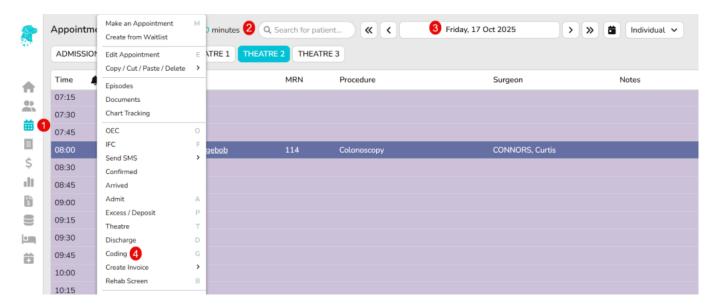
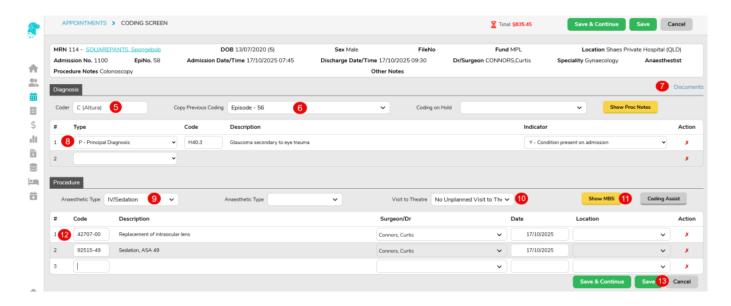
## **Hospital Coding**

Once the episode is complete it is required to be Coded. The episode needs to be Admitted for the Coding Screen to be made available. FYDO integrates with TurboGrouper & utilising this program, along with FYDO will result in a seamless coding & grouping process.

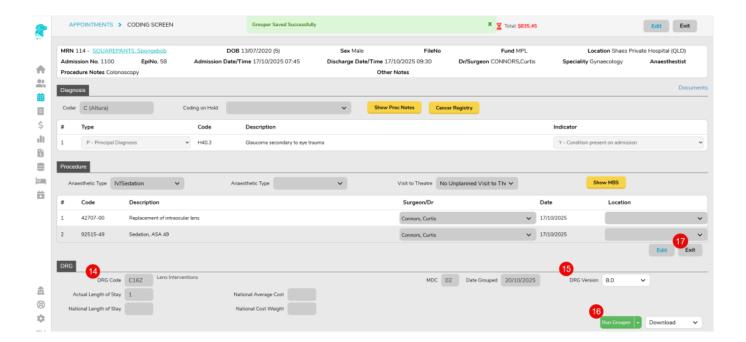


- 1. The Coding Screen can be located by navigating to the **Appointments Screen**
- 2. Use the **Search** feature to find a specific patient *or*
- 3. Use the Calendar to view a specific date
- 4. Once the episode has been located, use the **Right-Click Menu** to select **Coding** (Or use the Fast Key 'g')

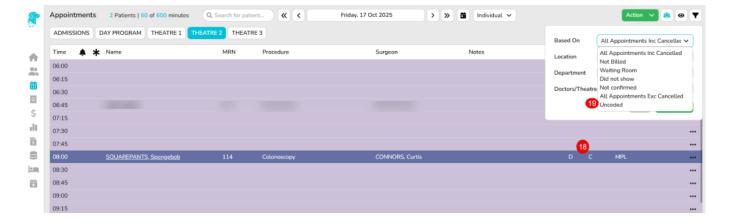


- 5. The **Coder** field will automatically populate with the current user's name
- 6. **Copy Previous Coding** will populate all fields according to a previous admission (*This feature* is especially handy when a patient has reoccurring admissions for the same procedure)
- 7. **Documents** will open a new tab, allowing the user to view scanned documents while coding. **EMR** will also be displayed here if the facility has one linked.

- 8. When a **Diagnosis Codes** is added, a new line will display below to enter the next code (*This field searches Codes or Descriptions*) The **Type** & **Indicator** can be selected for each individual line
- 9. **Anaesthetic Types** are populated from the **Edit Appointment Screen** and can be edited if necessary (Any changes made here will be reflected in the Edit Appointment Screen)
- 10. **Visit to Theatre** is populated from the **Discharge Screen** and can be edited if necessary (Any changes made here will be reflected in the Discharge Screen)
- 11. **Show MBS** allows the user to hover over the button to display the MBS items that have been entered into the **Theatre Screen** (If these items need to be amended the user will need to navigate to the Theatre Screen)
- 12. When a **Procedure Code** is added, a new line will display below to enter the next code (*This field searches Codes or Descriptions*)
- 13. Once all required data has been entered click **Save**. Or utilise the **Save & Continue** button thorough the coding process to save the progress as you go along.



- 14. Once the coding has been saved the user will be able to obtain the **DRG** by running the **Grouper** (if TurboGrouper is installed)
- 15. Ensure the correct **DRG Version** is selected (A default DRG Version can be set up for each fund in **Settings > Health Funds** which will then populate in this field)
- 16. Click **Run Grouper.** This will complete the DRG Code field, the MDC field & the Date Grouped field
- 17. Once complete click **Exit** to return to the appointments screen



- 18. The episode will now display a " $\mathbf{C}$ " to identify that it has been coded
- 19. Users are also able to use the Filter dropdown to view Uncoded episodes only