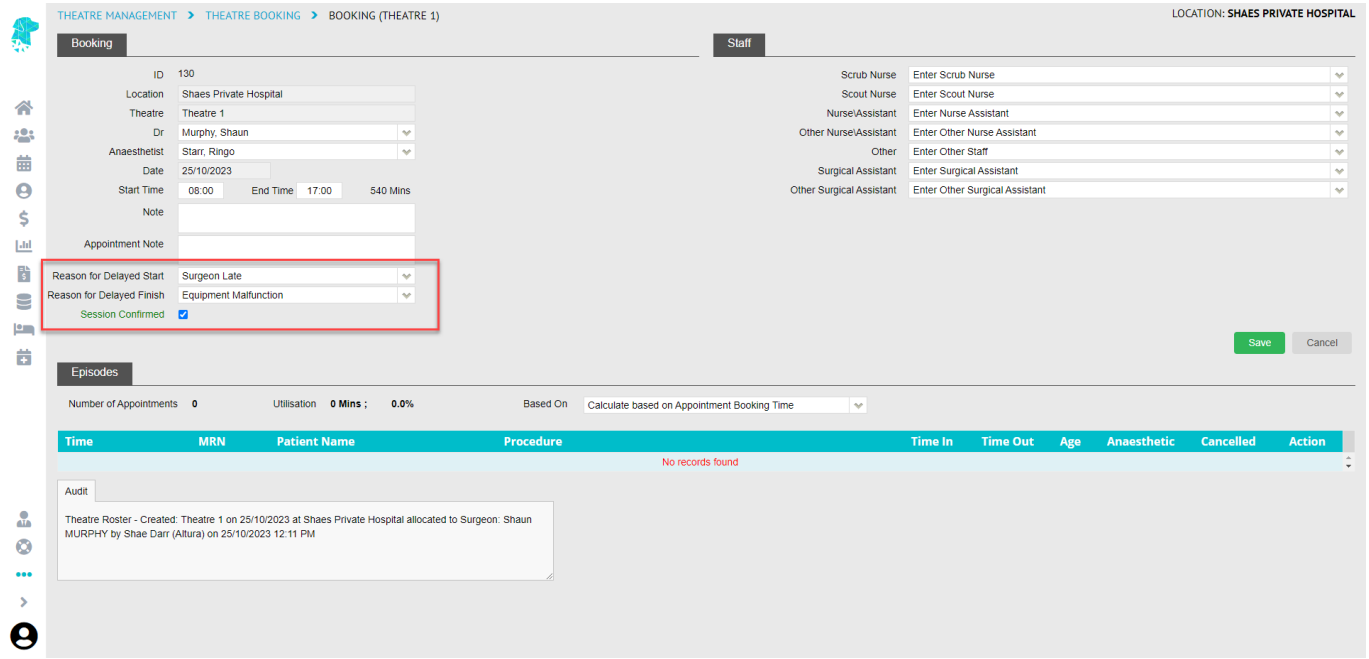
Once Cancelled Reasons (Theatre Roster), Theatre Reasons for Delayed Finish & Theatre Reasons for Delayed Start are added to FYDO, users will be able to assign them in the Theatre Roster.

The **Cancelled Reason (Theatre Roster)** will be displayed as an option to select when a booked Theatre Roster is Cancelled.



The **Reason for Delayed Start** & **Reason for Delayed Finish** can be added by locating the required Theatre Roster & utilising the right-click menu to select **Edit Roster**.

The **Session Confirmed** tick box can be used to indicate that the times have been confirmed & the delay reasons have been added.



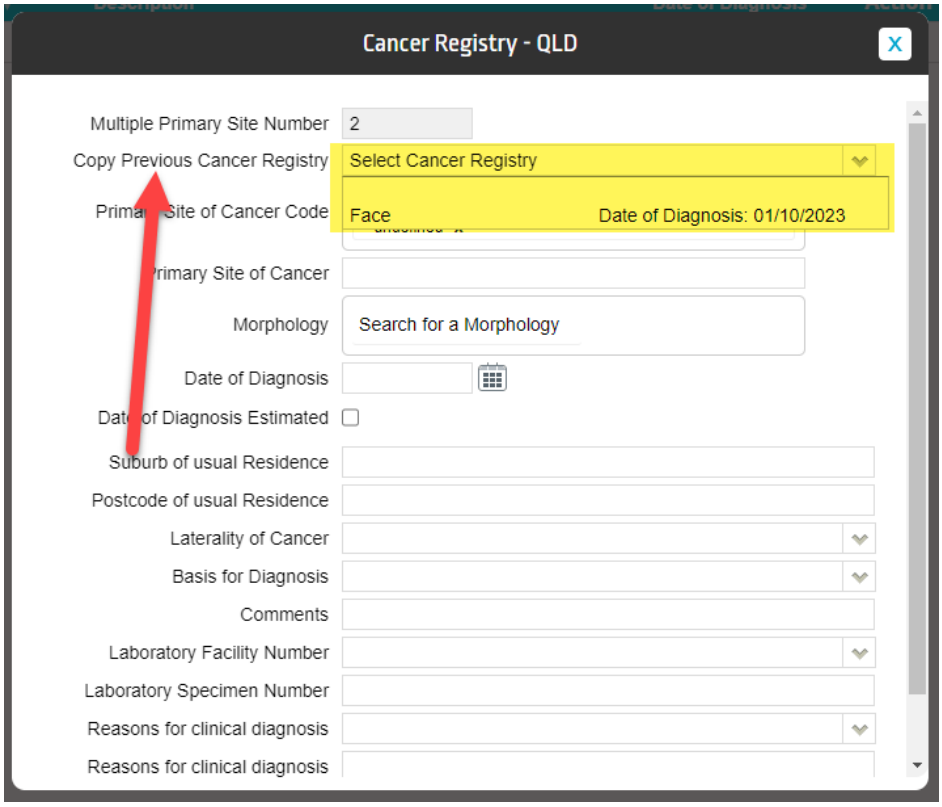
PHASE 3 of the implementation of this new feature will see the data added to the Theatre Rosters

