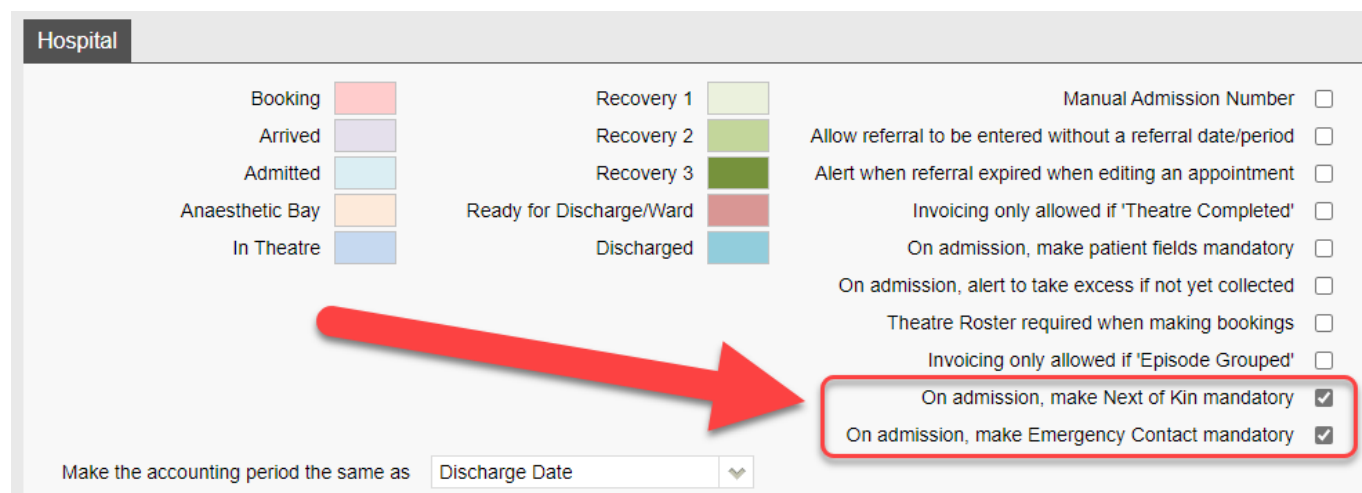


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Next of Kin and Emergency Contact Details

Facilities are now able ensure that the **Next of Kin** and **Emergency Contact** details are entered prior to admission. This option can be amended in **Settings > System Configuration** by checking the tick boxes called:

- On admission, make Next of Kin mandatory
- On admission, make Emergency Contact mandatory



The screenshot shows the 'Hospital' settings page. On the left, there are color-coded boxes for various stages: Booking (pink), Arrived (purple), Admitted (light blue), Anaesthetic Bay (orange), In Theatre (blue), Recovery 1 (light green), Recovery 2 (green), Recovery 3 (dark green), Ready for Discharge/Ward (red), and Discharged (teal). On the right, there is a list of checkboxes for system configuration. A red arrow points to the last two checkboxes, which are checked:

- Manual Admission Number ☐
- Allow referral to be entered without a referral date/period ☐
- Alert when referral expired when editing an appointment ☐
- Invoicing only allowed if 'Theatre Completed' ☐
- On admission, make patient fields mandatory ☐
- On admission, alert to take excess if not yet collected ☐
- Theatre Roster required when making bookings ☐
- Invoicing only allowed if 'Episode Grouped' ☐
- On admission, make Next of Kin mandatory ☒
- On admission, make Emergency Contact mandatory ☒

At the bottom, there is a dropdown menu labeled 'Make the accounting period the same as' with 'Discharge Date' selected.

If one of these options is selected, a pop-up will alert the user to the specific information that needs to be completed when they attempt to admit the episode.

Mandatory Fields

The following is missing from the patient screen:

- Emergency Contact - First name
- Emergency Contact - Surname
- Emergency Contact - Relationship
- Emergency Contact - Mobile
- Next of Kin - First name
- Next of Kin - Surname
- Next of Kin - Relationship
- Next of Kin - Mobile

Please go back to the patient screen and enter missing information

Go to Patient screen

OK

New Billing Rule

A new billing rule has been added in **Fees Setup > Other Settings** to accommodate certain contract types. This rule is utilised when Per Diem billing is necessary for the primary item number, but subsequent items have associated Procedure Fees. Selecting this tick box will ensure that all subsequent items only incur Theatre Band Fees.

Shaes Private Hospital Fund U/I - Un-Insured Accounts Start of C

Same Day Fees **Other Settings** Casebase Fees Casebase Multi Item Fees

Case/DRG – Crossover Threshold Charge Fee on Admission

PerDiem – Crossover Threshold Charge Fee on As Is

Order items by Casebase Fee, Band then

Preferred Billing Method Default

Leave Period Append (to the end)

Rounding at the Item Level No Rounding

Round To 0.00

☐ When CaseBase - allow Theatre Fee ?

☒ When Per Diem - do not use Casebase rates ?

☐ Casebase – Multiple Item Rule ?

☐ Charge Accom when Transferred to Another Hospital

☐ Fund Rebate for Other Services when on Basic Cover

☐ Charge GST when billing Per Diem

☐ Add Private Room line on the Invoice (overnight only)

☐ Charge shared room rates (overnight only)

☐ When Type C - Charge Theatre fees

☐ When Type C - Ignore Type C accom fee ?

Defence Health Endoscopy ECLIPSE Claiming

Defence Health have amended the way they require multi-item endoscopy procedures to be transmitted via ECLIPSE. FYDO has now been updated to accommodate these claims and ensure correct payment is processed by the fund.

Type C and Type B Accommodation Billing Rule

An amendment has been made to the application of the Accommodation Band when billing Type C and Type B item number together. If the Type C item number attracts a higher band, it will still be considered the primary procedure. However, if a subsequent procedure is a Type B item, the Type C Accommodation Band will no longer apply. Instead, FYDO will recognise the appropriate accommodation band based on the Type B item number, anaesthetic type, and time in theatre.

Bug Fix

The issue that some facilities were having with their Print List has now been resolved.