

Navigating Appointment Screen

The FYDO Appointments Screen gives our users so many options and features to best compliment any workflow.

Appointments3 Patients | 45 of 360 minutes

Q Search for patient...

Wednesday, 10 Sep 2025

Individual

Action

ADMISSIONSDAY PROGRAMMEDICALTHEATRE 1THEATRE 2THEATRE 3

Time	Name	MRN	Procedure	Surgeon	Notes	Sts	C	B	HF	OOP
09:00				EYES, Bright						
09:30				EYES, Bright						
10:00	SWAGGER, Bob Lee	163	Left Cat & IOL	EYES, Bright	Diabetic	B			AUH	
10:15	STEWART, Alfred	110	Left Cat & IOL	EYES, Bright		B			BUP	
10:30	FLINSTONE, Frederick	228	Right Cat & IOL	EYES, Bright	Wheelchair	B			DHF	
10:45				EYES, Bright						
11:00				EYES, Bright						
11:30				EYES, Bright						
12:00				EYES, Bright						
12:30				EYES, Bright						
13:00				EYES, Bright						
13:30				EYES, Bright						
14:00				EYES, Bright						
14:30				EYES, Bright						

To choose your preferred view – **All, Individual, Week, List, or Waitlist** – use the dropdown menu located on the right-hand side of the date.

Appointments10 Patients | 155 of 1440 minutes

Q Search for patient...

Wednesday, 18 Jun 2025

All

Action

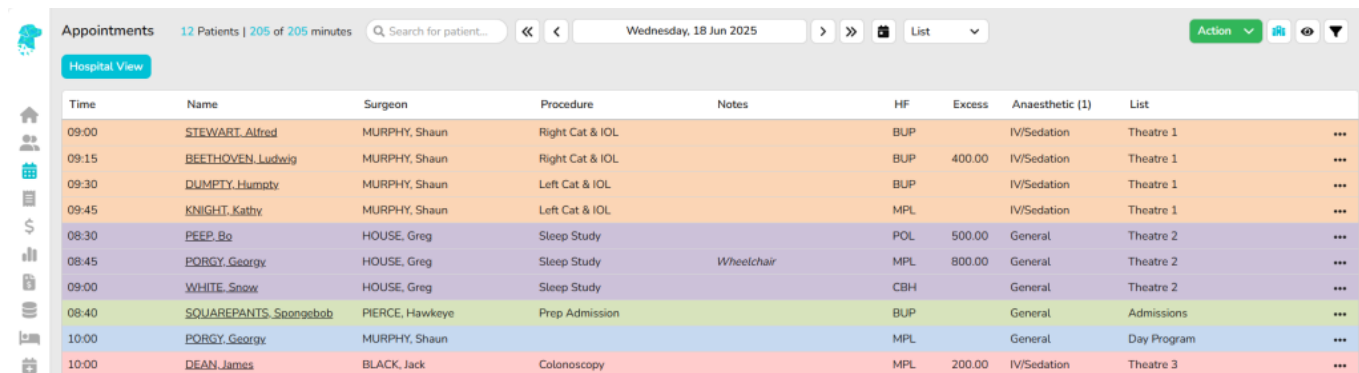
ADMISSIONSDAY PROGRAMMEDICALTHEATRE 1THEATRE 2THEATRE 3

AllIndividualWeekListWaitlist

Time	Name	Sts	Excess
08:00			
08:30			
09:00	STEWART, Alfred	A	
09:15	BEETHOVEN, Ludwig	B	400.00
09:30	DUMPTY, Humpty	B	
09:45	KNIGHT, Kathy	B	
10:00			
10:30			
11:00			
11:30			