Report. So keep an eye on these newsletters for when that has been released!

FYDO Hospital Update – 19/10/2023

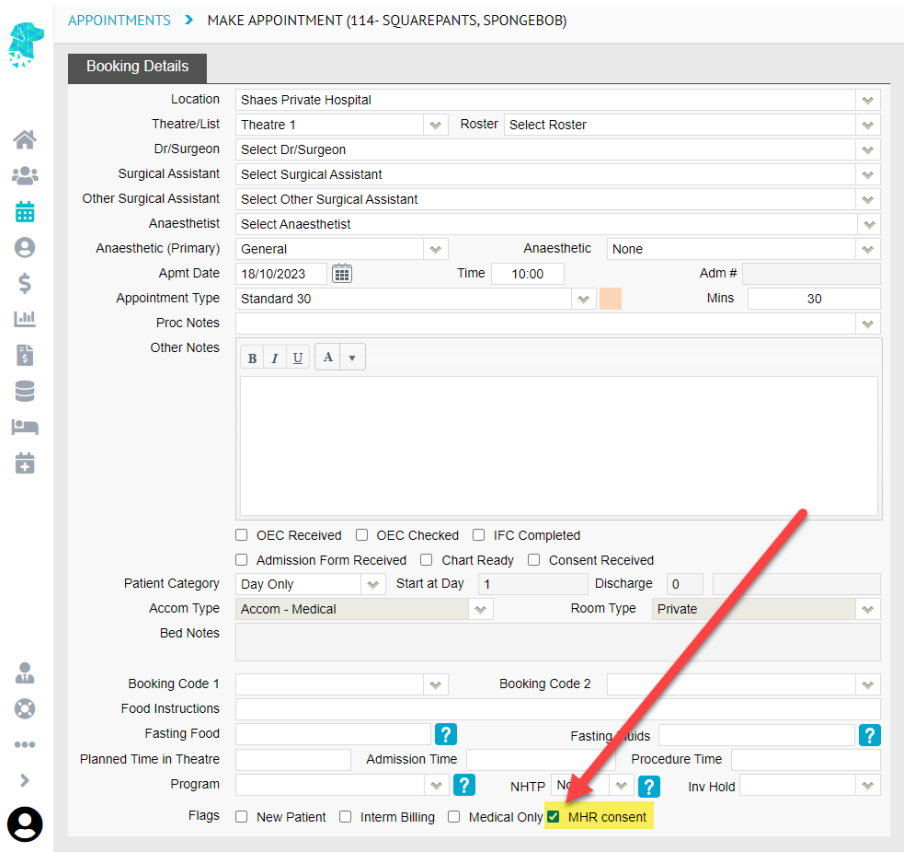
Cancer Registry Improvements

Users in QLD, VIC, ACT & NSW will now be able to **Copy Previous Cancer Registry Entries** with this new feature that will increase data entry efficiency.



My Health Record addition to Edit Appointment Screen

A new tick box has been added to the **Edit Appointment Screen** in preparation for the **MHR / FYDO integration** later this year.
This is to record the patient's consent to information being uploaded to their MHR.
By default it will be ticked & can then be unticked if the patient withdraws their consent for information, from that episode, being uploaded.
This box currently doesn't do anything & will only start to work once the integration is implemented.
However, users are able to start to utilise this feature now in order to become familiar with how it works.



