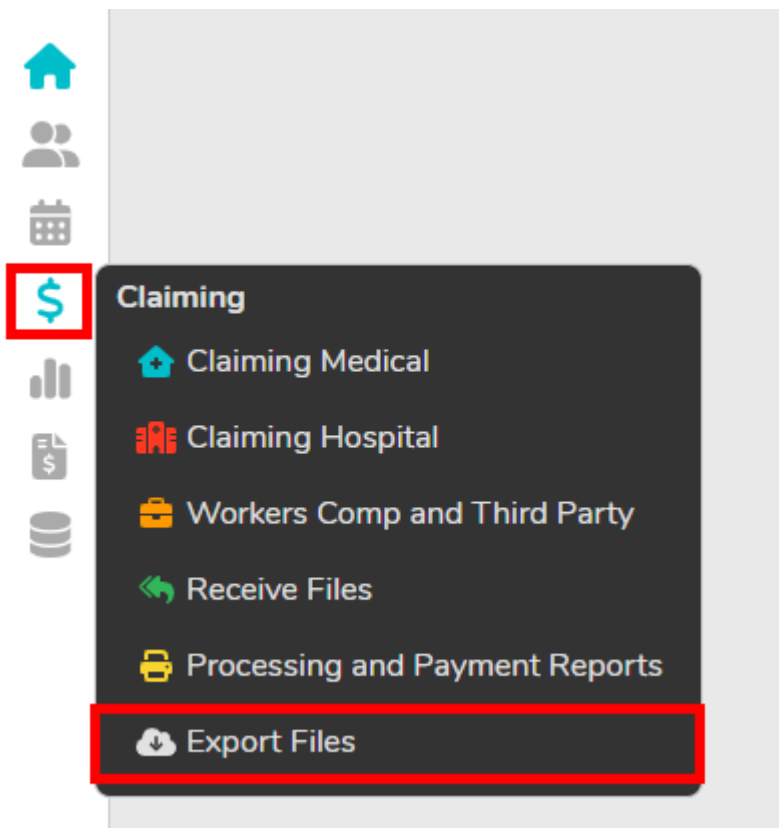


# Exporting Claims

FYDO has the ability to export your processing and payment information for batches as .xml files that contain all the relevant information for the claim and can be fed back into other software as needed.

1. Navigate to **Claiming** via the left-hand side navigation
2. Select **Export Files**



3. You will be met with the export screen. To actually export, you can follow these quick steps below:

- Tick as many or as few batches as desired
- From the select drop down, choose **Create Export Files**

EXPORT FILES

Location

All locations

Provider

All Providers

☐ Include Inactive Providers

Fund

All Funds

Type

All

Select

Select

2 Items Selected

Status - Export

Pending Processing

Create Export Files

<input type="checkbox"/>	Type	Batch #	ID	Date ↓	Claimed	Status
<input checked="" type="checkbox"/>	Medicare		432		823.30	Payment Received
<input checked="" type="checkbox"/>	Medicare		657		1,017.50	Payment Received
<input type="checkbox"/>	Medicare		203		297.10	Payment Received
<input type="checkbox"/>	Medicare		417		411.50	Payment Received

You will be met with the final confirmation screen. Click **Yes** to generate your files

Export Files

×

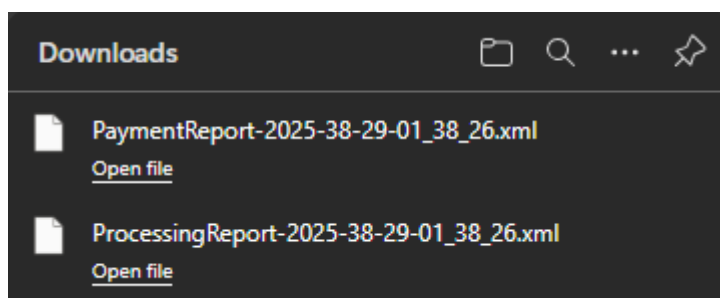
Are you sure you wish to export the Processing and Payment Files for the selected batches?

Yes

Cancel

5. FYDO will then download the appropriate files. You will receive a separate file for Processing and Payment reports.

*If you are interested in the format of the returned files, we have a wiki page with detailed information [here](#)*



There is a lot of information and filters available on this page so we will cover the most important ones below:

- **Status - Export** - This is a filter that allows you to filter which batches you see on this screen. You are also able to re-export batches by selecting the appropriate filter

Status - Export

Pending Processing ▼

- ☐ Neither Exported
- ☐ Exported Processing Only
- ☐ Exported Processing and Payment
- ☒ Pending Processing or Payment

Export

- **Type** - The type of claim
- **Batch #** - The batch number assigned to your claim
- **ID** - FYDO's internal ID assigned to the claim
- **Date** - The date the payment was made
- **Status** - Either Payment Received or Processed. We recommend waiting until a batch is Payment Received to export it, so that you can download all relevant information at once.
- **Paid** - The amount that was paid
- **Patient and Fund** - Only applies to IMC (Eclipse Claims), provides individual patient details
- **Export** - The status of the batch. By default, you will be filtered to claims that have not been exported yet.