FYDO Hospital Update – 25/01/2024

SMS Reply History

Users can now conveniently review SMS replies in chronological order, with the corresponding **Reply Date and Time** prominently displayed on the SMS History screen.
To access this feature, navigate to **Settings > SMS History** and apply the **Status** filter "**Replied".**

Reallocating Adjustments

Adjustments can now be reallocated to another invoice, mirroring the same functionality that currently exists for reallocating deposits. To utilise this feature, simply navigate to the corresponding **Episodes** screen and right-click on the Adjustment line, or normal click on the three dots to the right of the screen, to select **Reallocation Transaction**.

Claiming Hospital – Not Yet Sent Tab

The MRN number will now be displayed on the **Claiming Hospital > Not Yet Sent** tab.

FYDO Hospital Update – 18/01/2024

Claiming Hospital – Paperbase Claims Enhancement

We've added a new feature to enhance efficiency in our **Claiming Hospital > Not Yet Sent** tab. Once the claims have been manually sent to the health funds, users will now be able to mark the complete Paperbase Claims as sent **IN BULK**!

The easiest way to do this is to navigate to the **Claiming Hospital > Not Yet Sent** tab and:

1. In the **Type** field, choose **Paperbase**
2. In the **Status** field, select **Ready**
3. Choose claims individually, using the left tick box on each individual line, or select all by utilising the **Select All** tick box at the top of the column
4. In the **Select** dropdown, choose **Mark as Sent**

This will mark the Paperbase Claims as sent in the same manner as before, and the corresponding audit trail will be displayed in the patient's episode audit notes.

Theatre Rosters Report Enhancements

We've added a new **Report Type** to the **Theatre Rosters Report** called **Unconfirmed Rosters.** This allows facilities to easily identify rosters that haven't yet had the **Session Confirmed** tick box completed in the specific Theatre Roster.

We have also added additional fields to enhance the usability of the **Excel – Raw Data Export** for the **Theatre Roster** Report including:

- Booked Utilisation Percentage
- Actual Utilisation Percentage
- Delayed Start Reason and ID
- Delayed Finish Reason and ID
- Cancelled Reason and ID
- Confirmed Indicator

Length of Stay Report Additions

There has been an additional column added to the **Length of Stay Excel – Raw Data** Export to display the **Length in Minutes** for overnight patients.

The original Length column is still present and will continue to reflect the number of nights; however, the new additional column will transcribe the information into minutes to help facilities identify the exact length of stay for the admission.

Invoice Export Report Additions

The Invoice Export Report can now be run for **All Hospital Locations** and **All Clinic Locations** AT ONCE! This new feature allows multi-location facilities to easily collate invoice data across all their sites simultaneously.

Bug Fix

The issue that some users experienced when trying to search for customised Other Services codes has been resolved.

[FYDO Hospital Update – 05/01/2024](#)

Quick Form Enhancements!

We've revamped the **Quick Form** feature for improved user workflow and efficiency. The new layout, accessible from the Right-Click Menu in Appointments, allows users to **print multiple forms simultaneously**. The updated Quick Forms pop-up now includes **Labels** and **Wristbands**, enabling users to print all required forms from ONE PLACE!
Individual forms are still able to be printed by clicking the orange **Print** button. Selecting multiple forms activates the **Print Selected** button for a one-click, multi-form print experience!

DRG Fee Import Feature

Introducing the DRG Fees Import Feature! Now, users can import DRG Fees into FYDO using an Excel file. For step-by-step instructions, check out our new Wiki page:
[Hospital Health Fund Fees – Importing DRG Fees](#)

Doctors Data – New Fields Available

FYDO now has four additional fields available in **Settings > Doctors** to assist facilities efficiently manage and document credential information in FYDO. These fields include:

- **Approved Scope of Practice**
- **SoCP Conditions**
- **Radio Use License**
- **Colonoscopy Recertification**

Episode Stats Report Additions

Users can now filter the **Episode Stats Report** by **Health Fund Groups!** Easily collect and organise data for multiple funds, under a specific group, at once (e.g. AHSA, ARHG etc).
The new **Group By (Primary)** option, **Health Fund (Group)**, also enables sorting data by Health Fund Groups.

The **Medicare Eligibility** has now been added to the **Episode Stats > Export to Excel – Raw Data**.

Length of Stay Report Enhancements

The **Length of Stay Report** now supports the inclusion of cancelled episodes. By default, it will **Exclude Cancelled Episodes**, but facilities can now easily include them (if they are admitted and discharged) by un-ticking the **Exclude Cancelled Episodes** box. Once un-ticked, the **Cancelled** filter becomes available, allowing for episodes that fall under specific cancelled reasons to be added to the collated data.
For instance, to obtain information on all completed episodes AND episodes **Cancelled After Arrival**, select the options provided in the screenshot below.