New Fasting Options in Edit Appointment Screen

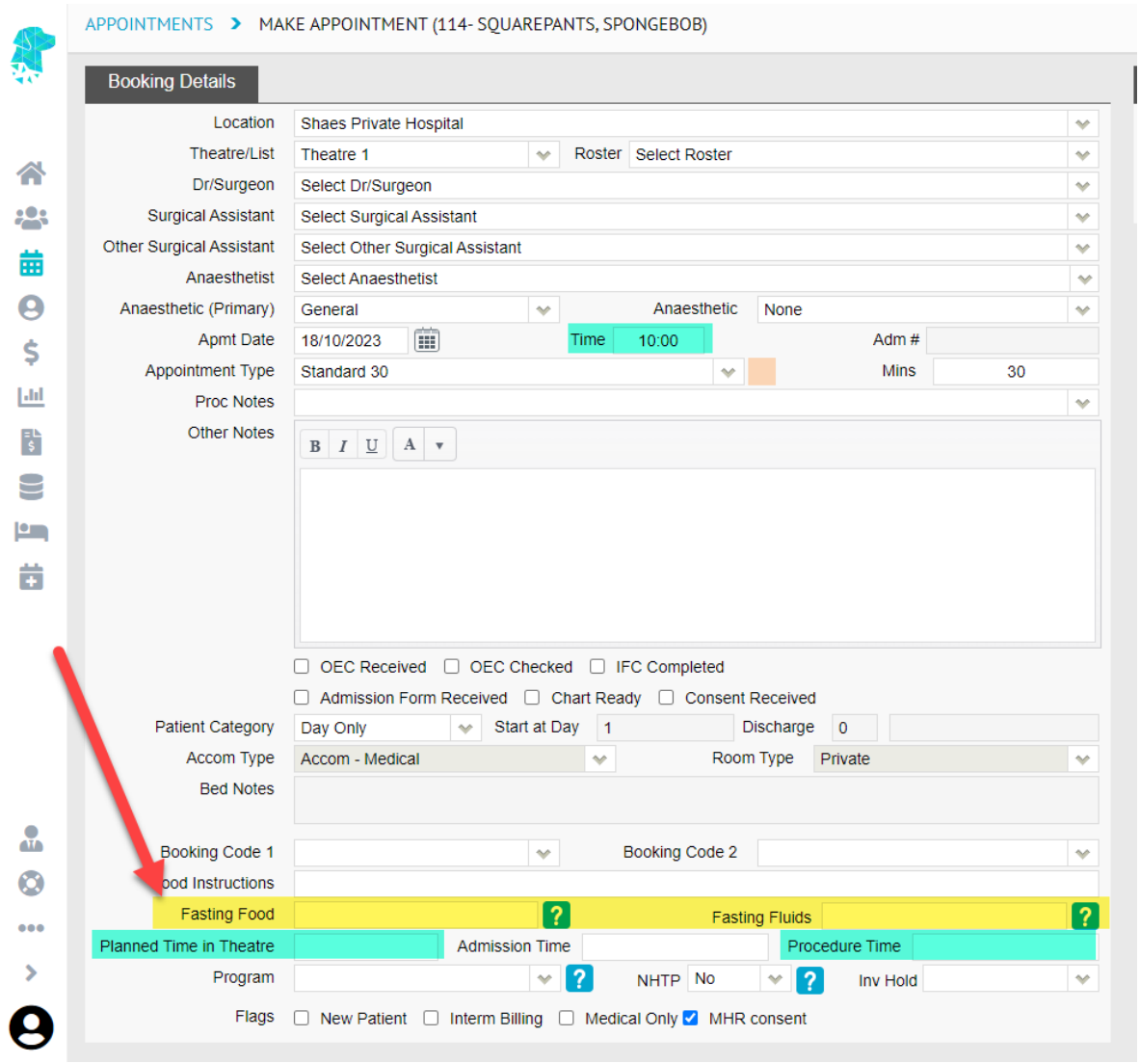
FYDO now has fields where **Fasting Food** & **Fasting Fluids** can be entered.
These fields allow users to add time frames that will then be used to calculate the actual time that the patient will be required to stop eating & drinking.

The addition of these fields is **PHASE 1** of the implementation of this new feature, with **PHASE 2** being the addition of tokens that allow users to utilise these times on theatre lists, in text messages & on forms generated from FYDO. Once the tokens are developed these fields will be fully operational, so **keep an eye on these newsletters for when PHASE 2 is released!**

Adding these fields **in minutes** will mean that the fasting times will calculate correctly according to the **Appointment Time, Planned Time in Theatre Time** or **Procedure Time**.
Adding in minutes also ensures that the calculated times will amend accordingly if the appointment time is rescheduled.

For example, if the patients admission time is 10:00am the following will be reflected:
Fasting Food = 360 minutes (6 hours) therefore the time will show as 4:00 am
Fasting Fluid = 120 minutes (2 hours) therefore the time will show as 8:00 am
Then if the patients appointment time is amended in FYDO these times will automatically recalculate accordingly.

If facilities utilise the **Planned Time In Theatre** time or the **Procedure Time** they will also be able to use tokens that will base the fasting times off those times, instead of the **Appointment Time**.



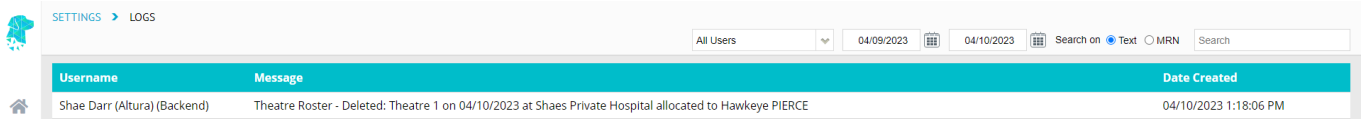
Bug Fix

Users will now be able to type all requires symbols in the **Other Notes** field when adding & editing appointments.