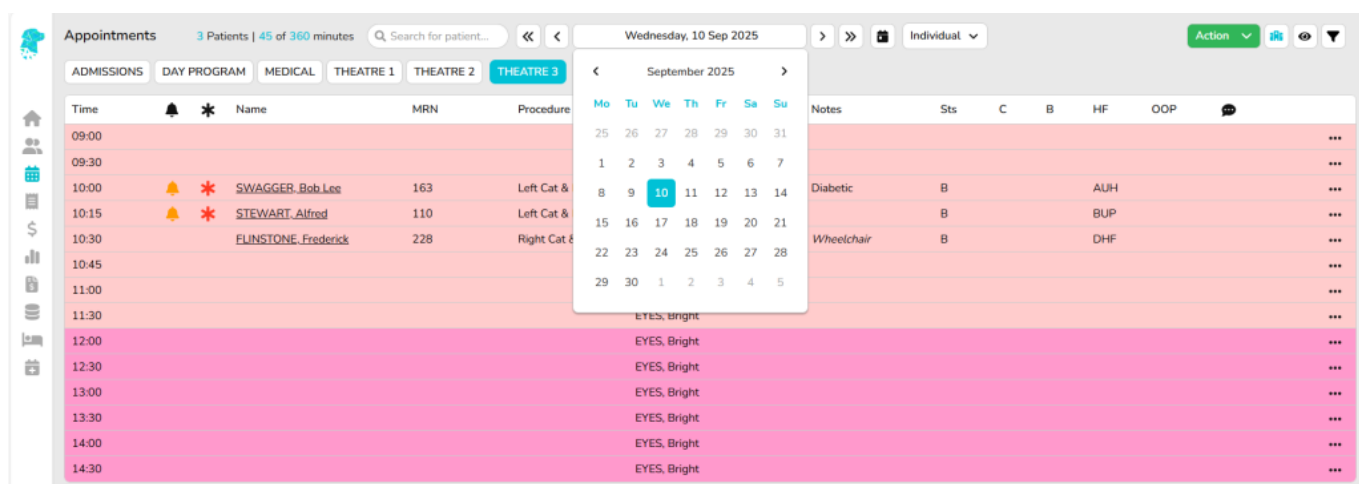
Time	Name	Sts	Excess
08:00			
08:15			
08:30	PEEP, Bo	A	500.00
08:45	PORGY, Georgy	A	800.00
09:00	WHITE, Snow	B	
09:15			
09:30			
09:45			
10:00			
10:15			

Time	Name	Sts	Excess
09:00			
09:30			
10:00	DEAN, James	A	200.00
10:20	SWAGGER, Bob Lee	B	
10:35	FLINSTONE, Frederick	B	
10:50			
11:00			
11:30			
12:00			
12:30			



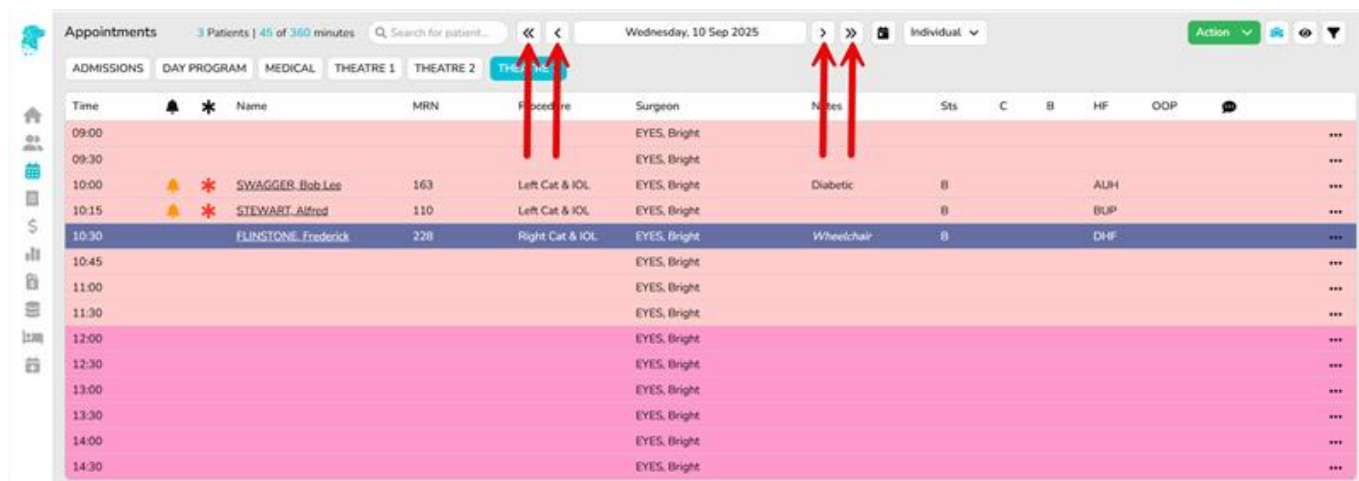
Time	Name	Surgeon	Procedure	Notes	HF	Excess	Anaesthetic (1)	List
09:00	STEWART, Alfred	MURPHY, Shaun	Right Cat & IOL		BUP		IV/Sedation	Theatre 1
09:15	BEETHOVEN, Ludwig	MURPHY, Shaun	Right Cat & IOL		BUP	400.00	IV/Sedation	Theatre 1
09:30	DUMPTY, Humpty	MURPHY, Shaun	Left Cat & IOL		BUP		IV/Sedation	Theatre 1
09:45	KNIGHT, Kathy	MURPHY, Shaun	Left Cat & IOL		MPL		IV/Sedation	Theatre 1
08:30	PEEP, Bg	HOUSE, Greg	Sleep Study		POL	500.00	General	Theatre 2
08:45	PORGY, Georgy	HOUSE, Greg	Sleep Study	Wheelchair	MPL	800.00	General	Theatre 2
09:00	WHITE, Snow	HOUSE, Greg	Sleep Study		CBH		General	Theatre 2
08:40	SQUAREPANTS, Spongebob	PIERCE, Hawkeye	Prep Admission		BUP		General	Admissions
10:00	PORGY, Georgy	MURPHY, Shaun			MPL		General	Day Program
10:00	DEAN, James	BLACK, Jack	Colonoscopy		MPL	200.00	IV/Sedation	Theatre 3