New IP Restriction Function

Facilities can now use the new **Global Restrict IP** function in **Settings > Security** to simultaneously restrict all users to a specific IP address. While the ability to restrict individual users is still available in **Settings > Users**, this new feature streamlines the process for applying IP Restrictions across the board.
Only users with the required access levels will be able to make amendments to these settings.

Third Party Statements

FYDO now enables users to generate statements for Third-Party companies by navigating to **Settings > Third Parties** and right-clicking on the required line**.**

A pop-up is displayed, allowing users to select the required dates before clicking **Print** to generate the statement.

FYDO Hospital Update – 14/12/2023

Theatre Screen – New Save Feature

We are excited to introduce a new feature on the **Theatre Screen** that allows users to seamlessly add, and save, information without closing the screen. The new **Save & Continue** button is particularly beneficial for facilities that need to input data during procedures, enabling real-time updates without the need to repeatedly reopen the screen.

The existing functionality of the **Save** button will remain unchanged and will now be called **Save & Exit**.

Unbilled Revenue Report Additions

Theatre ID and **Theatre Name** have been added to the **Unbilled Revenue Report > Excel – Raw Data Export.**

Bug Fix – Invoice On Hold Feature

The issue that some users were experiencing with the Invoice On Hold feature not functioning correctly has now been resolved.

This feature gives facilities the ability to:

- Place an **Individual Health Fund** on hold *(Settings > Health Funds)*
- Place a **Head of Group Health Fund** on hold *(Settings > Health Funds)*
- Place an **Individual Episode** on hold *(Edit Appointment)*

Each facility has the flexibility to customise **Invoice Hold Reasons** to accommodate their specific requirements for placing invoices on hold. This can be done, by a user with the required access levels, by navigating to **Settings > Hospital > Invoice Hold Reason.**

For Individual Health Funds and Head of Group Funds that are placed on hold, users will receive the below alert if they attempt to bill an episode that is linked to an on-hold health fund. However, there will be no visual cue in each individual appointment, as this field is intended to be used for placing only that specific episode on hold (e.g. Awaiting Pathology). This distinction ensures facilities can differentiate between a health fund being on hold and an individual episode being on hold, allowing them to utilise both features simultaneously if the need ever arises.

FYDO Hospital Update – 30/11/2023

New Report – Item Stats

A new **Item Stats Report** has been added to FYDO that allows users to obtain statistics on all items listed in the Theatre Screen.
This will allow users to collate data easily and efficiently on numbers of procedures performed, whether they are primary or subsequent procedures.

Revenue Report Additions

Additional fields have been added to the **Excel – Raw Data Export** of the **Revenue Report**. These fields include:

- Theatre ID
- Theatre Name
- Time In Theatre *(First theatre visit)*
- Time Out Theatre *(First theatre visit)*
- Minutes in Theatre *(First theatre visit)*

Security Settings Relocation

The **Security Settings**, originally located in **System Configuration,** can now be accessed directly from Settings. This change is designed to provide more control over user access to this section of FYDO.

These Security Settings include:
– Webhooks
– API Key
– 2 Factor Authentication Settings
– Single Sign On Settings

A new permission control has been added to **Settings > User Groups.** This change helps facilities grant specific users access to **System Configuration** without necessarily providing access to **Security**.
The new permission control will be defaulted to 'D – Deny' for all users except the Subscriber, who can adjust this setting for the required user groups.

Adding Multiple Label Templates

FYDO now supports multiple label templates. Users can choose from various label templates, loaded into their database, by utilising the **Other Label** option under **Chart Label.**
The **Default** chart label template will still print when any of the original options *(Chart Label x1, Chart Label x2 etc)* are selected.

When selecting the **Other Label** option, a pop-up will display a list of available Chart Label Templates.

Bug Fixes

- The original default **Print List > Order of List** (Theatre, Booking Time, Doctor, Anaesthetist) has been reinstated.
- The speed issue some sites were experiencing while running the **Arrears Report** has been improved.
- The problem some users encountered with updating the doctor from the Theatre Roster Screen, which was not feeding into DOX, has now been resolved.

FYDO Hospital Update – 23/11/2023

New Option Added to Print List

We have introduced a new 'Order of List' option in FYDO, allowing lists to be organised based on **Theatre** and **Admission time**, in addition to the original option of Booking Time.

FYDO Hospital Updates – 8/11/2023

New "Other Services Only" Invoice Feature

FYDO has an exciting new feature that allows users to raise an **Other Services Only Invoice** for booked appointments. Episodes <u>do not</u> have to be admitted and discharged for this function to be utilised, which will allow invoices to be raised for sundry items e.g. sunglasses, RAT tests or cancellation fees.

