

# [FYDO Hospital Update - 11/05/2023](#)

## New Checklist Added to Right-Click Menu

This new feature gives users the ability to easily mark these highlighted tasks off without having to go into the Edit Appointment Screen. They can now be accessed in the Appointments Screen Right-Click Menu.

This will assist in an efficient & streamlined pre-admission process.

APPOINTMENTS > EDIT APPOINTMENT (117- ELFAR, TRAV)

**Booking Details**

|                          |   |   |              |               |                   |
|--------------------------|---|---|--------------|---------------|-------------------|
| Location                 | Shaes Private Hospital  |   |              | ⋮             | ▼                 |
| Theatre/List             | Theatre 3   | ▼ | Roster       | Select Roster | ▼                 |
| Dr/Surgeon               | PIERCE, Dr Hawkeye  |   |              |               | ▼                 |
| Surgical Assistant       | Select Surgical Assistant   |   |              |               | ▼                 |
| Other Surgical Assistant | Select Other Surgical Assistant   |   |              |               | ▼                 |
| Anaesthetist             | STARR, Dr Ringo   |   |              |               | ▼                 |
| Anaesthetic (Primary)    | General   | ▼ | Anaesthetic  | None          | ▼                 |
| Apmt Date                | 10/05/2023  | 📅 | Time         | 11:00         | Adm # 45          |
| Appointment Type         | Standard 20   | ▼ |              | Mins          | 20                |
| Proc Notes               | Left Cat & IOL  |   |              |               | ▼                 |
| Other Notes              | <p><b>B I U A</b> ▼</p> <div style="border: 1px solid #ccc; height: 100px;"></div>  |   |              |               |                   |
|                          | <input type="checkbox"/> OEC Received <input type="checkbox"/> OEC Checked <input type="checkbox"/> IFC Completed               |   |              |               |                   |
|                          | <input type="checkbox"/> Admission Form Received <input type="checkbox"/> Chart Ready <input type="checkbox"/> Consent Received |   |              |               |                   |
| Patient Category         | Day Only  | ▼ | Start at Day | 1             | Discharge 0       |
| Accom Type               | Accom - Surgical  |   |              | ▼             | Room Type Private |



| Medicare/DVA Details |                      |                          |                          |
|----------------------|----------------------|--------------------------|--------------------------|
| Medicare Number      | <input type="text"/> | Ref <input type="text"/> | Exp <input type="text"/> |
| Eligibility          | <input type="text"/> |                          |                          |
| Veterans No.         | <input type="text"/> | Veteran Card Colour      | <input type="text"/>     |
| DVA Auth.No          | <input type="text"/> | DVA Auth. Date           | <input type="text"/>     |
| Entitlement Card     | <input type="text"/> | Exp                      | <input type="text"/>     |

## [FYDO Hospital Update - 4/5/2023](#)

### SMS function for Pick Up Person

FYDO now offers the ability to send the **Pick Up Person a text message!** This fabulous new feature will allow the Pick Up Person to be alerted, when the patient is ready to go, with just a few clicks of the mouse!

The Pick Up Person can be added on the **patient screen**, using the tab located alongside the Next of Kin details.

| Next of Kin  | Emergency Contact    | Contributor                     | Pick Up Person                  |
|--------------|----------------------|---------------------------------|---------------------------------|
| Relationship | Husband              | <input type="text"/>            | <input type="text"/>            |
| First Name   | Ima                  | <input type="text"/>            | <input type="text"/>            |
| Surname      | Pickup               | <input type="text"/>            | <input type="text"/>            |
| Mobile       | 0400-000-000         | Home ( ) - <input type="text"/> | Work ( ) - <input type="text"/> |
| Email        | <input type="text"/> |                                 |                                 |

An SMS can be sent to the Pick Up Person by navigating to the appointment & using the Right-Click menu to select **Send SMS**.

The SMS will then be logged in the patients **Communication** tab for reference.

### SMS Template Examples

#### Basic Pick Up SMS

Dear <<PUFirstn>>, <<patFirstN>> is now ready to be collected. Many Thanks

|  |                |                      |
|--|----------------|----------------------|
| Dear Wendy, John is now ready to be collected. Many Thanks |                |                      |
| Characters 58  | Credits used 1 | Credits remaining 96 |

#### Detailed Pick Up SMS

Dear <<PUFirstn>>, Please return to <<EpLoc>> at <<EpLocAdd1>> <<EpLocAdd2>> <<EpLocSub>> as <<patFirstN>> is now ready to be discharged. Many Thanks

|   |                |                      |
|---|----------------|----------------------|
| Dear Wendy, Please return to Shaes Private Hospital at 1 Sunshine Place SUNSHINE ACRES as John is now ready to be discharged. Many Thanks |                |                      |
| Characters 138  | Credits used 1 | Credits remaining 96 |