FYDO Hospital Update – 5/10/2023

New Log for Deleted Theatre Rosters

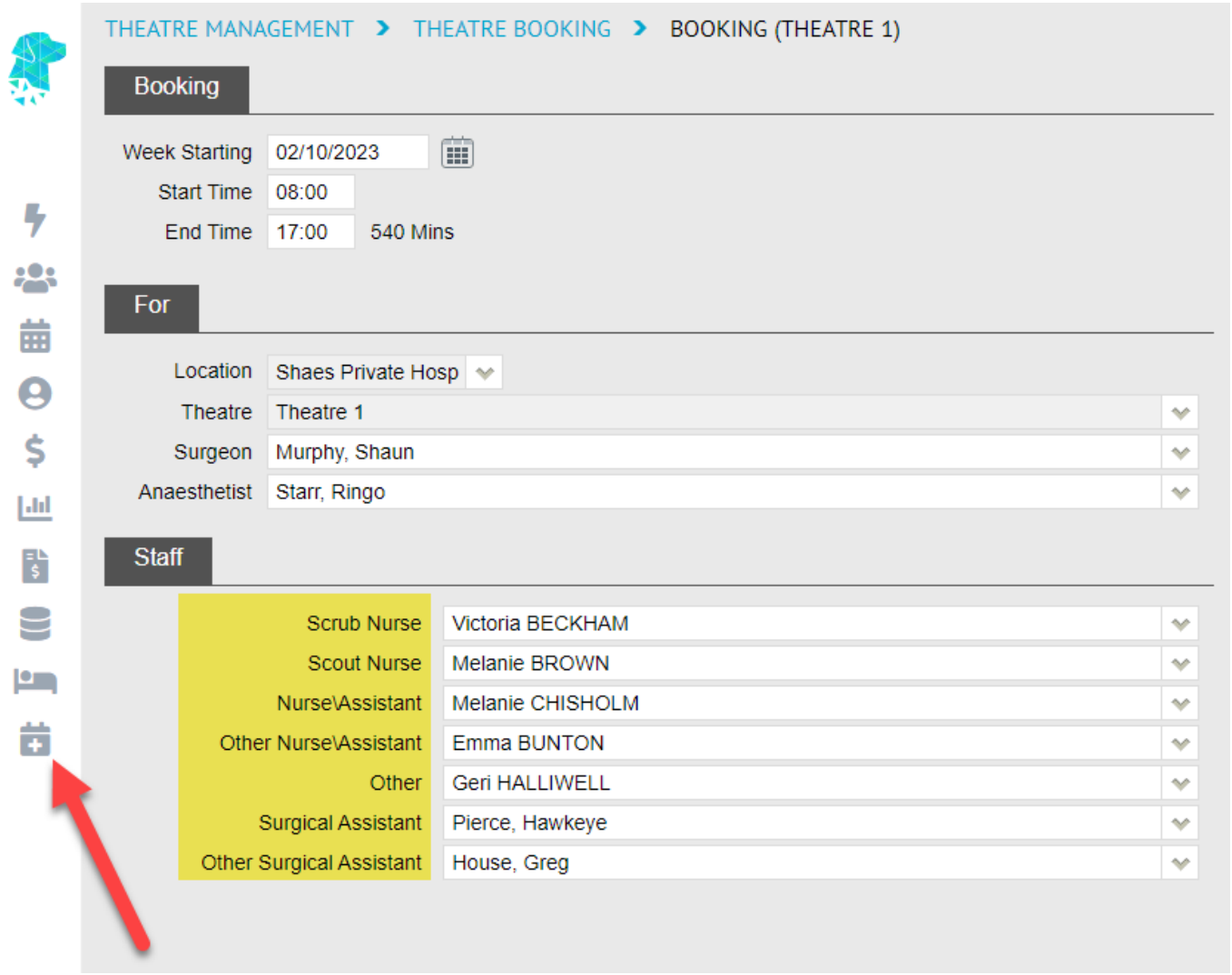
There is a new log in **Settings > Logs** that shows when a Theatre Roster has been deleted, who deleted the roster & when.