This option is located alongside the **Create Invoice** option on the Appointments Screen right-click menu, with the fast key "I" still retaining its original function of creating a normal invoice for the episode, once it is complete.

When **Other Services Only** is selected, users will see a reduced version of the normal invoicing screen, where they can add the required items that are to be billed to the patient prior to clicking **Proceed to see charges.**

Following the normal invoicing process, the charges for the item will be displayed to enable the user to check the amounts prior to clicking **Save** or **Print & Save.**

All functions, including the calculation of GST, are the same as the usual invoicing screen.

Addition to the Arrears (Hospital) Report

The Excel – Raw Data extract of the Arrears (Hospital) report will now show the **Theatre Name** along with the **Theatre ID.**

Addition to the Deleted Transactions Report

The Deleted Transactions Report now has an Excel – Raw Data option. This option can be utilised by running the report and clicking on **Export to > Excel – Raw Data.**

FYDO Hospital Update – 2/11/2023

1st of November National Procedure Banding & MBS Update

The latest update of the National Procedure Banding & MBS Medical Fees has been loaded into FYDO.

Addition to the Adjustments (Hospital) Report

The Excel – Raw Data extract of the Adjustments (Hospital) report will now show the **Theatre Name** along with the **Theatre ID.**

Addition to the Payments (Hospital) Report

The Excel – Raw Data extract of the Payments (Hospital) report will now show the **Theatre Name** along with the **Theatre ID.**

Bug Fixes

- The issue that some users experienced when trying to apply a 4-digit figure to the discount field, on the IFC, has been resolved.
- The issue that some users experienced when trying to print the HC21 – Right form, over multiple pages,
- has been resolved.

FYDO Hospital Update – 26/10/2023

Theatre Roster Additions

Further to our update on the 5th of October, facilities are now able to utilise the reasons they have added in the Settings for **Theatre Roster Cancellations & Delays**.

See our previous Newsletter Update in the link below for instructions on how to add these customisable reasons to your FYDO database.

FYDO Hospital Update – 5/10/2023

Once Cancelled Reasons (Theatre Roster), Theatre Reasons for Delayed Finish & Theatre Reasons for Delayed Start are added to FYDO, users will be able to assign them in the Theatre Roster.

The **Cancelled Reason (Theatre Roster)** will be displayed as an option to select when a booked Theatre Roster is Cancelled.

The **Reason for Delayed Start** & **Reason for Delayed Finish** can be added by locating the required Theatre Roster & utilising the right-click menu to select **Edit Roster**.

The **Session Confirmed** tick box can be used to indicate that the times have been confirmed & the delay reasons have been added.

PHASE 3 of the implementation of this new feature will see the data added to the Theatre Rosters Report. So keep an eye on these newsletters for when that has been released!

FYDO Hospital Update – 19/10/2023

Cancer Registry Improvements

Users in QLD, VIC, ACT & NSW will now be able to **Copy Previous Cancer Registry Entries** with this new feature that will increase data entry efficiency.

My Health Record addition to Edit Appointment Screen

A new tick box has been added to the **Edit Appointment Screen** in preparation for the **MHR / FYDO integration** later this year.
This is to record the patient's consent to information being uploaded to their MHR.
By default it will be ticked & can then be unticked if the patient withdraws their consent for information, from that episode, being uploaded.
This box currently doesn't do anything & will only start to work once the integration is implemented. However, users are able to start to utilise this feature now in order to become familiar with how it works.

New Fasting Options in Edit Appointment Screen

FYDO now has fields where **Fasting Food** & **Fasting Fluids** can be entered.
These fields allow users to add time frames that will then be used to calculate the actual time that the patient will be required to stop eating & drinking.

The addition of these fields is **PHASE 1** of the implementation of this new feature, with **PHASE 2** being the addition of tokens that allow users to utilise these times on theatre lists, in text messages & on forms generated from FYDO. Once the tokens are developed these fields will be fully operational, so **keep an eye on these newsletters for when PHASE 2 is released!**

Adding these fields **in minutes** will mean that the fasting times will calculate correctly according to the **Appointment Time, Planned Time in Theatre Time** or **Procedure Time**.
Adding in minutes also ensures that the calculated times will amend accordingly if the appointment time is rescheduled.

For example, if the patients admission time is 10:00am the following will be reflected:
Fasting Food = 360 minutes (6 hours) therefore the time will show as 4:00 am
Fasting Fluid = 120 minutes (2 hours) therefore the time will show as 8:00 am
Then if the patients appointment time is amended in FYDO these times will automatically recalculate accordingly.

If facilities utilise the **Planned Time In Theatre** time or the **Procedure Time** they will also be able to use tokens that will base the fasting times off those times, instead of the **Appointment Time**.

Bug Fix

Users will now be able to type all requires symbols in the **Other Notes** field when adding & editing appointments.