## Cancelled Episodes Report Additions

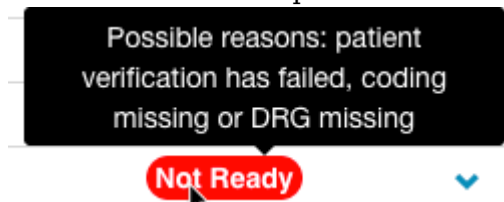
The Surgeon/Doctors name has now been added to the Cancelled Episodes Report.

| Cancelled Episode Report          |              |            |                  |         |        |                  |           |             |
|-----------------------------------|--------------|------------|------------------|---------|--------|------------------|-----------|-------------|
| Between 01/05/2023 and 03/05/2023 |              |            |                  |         |        |                  |           |             |
| MRN                               | Patient Name | Admission  | Doctor           | Status  | PatCat | Cancelled Reason | Procedure | Other Notes |
| 364                               |              | 02/05/2023 | GRIFFITHS, Jerry | Booking | D/O    | cancelled        |           |             |
| Total Episode 1                   |              |            |                  |         |        |                  |           |             |

## Claiming Hospital - New Hover Feature

A new hover has been added to the **Claiming Hospital > Not Yet Sent** tab to assist users in preparing claims to be sent via ECLIPSE.

For claims that are showing as **“Not Ready”** users are now able to hover over the icon & be reminded of the 3 requirements that are needed to obtain a **“Ready”** status.



## Financial Notes added to Create Invoice Page

Users will now be able to view the Financial Notes, that have been entered into the Episodes Screen, when creating an invoice.

APPOINTMENTS > CREATE INVOICE

MRN 413 - [Patient Name] DOB 01/01/2003 [20] Sex Male Fund ADF Location Hospital NSW (QLD)

Adm No. 851 Adm Date/Time 02/05/2023 08:00 Dis Date/Time 02/05/2023 12:54 Dr/Surgeon [Surgeon Name] Anaesthetist JONES, Tom

Send Invoice To ADF - Australian Defence Force Claim Details Time Theatre In 09:09 Out 10:10 61 mins

Billing Type Default Accommodation Type Accom - Medical Mode Of Separation Other (includes discharge to usual residence)

Status Full Fee Anaesthetic General Anaesthetic None

Procedure Items  Re-order Item Numbers

| Item  | Description  | Date of Procedure | Band | Band Type | Session | Action |
|-------|--|-------------------|------|-----------|---------|--------|
| 32084 | Flexible fiberoptic sigmoidoscopy or fiberoptic colonoscopy up to the hepatic flexure, with or without biopsy, other than a service associated with a service to which item any of items 32222 to 32228 applies. (Anaes.) # Health Funds mostly rebate Endoscopy procedures on a case based payment arrangement detailed in the HPPA. The band noted may be used as a default band in cases where an HPPA is silent on how benefits are to be paid for patients undergoing these procedures. | 02/05/2023        | 1    | National  | 1       | X      |
|       |  |                   |      |           | 1       | X      |

Other Services

| Item | Description | Qty | Date of Service | Type | Bill To | Action |
|------|-------------|-----|-----------------|------|---------|--------|
|      |             | 0   |                 |      |         | X      |

Financial Notes

Episode Notes

Proceed to see charges Cancel

## New User Permissions for Multi Location Databases

Users can now be given access to specific “Locations” within the database. This will assist in providing each user with the access to the locations that they require, while restricting access to the locations that they don’t need.

This feature can be located in **Settings > Users** & is able to be set for each individual user.

SETTINGS > USERS > [User Name]

### User Details

ID: 2

First Name: [Text Field]

Surname: [Text Field]

Email: [Text Field]

Raise Ticket From: [Text Field]

Group: Admin

Restrict IP:

### Access

Doctors: Select doctors...

Rooms: Select rooms...

Theatre: Select theatre...

Locations: Select location...

### Clinical Notes

Provider Number: [Text Field] ?

Default Note Location: Hospital

Allow Clinical Notes:

## Length of Stay Report Additions

The Length of Stay Report now shows a **total of the Day Only Episodes & the Inpatient Episodes.**

ACSS Michelle Staging

Length Of Stay Report based on Intra-Operative: 'Time in Theatre' to 'Time out of Theatre' between 30/03/2023 to 01/04/2023

| Patient Name                 | MRN | Adm Num | Admission Date | Discharge Date | Fund | Surgeon          | Theatre          | Time from    | Time to                    | Length (mins) |
|------------------------------|-----|---------|----------------|----------------|------|------------------|------------------|--------------|----------------------------|---------------|
| <b>D/O</b>                   |     |         |                |                |      |                  |                  |              |                            |               |
| GRYLLS, Bear                 | 596 | 745     | 30/03/2023     | 30/03/2023     | MPL  | BAKER, Leticia12 | Theatre 1        | 15:00        | 15:45                      | 45            |
| SHELBY, Thomas               | 494 | 746     | 30/03/2023     | 30/03/2023     | HCF  | BAKER, Leticia12 | Theatre 1        | 12:05        | 13:58                      | 113           |
| <b># of D/O Episodes : 2</b> |     |         |                |                |      |                  | <b>Average :</b> | <b>79.00</b> | <b>Total Minutes : 158</b> |               |
| <b>I/P</b>                   |     |         |                |                |      |                  |                  |              |                            |               |
| KRISHNAZI, Ronaldo           |     | 793     | 01/04/2023     | 06/04/2023     | HCF  | BAKER, Leticia12 | Theatre 1        | 07:00        | 08:30                      | 90            |
| <b># of I/P Episodes : 1</b> |     |         |                |                |      |                  | <b>Average :</b> | <b>90.00</b> | <b>Total Minutes : 90</b>  |               |
| <b>Total Episodes : 3</b>    |     |         |                |                |      |                  | <b>Average :</b> | <b>82.67</b> | <b>Total Minutes : 248</b> |               |