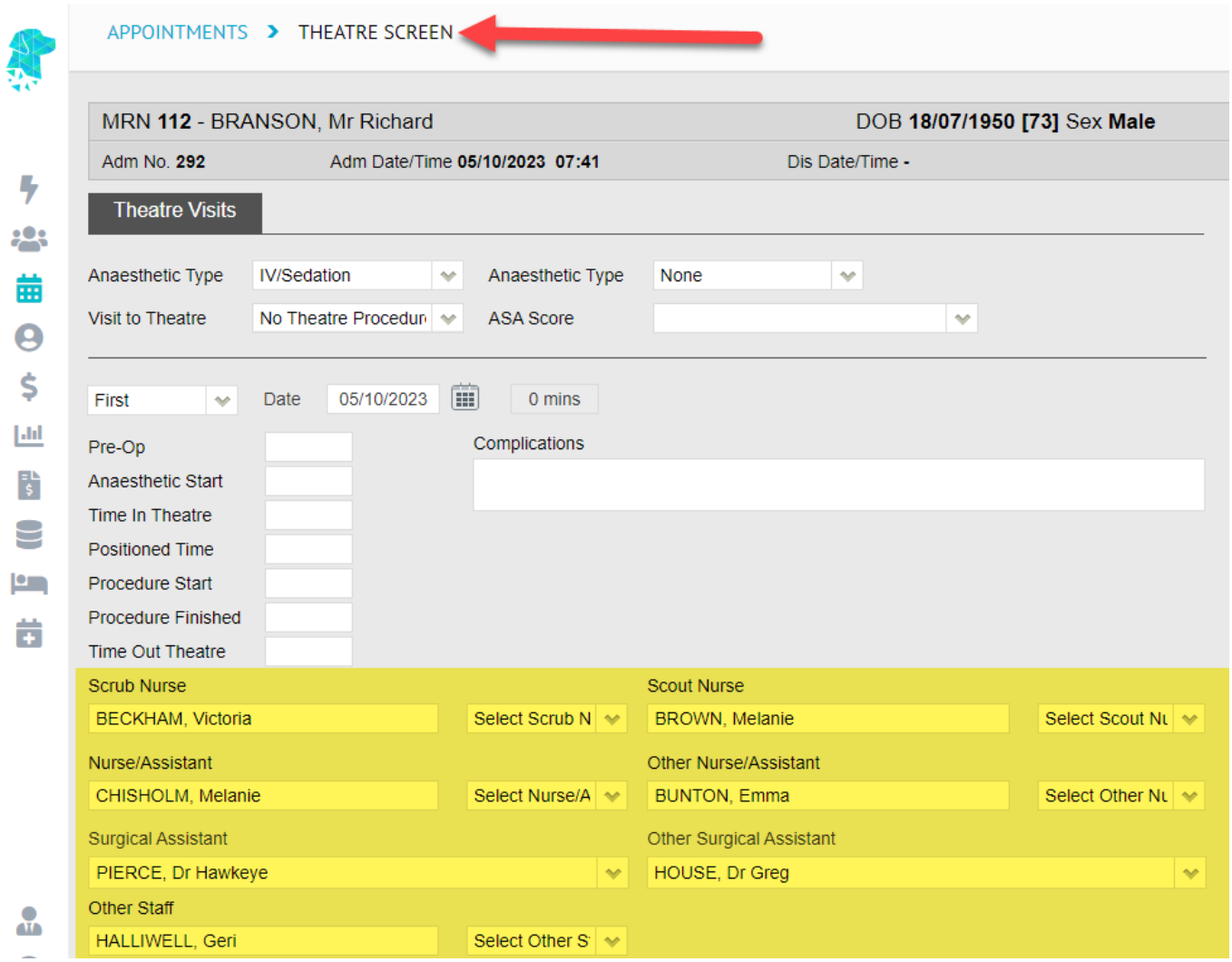
Nursing Staff & Assistants can automatically populate in the Theatre Screen!

This wonderful new feature will reduce repetative data entry to greatly improve efficiency!

The Nurses & Assistants, listed in the **Theatre Roster,** will now populate into the **Theatre Screen** for any linked episodes as they are **Admitted**.
To utilise this new feature, add the known theatre staff into the Theatre Roster prior to admissions commencing.



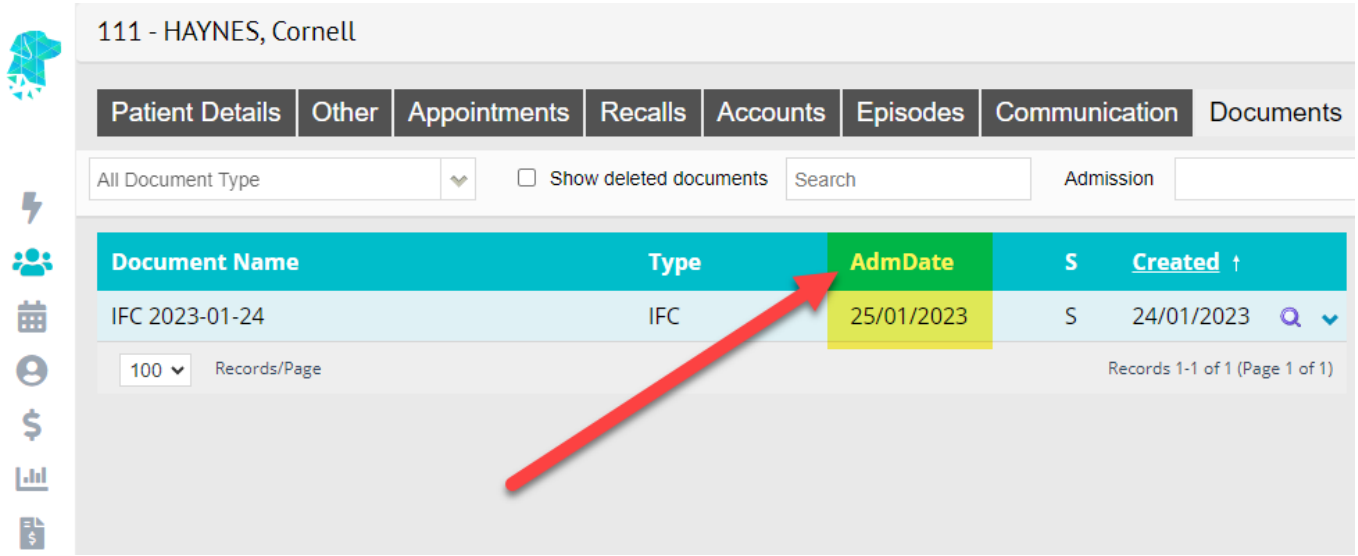
As each patient is then admitted, the information in these fields is used to populate the Theatre Screen.



