

# FYDO Hospital Updates - 8/11/2023

## New “Other Services Only” Invoice Feature

FYDO has an exciting new feature that allows users to raise an **Other Services Only Invoice** for booked appointments. Episodes do not have to be admitted and discharged for this function to be utilised, which will allow invoices to be raised for sundry items e.g. sunglasses, RAT tests or cancellation fees.

This option is located alongside the **Create Invoice** option on the Appointments Screen right-click menu, with the fast key “I” still retaining its original function of creating a normal invoice for the episode, once it is complete.

The screenshot shows the FYDO Appointments Screen. A right-click menu is open over the appointment for HOLLY, Charles at 11:40. The menu includes options like 'Make an Appointment', 'Edit Episode', 'Copy Appointment', 'Cut Appointment', 'Paste Appointment', 'Episodes', 'Arrived', 'Unarrived', 'Excess/Deposit', 'Admit', 'Discharge', 'Theatre', 'Coding', 'Inpatient', 'Certificate', 'Clinical Indicators', 'Confirmed', 'Check List', 'Send SMS', 'Chart Label', 'Wristband', 'Delete Appointment', 'Documents', 'Create Letter', 'Quick Form', 'HC21 Left', 'HC21 Right', 'HC21 Back', 'Create Invoice', 'IEC', and 'QEC'. The 'Create Invoice' option is highlighted, and a red arrow points to the 'Other Services Only' sub-option. The background shows a table with columns 'Time', 'Name', 'Procedure', and 'Surgeon'.

When **Other Services Only** is selected, users will see a reduced version of the normal invoicing screen, where they can add the required items that are to be billed to the patient prior to clicking **Proceed to see charges**.

The screenshot shows the 'CREATE OTHER SERVICE INVOICE' screen. At the top, it displays patient information: MRN 138 - HOLLY, Mr Charles, DOB 07/09/1936 [87] Sex Male, Fund AHM, Location Shaes Private Hospital (QLD). Below this, there's a table with columns: Item, Description, Qty, Date of Service, Type, Bill To, and Action. The first row shows 'SUN' (Sunglasses) with a quantity of 1, dated 09/11/2023, type 'Other', and billed to 'Patient'. A red arrow points to the 'Proceed to see charges' button at the bottom right.

Following the normal invoicing process, the charges for the item will be displayed to enable the user to check the amounts prior to clicking **Save** or **Print & Save**.

APPOINTMENTS > CREATE INVOICE

MRN 138 - HOLLY, Mr Charles DOB 07/09/1936 [87] Sex Male Fund AHM Location Shaes Private Hospital (QLD)

Adm No 320 Adm Date/Time 09/11/2023 Dis Date/Time - Dr/Surgeon PIERCE, Hawkeye Anaesthetist LENNON, John

Send Invoice To UI - Un-Insured Accounts Accounting Period 08/11/2023

Other Charges

From	T	Code	Description	Qty	Band	Fee inc GST	GST	Action
09/11/2023	O	SUN	Sunglasses	1	7	35.00	0.00	X

Invoice Message

Total Charges \$35.00  
Total GST \$0.00  
Total Deposits/Payments \$0.00  
Balance \$35.00

Template Invoice

Print & Save Save Cancel

All functions, including the calculation of GST, are the same as the usual invoicing screen.

## Addition to the Arrears (Hospital) Report

The Excel - Raw Data extract of the Arrears (Hospital) report will now show the **Theatre Name** along with the **Theatre ID**.

	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	AS	AT	AU	AV
1	EpiFundId	Members	AccomTyp	NextFU	FinNotes	BillerID	BillerNam	BillerCont	Injury	DateAccid	ClaimNo	OtherID	OtherNam	OtherCon	Theatre	TheatreName		
2	35	12345678E	Accom - IV												3	Theatre 3		
3	51	0	Accom - IV												1	Theatre 1		
4	35		Accom - IV												1	Theatre 1		
5	35		Accom - IV												3	Theatre 3		
6	35		Accom - IV												3	Theatre 3		
7	51		Accom - IV												3	Theatre 3		
8	51		Accom - IV												1	Theatre 1		
9	51		Accom - A												1	Theatre 1		
10	51		Accom - IV												3	Theatre 3		
11	51		Accom - A												1	Theatre 1		

## Addition to the Deleted Transactions Report

The Deleted Transactions Report now has an Excel - Raw Data option. This option can be utilised by running the report and clicking on **Export to > Excel - Raw Data**.

REPORTS > DELETED TRANSACTIONS

Deleted Transactions

Location All Locations Doctor All Doctors Order By Alphabetically Include Re-raised Transactions

Deleted Dates ? Accounting Period Date of Service

From 09/10/2023 To 08/11/2023 From To

Update

1 of 1 Find | Next

Shaes Private Hospital

Deleted Transactions based on Deleted Date between 09/10/2023 - 08/11/2023

All Locations and All Doctors

Patient Name	MRN	Inv#	T	Description	Service Date	Tran Date	Amount	Fund	Doctor	Deleted	Deleted By
KNEIGHT, Kathy	122	160	D	Voided on 08/11/2023 - Incorrect Amount - Excess Payment EFTPOS	08/11/2023	08/11/2023	-1,000.00	Medibank Private Limited	HOUSE, Greg	08/11/2023	Shaes Darr (Allura)

Deleted Transactions-ShaesPrivateHospital Page 1 of 1 Date: 08/11/2023 10:51 AM

Print Export To

Excel  
Excel - Raw data  
PDF