## [FYDO Hospital Update - 27/04/2023](#)

### Episode Stats Report Addition

There is now the option to **exclude cancelled patients** from the Episode Stats Report. All discharged patients are always included in the episode stats report, regardless of their cancelled status. Therefore, this new feature will assist facilities, that have cancelled admitted & discharged

episodes, to obtain statistics on only patients' that have had a complete & not cancelled episode.

REPORTS > EPISODE STATS

Episode Stats

Location: All Locations

Doctor: All Doctors

Fund: All Funds

Anaesthetist: All Anaesthetists

Anaesthetic: All Anaesthetic

Theatre: All Theatres

Speciality: All Specialities

Patient Category: All Patient Categories

Booking Code 1: All Booking Codes 1

Booking Code 2: All Booking Codes 2

Cancelled: Selected Cancelled

Sex: All Sexes

Indigenous: All Indigenous

Born After From: To

Referring Doctor: Search for a Referring Doctor

Family Dr.: All Family Doctors

Procedure: Search for a Procedure

Condition Onset: All Condition Onset

DRG: Search for a DRG

Report Types: Detail Summary

Group By (Primary): Health Fund

Group By (Secondary): No Group

Filter: No filter set

Based On: Admission Date Discharge Date

From: 01/04/2023 To: 26/04/2023

Exclude Cancelled Episodes

Order By: Alphabetically

Update

## Bug Fix

- The issue that was preventing automatic SMSs being sent has been rectified.

# FYDO Hospital Update - 20/4/2023

## New Tokens Available for Invoices

There are now tokens available to be used on Invoice Templates to show **Invoiced Amount Excluding GST & Total Invoice Charge Excluding GST.**

A full list of available Invoice Tokens can be found at:

<https://wiki.fydo.cloud/tokens-hospital-invoices/>

## Bug Fixes

- The custom view option, that shows the **Surgeons Initials**, has been corrected to show the initials in the correct order. For example, **Dr John Smith** will now show as **JS**
- The issue with the Interactive Arrears Report hover feature has now been rectified.

If you're not already familiar with our wonderful **Interactive Arrears Report** then pop into **Reports > Arrears > Interactive** and see how easy it is to run & use! This is a great feature to help keep on top of outstanding debtors.

REPORTS > ARREARS (HOSPITAL) ←

Arrears (Hospital)

Location: All Locations  
 Doctor: All Doctors  
 Fund: All Funds

Period: All Debt  
 Minimum Balance  
 Show accounts requiring a refund only

Report Types: Detail, Summary, **Interactive**  
 As at: 19/04/2023

Next FU: All

Update Export To

| Patient Name     | MRN | DOS        | Doctor        | Inv Num | Inv Date   | Balance    | Fund Name                           | Next FU    | Notes                                  |
|------------------|-----|------------|---------------|---------|------------|------------|-------------------------------------|------------|--|
| BRANSON, Richard | 112 | 24/03/2023 | MURPHY, Shaun | 48      | 24/03/2023 | (\$250.00) | Phoenix Health Fund Limited         | 19/04/2023 | Testing with a really long note tha... |
| DAY, Doris       | 103 | 01/11/2022 | HOUSE, Greg   | 3       | 08/11/2022 | \$780.00   | NIB Health Funds Limited            |            |  |
| DAY, Doris       | 103 | 01/11/2022 | HOUSE, Greg   | 12      | 09/01/2023 | \$2,433.00 | NIB Health Funds Limited            |            |  |
| DAY, Doris       | 103 | 11/01/2023 | HOUSE, Greg   | 57      | 17/04/2023 | \$800.00   | Australian Health Management Gro... |            |  |
| DAY, Doris       | 103 | 21/03/2023 | HOUSE, Greg   | 44      | 21/03/2023 | (\$300.00) | Australian Health Management Gro... |            |  |
| DAY, Doris       | 103 | 21/03/2023 | HOUSE, Greg   | 45      | 21/03/2023 | (\$5.00)   | Un-Insured Accounts                 |            |  |

Testing with a really long note that needs to be hovered over to view the entire thing in the interactive arrears report.

# FYDO Hospital Update - 17/4/2023

## Additions to the Theatre Rosters Report

There have been some exciting new additions to the Theatre Rosters Report to allow facilities to obtain **Theatre Utilisation Information**.

