## **How to Delete a Billing Sheet**

From the main **Billing Sheet** screen, locate the sheet you would like to delete. *Note: You can only delete a sheet if its status is* **Doctor WIP**.

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To delete a billing sheet:

- Hold down on the sheet you wish to delete
- Tap Delete Sheet on the pop-up that appears

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• Confirm by tapping **Delete Sheet** again in the second pop-up

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Once deleted, you'll see a green confirmation banner: "Billing Sheet Deleted Successfully"

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