How to Delete a Patient from a Billing Sheet

From inside the **Billing Sheet**, locate the patient you would like to delete.

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To delete a patient:

- Swipe left on the patient you wish to delete
- Tap the Trash Can icon

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• Confirm by tapping **Delete Patient** on the pop-up that appears

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Once deleted, you'll see a green confirmation banner: **"Billing Patient Record Deleted Successfully"**

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