To view the **calendar**, click on the displayed date (e.g., **Wednesday, 10 Sep 2025**). The calendar will open, allowing you to easily select your desired date.



Time	Name	MRN	Procedure	Notes	Sts	C	B	HF	OOP
09:00									
09:30									
10:00	SWAGGER, Bob Lee	163	Left Cat & IOL	Diabetic	B			AUH	
10:15	STEWART, Alfred	110	Left Cat & IOL		B			BUP	
10:30	FLINSTONE, Frederick	228	Right Cat & IOL	Wheelchair	B			DHF	
10:45									
11:00									
11:30									
12:00									
12:30									
13:00									
13:30									
14:00									
14:30									

You can also use the arrows on either side of the displayed date to navigate forward or backward by **one day** or **one week**, making it easy to reach nearby dates.



Time	Name	MRN	Procedure	Surgeon	Notes	Sts	C	B	HF	OOP
09:00				EYES, Bright						
09:30				EYES, Bright						
10:00	SWAGGER, Bob Lee	163	Left Cat & IOL	EYES, Bright	Diabetic	B			AUH	
10:15	STEWART, Alfred	110	Left Cat & IOL	EYES, Bright		B			BUP	
10:30	FLINSTONE, Frederick	228	Right Cat & IOL	EYES, Bright	Wheelchair	B			DHF	
10:45				EYES, Bright						
11:00				EYES, Bright						
11:30				EYES, Bright						
12:00				EYES, Bright						
12:30				EYES, Bright						
13:00				EYES, Bright						
13:30				EYES, Bright						
14:00				EYES, Bright						
14:30				EYES, Bright						

To manage your daily tasks – such as **Printing Lists**, **Sending Bulk SMS Messages**, **List Re-ordering**, or **Adding Patients to the Waitlist**, simply use the green dropdown menu labeled **Action**.

The screenshot shows the 'Appointments' screen for Wednesday, 10 Sep 2025. The top navigation bar includes tabs for ADMISSIONS, DAY PROGRAM, MEDICAL, THEATRE 1, THEATRE 2, and THEATRE 3. The 'THEATRE 3' tab is selected. A red arrow points to the 'Action' dropdown menu in the top right corner. The dropdown menu contains the following options: Print List, Send Bulk SMS, List Re-ordering, and Add to Waitlist.