Staff will then only need to amend a small number of episodes when they complete the Theatre Screen, after the theatre visit has been complete, as the majority of the fields will be populated for them already.

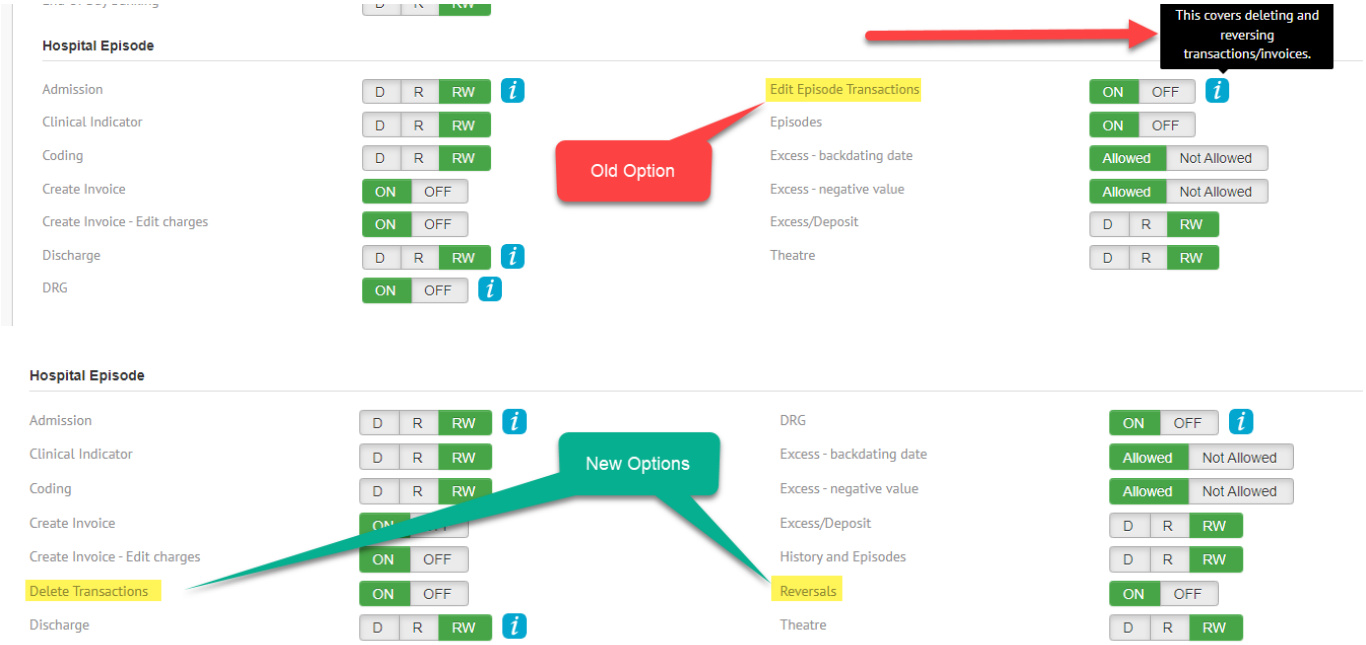
Amendments to the Documents Screen

For ease of identifying which Episode a document relates to, the User will now be able to see the **Admission Date** *(instead of the admission number)* on the documents screen.



