## FYDO Clinic Update - 10/01/2025

## **Outstanding Debt Alert**

Clinics can now set an alert to flag patients with outstanding balances over a specified number of days when booking appointments. To enable this feature, go to **Settings > System Configuration**, then enter a value in the '**Alert when making an appointment if money outstanding > than**' field and specify the number of days in the '**Alert when money outstanding is X days outstanding**' field.

## SETTINGS > SYSTEM CONFIGURATION

System Configuration SM	IS Account	Counters	Administrator	Email Notification
General				
Auto Logout Time	30			
Auto File Numbering	No			~
Appointment Display Time	Show 12 hou	r time		~
Appointment Tabs	Surname, Fir	st name – One line	9	~
Report Group Name	Kloes Private	Clinic		
IFC Document Type	IFC			~
Default Document Type				~
Holding Bay Document Type				~
Preadmit Document Type	Admission Fo	orm		*
OEC Document Type	OEC			*
OEC Type	Both Fund an	d Medicare		*
Raise Ticket Email				
				1.
Raise Ticket Location				~
Alert when making an appointment	0.00			
if money outstanding > than				
Alert when money outstanding is X	0			
days outstanding				
SSO as Mandatory	)			

## New feature within Patient Lookup

From the **Appointments screen**, when using the **Patient Lookup**, users can now easily view the last 5 clinic and hospital bookings for a patient. To view this information, simply click the grey arrow at the end of the patient's line to expand and view the patient's 5 most recent upcoming/past clinic and hospital bookings.

atient Looku	р						
• Patient 🛛 C	Other 🚯 🔍 k	kloe		Search	Make Dummy Appoint	e New Patient	
Surname	Firstn	ame MRN	FileNo	Address		DOB	Ag
Test	Kloe	301		123 Test D	rive DARLING	23/03/1990	34 🔨
Date	Time	Арр Туре	Doctor		Location		Cancelled
27/02/2025	10:30 AM	GP	Packer, Jam	ies	Westmead Clinic		-
30/01/2025	12:00 PM	GP	Packer, Jam	ies	Westmead Clinic		-
09/01/2025	11:30 AM	GP	Packer, Jam	ies	Westmead Clinic		-
15/10/2024	11:00 AM	test	Packer, Jam	ies	Westmead Clinic		-
10/09/2024	09:00 AM	New Patient	Packer, Jam	ies	Westmead Clinic		-
Date	Time	Proc Notes	Theat	re	Location	Adm#	Cancelled
30/01/2025	09:00 AM	Cataract	Theat	re 3	Victorian Hospital	1578	-

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