<u>Preadmit - Resetting Password - Patient</u> <u>Instructions</u>

Access to the preadmit portal will be **temporarily suspended** after 5 incorrect password attempts. If this occurs, please wait **10 minutes** before attempting to log in again.

If you continue to attempt to log in with the incorrect password, your account will be **permanently suspended.** If this occurs, you will need to contact the hospital you are attending to have them **Unblock** your account.

You will then be able to navigate to the Patient Preadmit Portal and click Log In.



Click Forgot Password?



Enter the patients **Email Address** and click **Recover.**



Check your email address for a link to reset your password.