This report can be based on **Appointment Booking Time**, to get an estimate of utilisation, or based on **Time in Theatre to Time Out of Theatre** to get an exact utilisation figure once the theatre times have been added to FYDO.

The report also gives the option to view this information by **Surgeon** or **Theatre** and totals everything for the timeframe that has been selected!

This will allow for easy collation of utilisation data for any timeframe to assist in hospital planning, budgeting & much more.

REPORTS > THEATRE ROSTERS REPORT

Theatre Rosters Report

From Date: 01/04/2023 To Date: 17/04/2023

Based On: Time in Theatre to Time Out of Theatre Report Type: Surgeon Surgeon: All Surgeons

Update

1 of 1

100% Find | Next

Shaes Private Hospital  
 Theatre Booking by Surgeon  
 01/04/2023 - 17/04/2023 for all Surgeons

| Date                   | Theatre   | Anaesthetist     | Time          | Length | Utilisation Minutes | Utilisation Percentage | Patients      | D/O       | I/P Notes | App Notes |                               |
|------------------------|-----------|------------------|---------------|--------|---------------------|------------------------|---------------|-----------|-----------|-----------|-------------------------------|
| <b>MURPHY, Shaun</b>   |           |                  |               |        |                     |                        |               |           |           |           |                               |
| 04/04/2023             | Theatre 3 | MCCARTNEY, Paul  | 08:00 - 16:20 | 500.00 | 20.00               | 4%                     | 1             | 1         | 0         |           |                               |
| 07/04/2023             | Theatre 1 | LENNON, John     | 08:00 - 12:00 | 240.00 | 60.00               | 25%                    | 2             | 2         | 0         |           |                               |
| 12/04/2023             | Theatre 3 | HARRISON, George | 08:00 - 11:45 | 225.00 | 60.00               | 26.67%                 | 3             | 3         | 0         |           |                               |
| 12/04/2023             | Theatre 1 | MCCARTNEY, Paul  | 08:00 - 12:00 | 240.00 | 0.00                | 0                      | 0             | 0         | 0         |           |                               |
| 13/04/2023             | Theatre 1 | MCCARTNEY, Paul  | 08:00 - 12:00 | 240.00 | 0.00                | 0                      | 0             | 0         | 0         |           |                               |
| <b>Total:</b>          |           |                  |               |        | <b>1,445.00</b>     | <b>140.00</b>          | <b>9.69%</b>  | <b>6</b>  | <b>6</b>  | <b>0</b>  | <b>Number of Sessions : 5</b> |
| <b>PIERCE, Hawkeye</b> |           |                  |               |        |                     |                        |               |           |           |           |                               |
| 03/04/2023             | Theatre 2 | LENNON, John     | 10:00 - 15:45 | 345.00 | 30.00               | 8.7%                   | 2             | 2         | 0         |           |                               |
| 12/04/2023             | Theatre 3 | LENNON, John     | 11:45 - 16:20 | 275.00 | 60.00               | 21.82%                 | 3             | 3         | 0         |           |                               |
| <b>Total:</b>          |           |                  |               |        | <b>620.00</b>       | <b>90.00</b>           | <b>14.52%</b> | <b>5</b>  | <b>5</b>  | <b>0</b>  | <b>Number of Sessions : 2</b> |
| <b>HOUSE, Greg</b>     |           |                  |               |        |                     |                        |               |           |           |           |                               |
| 03/04/2023             | Theatre 1 | HARRISON, George | 08:00 - 17:30 | 570.00 | 30.00               | 5.26%                  | 1             | 1         | 0         |           |                               |
| 11/04/2023             | Theatre 1 | HARRISON, George | 08:00 - 12:00 | 240.00 | 0.00                | 0                      | 0             | 0         | 0         |           |                               |
| <b>Total:</b>          |           |                  |               |        | <b>810.00</b>       | <b>30.00</b>           | <b>3.7%</b>   | <b>1</b>  | <b>1</b>  | <b>0</b>  | <b>Number of Sessions : 2</b> |
| <b>Total:</b>          |           |                  |               |        | <b>2,875.00</b>     | <b>260.00</b>          | <b>9.04%</b>  | <b>12</b> | <b>12</b> | <b>0</b>  |                               |

TheatreRosters-ShaesPrivateHospital Page 1 of 1 Date: 17/04/2023 12:09 PM

## New Nurse List View

The Nurse List is now able to be viewed with relevant **Expiry Dates** that have been added into the system. This allows for easy identification of when the expiry of the nurses AHPRA, Insurance & Working With Children is approaching.