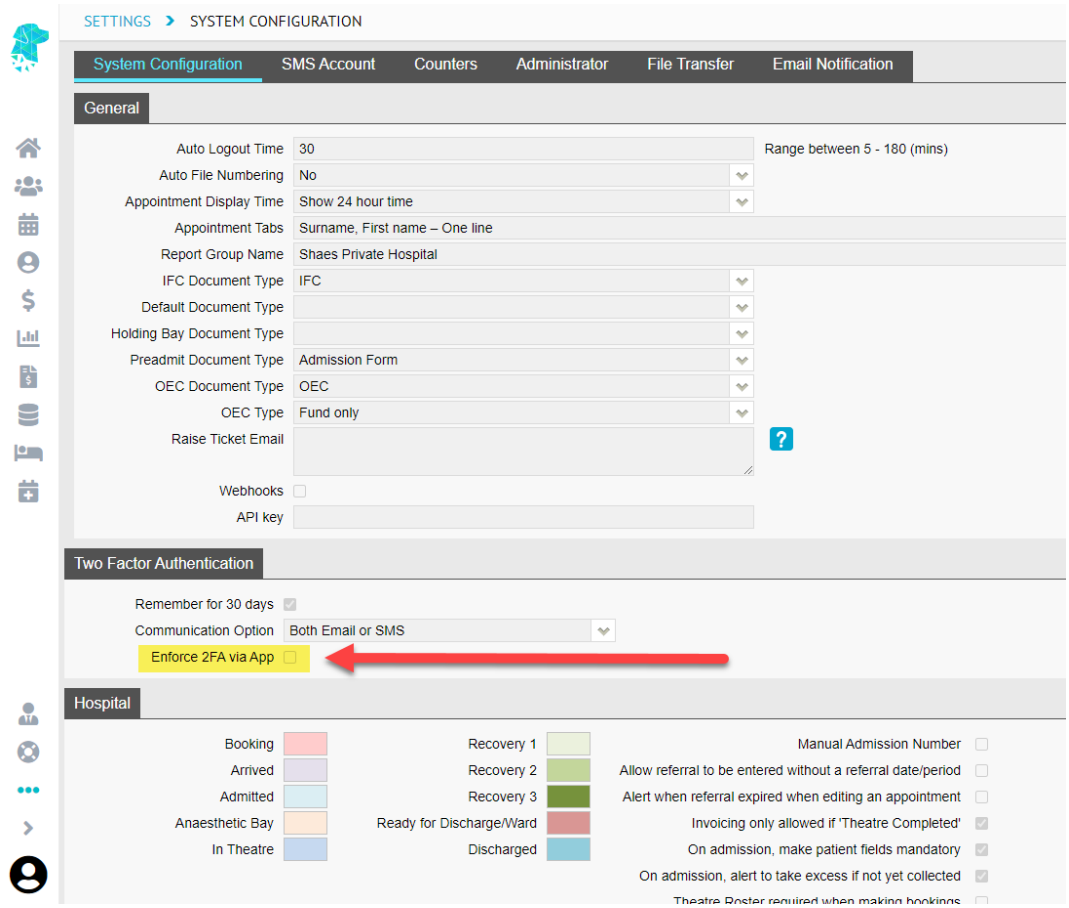
New Permission Levels

The access level that was listed as **Edit Episode Transactions**, which allowed users to delete and reverse transactions/invoices, has been amended into two separate access levels.
This allows facilities to give users access to one of these functions & not the other if it is required.
The settings for the new options, in each User Group, will be the same as was set for the old access level shown below.
Facilities will then be able to amend each one as required in **Settings > User Groups**



2 Step Authenticator App Additions

FYDO requires all users to complete the 2 Step Authentication process, however they are given the option to use SMS, Email or an App to complete this verification.
Facilities are now able to **require** users to utilise an **Authenticator App** to complete the **Two Step Authentication Process.**
The Authenticator App is the most reliable & secure option for 2 Step Verification & facilities are able to enforce the use of this in **Settings > System Configuration.**

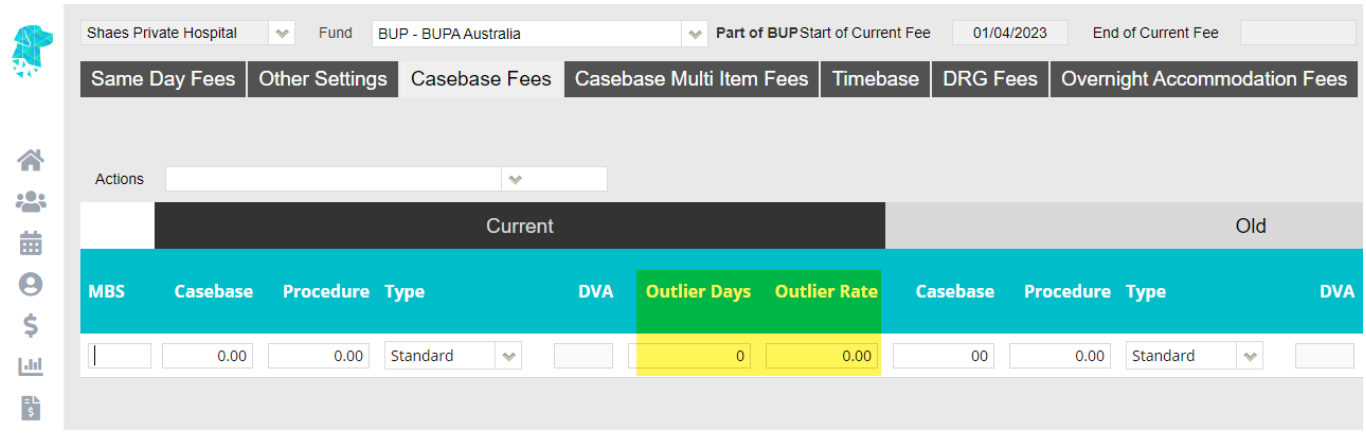


Changes to DRG Fee Setup

Facilities will no longer be required to enter **Short Stay or Long Stay Trims & Fees** if it isn't stipulated in their contract.