Time	Name	MRN	Procedure	Surgeon	Notes	Sts	C	B	HF
09:00				EYES, Bright					
09:30				EYES, Bright					
10:00	SWAGGER, Bob Lee	163	Left Cat & IOL	EYES, Bright	Diabetic	B			AUH
10:15	STEWART, Alfred	110	Left Cat & IOL	EYES, Bright		B			BUP
10:30	FLINSTONE, Frederick	228	Right Cat & IOL	EYES, Bright	Wheelchair	B			DHF
10:45				EYES, Bright					
11:00				EYES, Bright					
11:30				EYES, Bright					
12:00				EYES, Bright					
12:30				EYES, Bright					
13:00				EYES, Bright					
13:30				EYES, Bright					
14:00				EYES, Bright					
14:30				EYES, Bright					

The next icon allows you to filter the view based on the specific hospital status.

The screenshot shows the 'Appointments' screen for Wednesday, 10 Sep 2025. A red arrow points to the 'Appointment Type' dropdown menu in the top right corner. The dropdown menu contains the following options: Status, Booking Code 1, and Booking Code 2.

Time	Name	MRN	Procedure	Surgeon	Notes	Sts	C	B	HF
09:00				EYES, Bright					
09:30				EYES, Bright					
10:00	SWAGGER, Bob Lee	163	Left Cat & IOL	EYES, Bright	Diabetic	B			AUH
10:15	STEWART, Alfred	110	Left Cat & IOL	EYES, Bright		B			BUP
10:30	FLINSTONE, Frederick	228	Right Cat & IOL	EYES, Bright	Wheelchair	B			DHF
10:45				EYES, Bright					
11:00				EYES, Bright					
11:30				EYES, Bright					
12:00				EYES, Bright					
12:30				EYES, Bright					
13:00				EYES, Bright					
13:30				EYES, Bright					
14:00				EYES, Bright					
14:30				EYES, Bright					

The **eye icon** allows you to customize the view to meet the specific requirements of each hospital's department, displaying only the information relevant to you. For instructions on how to create these views, read our wiki page:

[Creating Custom Hospital Views in the Appointments Screen - FYDO Wiki](#)

The screenshot shows the 'Appointments' screen for Wednesday, 10 Sep 2025. A red arrow points to the 'New View' dropdown menu in the top right corner. The dropdown menu contains the following options: Checklist, Doctors, New View, Status, and Theatre.

Time	Name	MRN	Procedure	Surgeon	Notes	Sts	C	B
09:00				EYES, Bright				
09:30				EYES, Bright				
10:00	SWAGGER, Bob Lee	163	Left Cat & IOL	EYES, Bright	Diabetic	B		
10:15	STEWART, Alfred	110	Left Cat & IOL	EYES, Bright		B		
10:30	FLINSTONE, Frederick	228	Right Cat & IOL	EYES, Bright	Wheelchair	B		
10:45				EYES, Bright				
11:00				EYES, Bright				
11:30				EYES, Bright				
12:00				EYES, Bright				
12:30				EYES, Bright				
13:00				EYES, Bright				
13:30				EYES, Bright				
14:00				EYES, Bright				
14:30				EYES, Bright				

Finally, the **filter option** provides four categories – **Based On, Location, Department, Doctors/Theatres**, allowing you to customize the view accordingly.

Appointments 3 Patients | 45 of 360 minutes Search for patient... Wednesday, 10 Sep 2025 Individual ▾

ADMISSIONS DAY PROGRAM MEDICAL THEATRE 1 THEATRE 2 **THEATRE 3**

Time	Name	MRN	Procedure	Surgeon	Notes	Sts	C
09:00				EYES, Bright			
09:30				EYES, Bright			
10:00	* SWAGGER, Bob Lee	163	Left Cat & IOL	EYES, Bright	Diabetic	B	
10:15	* STEWART, Alfred	110	Left Cat & IOL	EYES, Bright		B	
10:30	FLINSTONE, Frederick	228	Right Cat & IOL	EYES, Bright	Wheelchair	B	
10:45				EYES, Bright			
11:00				EYES, Bright			
11:30				EYES, Bright			
12:00				EYES, Bright			
12:30				EYES, Bright			
13:00				EYES, Bright			
13:30				EYES, Bright			
14:00				EYES, Bright			
14:30				EYES, Bright			

Based On: All Appointments Exc Cancelled ▾
 Location: All Locations ▾
 Department: All Departments ▾
 Doctors/Theatre: All Doctors/Theatres ▾
 Clear Apply Filter