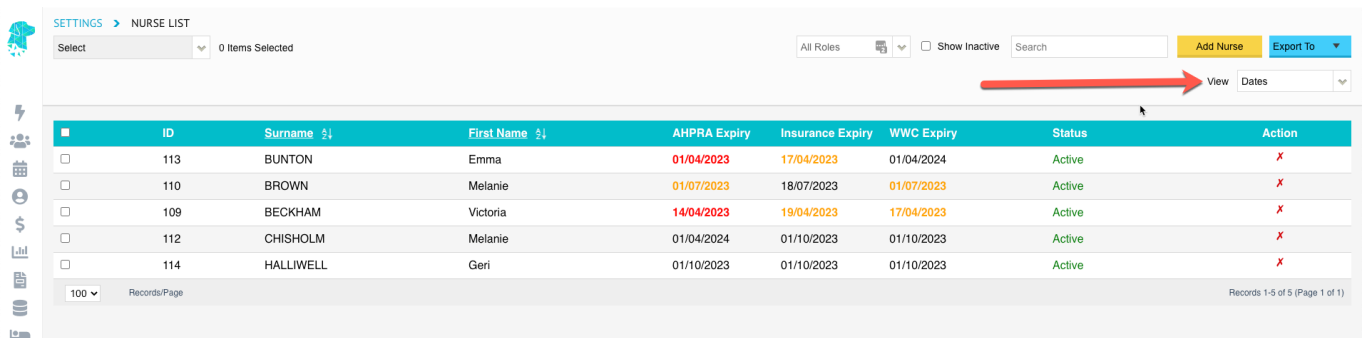
This information can be viewed from **Settings > Nurse List** by selecting **Dates** from the **View** dropdown. The dates will be colour coded depending on when the expiry date is.

**Red** - Expired

**Orange** - Expiring in **less** than 3 months

**Black** - Expiring in **more** than 3 months

This information can also be exported to Excel for printing or emailing.



SETTINGS > NURSE LIST

0 Items Selected

All Roles Show Inactive Search Add Nurse Export To

View Dates

| ID  | Surname   | First Name | AHPRA Expiry | Insurance Expiry | WWC Expiry | Status | Action |
|-----|-----------|------------|--------------|------------------|------------|--------|--------|
| 113 | BUNTON    | Emma       | 01/04/2023   | 17/04/2023       | 01/04/2024 | Active | X      |
| 110 | BROWN     | Melanie    | 01/07/2023   | 18/07/2023       | 01/07/2023 | Active | X      |
| 109 | BECKHAM   | Victoria   | 14/04/2023   | 19/04/2023       | 17/04/2023 | Active | X      |
| 112 | CHISHOLM  | Melanie    | 01/04/2024   | 01/10/2023       | 01/10/2023 | Active | X      |
| 114 | HALLIWELL | Geri       | 01/10/2023   | 01/10/2023       | 01/10/2023 | Active | X      |

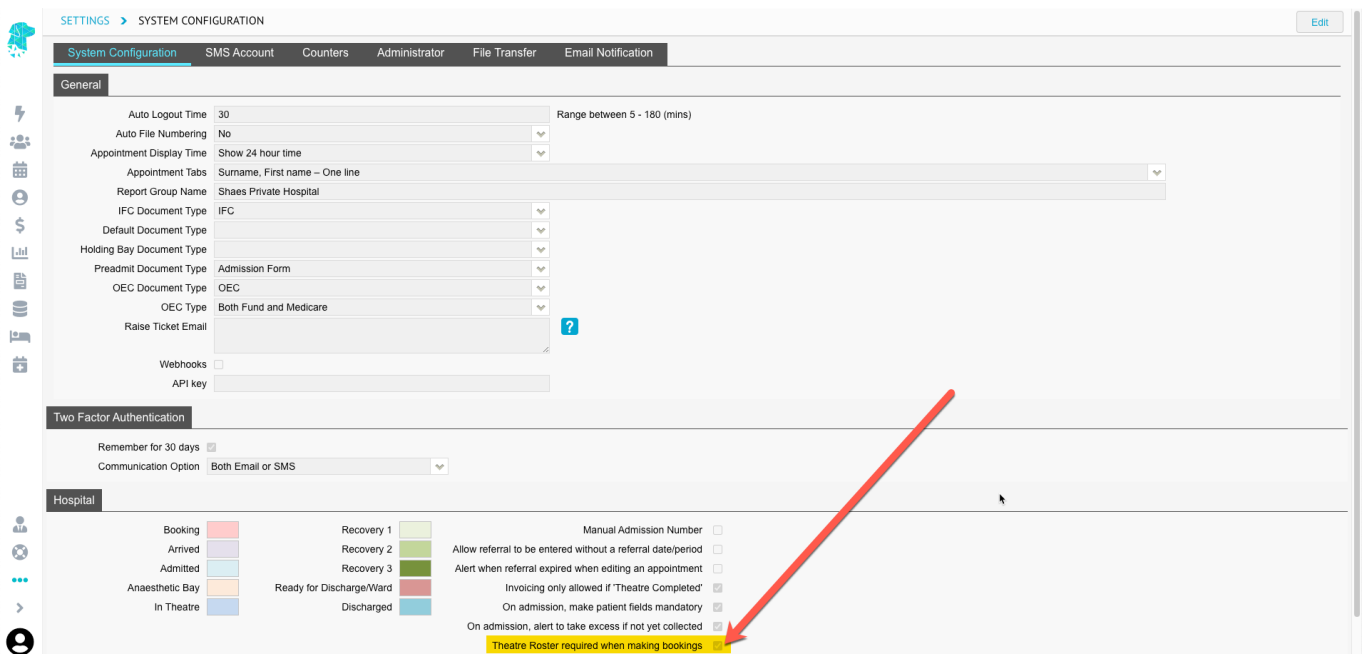
100 Records/Page Records 1-5 of 5 (Page 1 of 1)

## New option for the Theatre Roster requirements

FYDO now gives each facility the ability to decide if they wish to allow bookings to be made **with** or **without** a Theatre Roster.