Additions to the Casebase Fee Setup

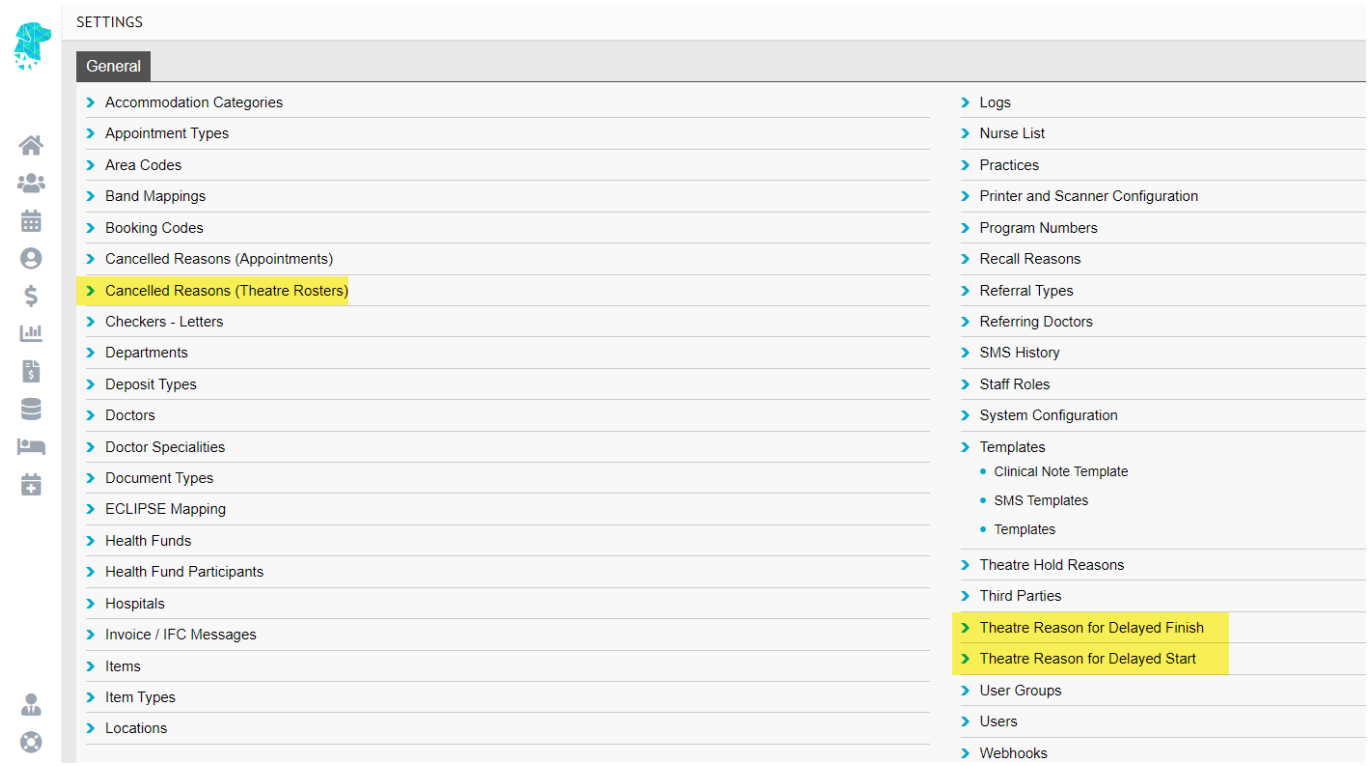
Facilities will now be able to add **Outlier Days** and **Outlier Rates** to their Casebase fees if their Health Fund Contract requires it.



Theatre Roster Additions

Facilities will soon be given the ability to add reasons for **Theatre Roster cancellations & delays** to assist in obtaining statistical & utilisation data**.**
In preparation for this new functionality we have allowed facilities to add customisable reasons for

the below fields:
- Cancelled Reasons (Theatre Roster)
- Theatre Reasons for Delayed Finish
- Theatre Reasons for Delayed Start
Adding reasons to these 3 fields in Settings now will ensure that your facility can **utilise this new function as soon as it is implemented in a future update!**



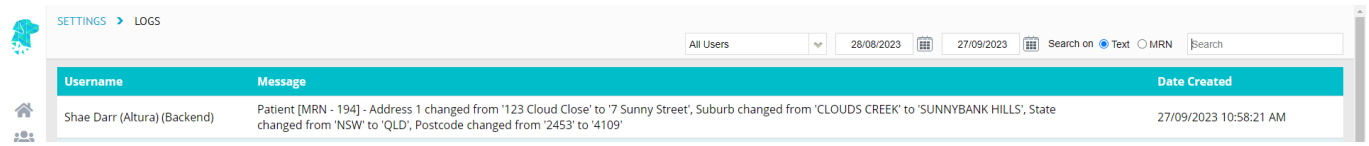
Bug Fix

The issue that some users were experiencing with previous Cancer Registry entries not displaying has been resolved.

FYDO Hospital Update – 28/09/2023

New Patient Address Logs

Any amendments to a patients address, suburb, state or postcode will now be documented in the Logs that can be found in Settings.



Bug Fix

The issue that some users experienced when exporting the reports to Excel – Raw Data has now been resolved.