For the new **Theatre Utilisation Report** (as listed above) to be completely accurate, the bookings need to be made in a Theatre Roster. Therefore, if the facility wants accurate utilisation data, we suggest turning this function on to ensure bookings are not accidentally made outside the Theatre Rosters.

This option is found in **Settings > System Configuration > Theatre Roster required when making bookings**.



SETTINGS > SYSTEM CONFIGURATION

System Configuration SMS Account Counters Administrator File Transfer Email Notification

General

Auto Logout Time 30 Range between 5 - 180 (mins)

Auto File Numbering No

Appointment Display Time Show 24 hour time

Appointment Tabs Surname, First name - One line

Report Group Name Shaes Private Hospital

IFC Document Type IFC

Default Document Type

Holding Bay Document Type

Preadmit Document Type Admission Form

OEC Document Type OEC

OEC Type Both Fund and Medicare

Raise Ticket Email

Webhooks

API key

Two Factor Authentication

Remember for 30 days

Communication Option Both Email or SMS

Hospital

Booking Arrived Admitted Anaesthetic Bay In Theatre

Recovery 1 Recovery 2 Recovery 3

Ready for Discharge/Ward Discharged

Manual Admission Number

Allow referral to be entered without a referral date/period

Alert when referral expired when editing an appointment

Invoicing only allowed if 'Theatre Completed'

On admission, make patient fields mandatory

On admission, alert to take excess if not yet collected

Theatre Roster required when making bookings

## Adjustment Reasons now Customisable

Facilities are now able to customise the **Adjustment Reasons** to facilitate the collection of data that is relevant to them.

These reasons can be added, amended, deactivated or deleted from **Settings > Hospital > Adjustments**.



The screenshot shows the 'Settings > Adjustments' page. At the top, there is a breadcrumb trail 'SETTINGS > ADJUSTMENTS', a 'Show Inactive' checkbox, a search bar, and an 'Add Adjustment' button. Below this is a table with the following data:

| Code | Name              | Status | Action |
|------|-------------------|--------|--------|
| 3    | BAD DEBT          | Active | X      |
| 8    | BANK CHARGE       | Active | X      |
| 7    | BOUNCED CHEQUE    | Active | X      |
| 5    | DECEASED          | Active | X      |
| 1    | DISCOUNT          | Active | X      |
| 10   | INCORRECT BILLING | Active | X      |
| 11   | OTHER             | Active | X      |
| 2    | OVERPAYMENT       | Active | X      |
| 9    | REFUND            | Active | X      |
| 12   | ROUNDING          | Active | X      |
| 4    | WRITE OFF         | Active | X      |

## List Re-Ordering Addition

FYDO now shows the Procedure in the List Re-Ordering pop-up box to assist in utilising this new feature.



The screenshot shows a 'List Re-Ordering' pop-up box. It contains a table with the following data:

| Patient Name     | Procedure                 |
|------------------|---------------------------|
| HAYNES, Cornell  | Right Cat & IOL           |
| BRANSON, Richard | Right Cat & IOL           |
| JACKSON, Michael | Colonoscopy & Gastroscopy |
| SMITH, John      | Right Cat & IOL           |

At the bottom right of the pop-up box, there are 'OK' and 'Cancel' buttons.

# FYDO Hospital Update - 11/4/2023

## New Informed Financial Consent (IFC) Token

The name of the user that is generating the IFC is now able to be displayed on the document. Using the token <<IFCUser>> will print the users name in the desired location on the template.



Shaes Private Hospital  
 1 Sunshine Place  
 SUNSHINE ACRES QLD 4655  
 P: (07)5444-4444  
 F: (07)5455-5555  
 E: shaesprivatehospital@mail.com

### INFORMED FINANCIAL CONSENT

|            |                 |                   |                     |
|------------|-----------------|-------------------|---------------------|
| Patient:   | DAY, Doris      | DOB:              | 03/04/1922          |
| Fund:      | BUPA Australia  | Membership #:     | 1231234             |
| Excess:    | \$0.00          | Co-Payment:       | \$0.00              |
| Admission: | 11/04/2023      | Printed:          | 11/04/2023 at 14:05 |
| Doctor:    | Pierce, Hawkeye | IFC completed by: | Shae Darr(ACSS)     |

## Billing Status Report Additions

When running the Billing Status Report using the **Report Type** option **Show All - Inv Summary** the user is now able to see the following fields when they **Export to > Excel - Raw Data**:

- Transaction Date (TransDate)
- DRG
- Date Grouped

|   | A     | B             | C   | D                      | E          | F          | G    | H          | I      | J   | K     | L          | M      | N         | O    | P           | Q |
|---|-------|---------------|-----|------------------------|------------|------------|------|------------|--------|-----|-------|------------|--------|-----------|------|-------------|---|
| 1 | LocID | LocName       | MRN | Patient                | AdmDate    | DisDate    | INVR | TranDate   | Charge | GST | Fund  | Membership | PatCat | AccomType | DRG  | DateGrouped |   |
| 2 | 1     | Shaes Private | 114 | SQUAREPANTS, Spongebob | 28/03/2023 | 28/03/2023 | 51   | 28/03/2023 | 3285   |     | 0 DVA | QSM12456   | D/O    |           | 2018 | 28/03/2023  |   |
| 3 |       |               |     |                        |            |            |      |            |        |     |       |            |        |           |      |             |   |
| 4 |       |               |     |                        |            |            |      |            |        |     |       |            |        |           |      |             |   |
| 5 |       |               |     |                        |            |            |      |            |        |     |       |            |        |           |      |             |   |
| 6 |       |               |     |                        |            |            |      |            |        |     |       |            |        |           |      |             |   |

## Bug Fix

The issue that some users were experiencing with the system creating a different invoice number, from that of the deposit, has been rectified. This issue was identified as happening when the invoice was raised from the History/Episode Screen.

# [FYDO Hospital Update - 3/4/2023](#)

## **New Maiden Name Field**

FYDO has a new field to enable users to keep the **maiden name** of a patient on file. When searching for a patient FYDO will also check the Maiden Name field for any matching information enabling easy identification of patients.



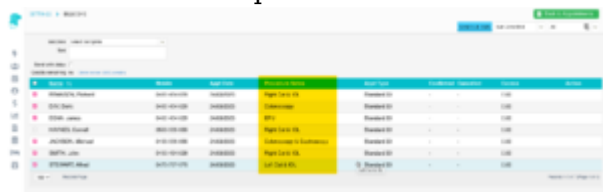
## **Email Log**

Users are now able to view a log of all emails that have been sent from the **Documents Tab in FYDO**. This includes emails to the patient, referring doctor or doctor. This information is displayed in the **Communication** tab.



## **Sending Bulk SMS's**

A new column has been added to the **Send Bulk SMS** option to allow the user to see the **Procedure Notes** for each patient. This is to assist the user in determining which patients' need to receive different SMS templates.



## **Arrears Report Addition**

The patients' **health fund membership number** and **Date of Birth** will now show on the Arrears Report when it is exported to Excel - Raw Data.

## **Bug Fix**

The issue that some users were experiencing with the 2-step authenticator app not remembering them for 30 days has been resolved. *(This issue did not affect users that utilise the SMS or Email 2*

step authentication option)

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## [FYDO Hospital Update - 28/03/2023](#)

### **NEW List Re-Ordering Feature**

FYDO can now re-order lists with a fabulous new feature that resembles the SimDay function **Session Priority**. This feature allows users to easily re-order patients', move all patients' appointments up at once (*in the case of a cancellation*) and set appointment times according to each appointment length.

This feature will work from the admission time of the **FIRST** patient on the list. It will then slot all other patients' into their corresponding admission times, according to the appointment lengths. The difference with using the List Re-Ordering feature is that it allows users to easily move a patients' appointment up or down the list **& will shuffle the other patients' admission times to accommodate**. Whereas other methods of moving appointments does not impact the admission times of any other patients'.

Click on the below image to see a little snip of the List Re-Ordering in action.



### **Fee Set Up - End of Current Fee Field**

The **End of Current Fee** field is now functioning in FYDO & allows a date to be set for contracted fees to finish. Setting this date will prohibit invoices being raised for episodes that fall after the date entered.



## Invoice on Hold Start Date Field

The **Invoice Hold Start** date field is now functioning in FYDO. This allows health funds to be put **On Hold** from a particular date. This feature still facilitates invoicing/billing for episodes that fall **before** the documented date, however will prohibit users from invoicing the particular fund for episodes that fall on or after the **Invoice Hold Start** date.

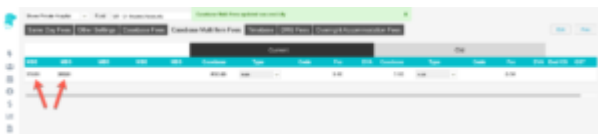


## New Billing Checker

FYDO now has a new measure in place to assist in billing day patients' & overnight patients'. Users will be unable to bill a patient if the **admission & discharge dates are inconsistent with the Patient Category**. Therefore, an episode with the same admission & discharge date will need a Patient Category of Day Only to be able to be billed. And an episode with a discharge date AFTER the admission date will need a Patient Category of Inpatient etc.

## New Casebase Multi Feature

FYDO now allows the use of the same item number twice in the Casebase Multi fees set up. This will allow Casebase Multi fees to be set up for bilateral procedures or any procedure that requires the same item number to be billed twice.



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# [FYDO Hospital Update - 20/03/2023](#)

## End of Day Banking Addition

Refunds, that are allocated the Payment Type of Cash, Credit Card, EFTPOS or Amex/Diners, will now appear in the **End of Day Banking**. This will assist users in balancing their End of Day Banking with their EFTPOS Settlement & the actual amount of cash they would have at the end of the day.

This will also mean that staff won't need to raise an Excess/Deposit receipt for a negative amount to make the banking balance, resulting in all Refund Adjustments being captured together on the adjustments report.



For further information on performing a refund adjustment please see: <https://wiki.fydo.cloud/adjustments/>

## 2 Step Authenticator App

FYDO will now show which users are utilising the 2 Step Authenticator App with a green tick in **Settings > Users**. This allows the facility to view which users have chosen to use the Authenticator App option.

As per FYDOs Security Policy, all users are required to undertake the 2 Step Authentication process, however users without the green tick would be utilising the SMS or Email option for this feature instead of the App.



## Length of Stay Report Addition

The Length of Stay Report now displays the **Average Time** for the episodes & criteria selected. The average is calculated by **Total number of Minutes ÷ Number of Episodes = Average per Episode**.

Shree Private Hospital  
Length Of Stay Report based on Pre-Operative Admission Time to Time in Theatre between 01/03/2023 to 26/03/2023

| Patient Name | MRN | Age           | Admission Date | Discharge Date | Room | Room          | Time  | Length (min) |
|--------------|-----|---------------|----------------|----------------|------|---------------|-------|--------------|
| DR. James    | 102 | 84            | 08/03/2023     | 08/03/2023     | 101  | 101           | 08:00 | 120          |
|              |     | # of Episodes |                | 2              |      | Average       |       | 60.00        |
|              |     |               |                |                |      | Total Minutes |       | 120          |

## Bug Fix

The IFC **Re-Order Item Numbers** tick box will now ensure item numbers are NOT reordered if it is UNTICKED by the user.

| Item  | Description   | Band | Action |
|-------|---|------|--------|
| 30473 | Diendopagnoscopy (not being a service to which item 41816 or 41822 applies), gastroscopy, duodenoscopy or panendoscopy (1 or more such procedures), with or without biopsy, not being a service associated with a service to which item 30478 or 30479 applies (Anast.) # Health Funds modify reports: Endoscopy procedures on a case based payment arrangement detailed in the HPPA. The band noted may be used as a default band in cases where an HPPA is silent on how benefits are to be paid for patients undergo | 1    |        |
| 30222 | Endoscopic examination of the colon to the caecum by colonoscopy, for a patient: (a) following a positive faecal occult blood test; or (b) who has symptoms consistent with pathology of the colon; or (c) who has anaemia or iron deficiency; or (d) for whom diagnostic imaging has shown an abnormality of the colon; or (e) who is undergoing the first examination following surgery for colorectal cancer; or (f) who is undergoing pre-operative evaluation; or (g) for whom a repeat colonoscopy is             | 2    |        |

## [FYDO Hospital Update - 13/03/2023](#)

### Excess/Deposit Screen Update

The Excess/Deposit screen now has the ability to raise two receipts at once. This will be beneficial & time saving to facilities that require additional payments to be made that cannot be invoiced to the health fund. For example:

- A patient is required to pay an Excess & a gap payment
- A patient is required to pay an Excess & a credit card surcharge

Receipting the excess amount under **Fund Excess** and the credit card surcharge/gap payment amount under **Patient Account Deposit** will ensure that an insured invoice number is generated for the excess & an un-insured invoice number is generated for the patient account.

Users are not required to use both fields & the addition has only been implemented to assist facilities that require this feature.



### Billing Status Report - Invoice Summary

There is now an **Export - Raw Data** option for the Billing Status Report when run by the **Report Type > Show all - inv Summary**.

**Shaws Private Hospital**  
Billing Status (Summary) Report for Discharges between 01/01/2023 to 31/03/2023  
for All Locations and All Doctors

| Patient Name | MRN | Sex | Dis Date   | Dis Fund | Disgrm | PatNo | Charge | OST  |
|--------------|-----|-----|------------|----------|--------|-------|--------|------|
| John Jones   | 100 | M   | 01/01/2023 | 0        | 00     | 1000  | 0.00   | 0.00 |
| Sub Total    |     |     |            |          |        |       | 0.00   | 0.00 |

| Patient Name | MRN | Sex | Dis Date   | Dis Fund | Disgrm | PatNo | Charge   | OST  |
|--------------|-----|-----|------------|----------|--------|-------|----------|------|
| John Jones   | 100 | M   | 01/01/2023 | 0        | 00     | 1000  | 1,000.00 | 0.00 |
| Sub Total    |     |     |            |          |        |       | 1,000.00 | 0.00 |

These figures are based on the data as of the date of the report.  
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Date: 13/03/2023 8:47:58 AM

## Bug Fix

Episode Notes, from the History/Episodes screen, are now showing in the Create Invoice screen.

