

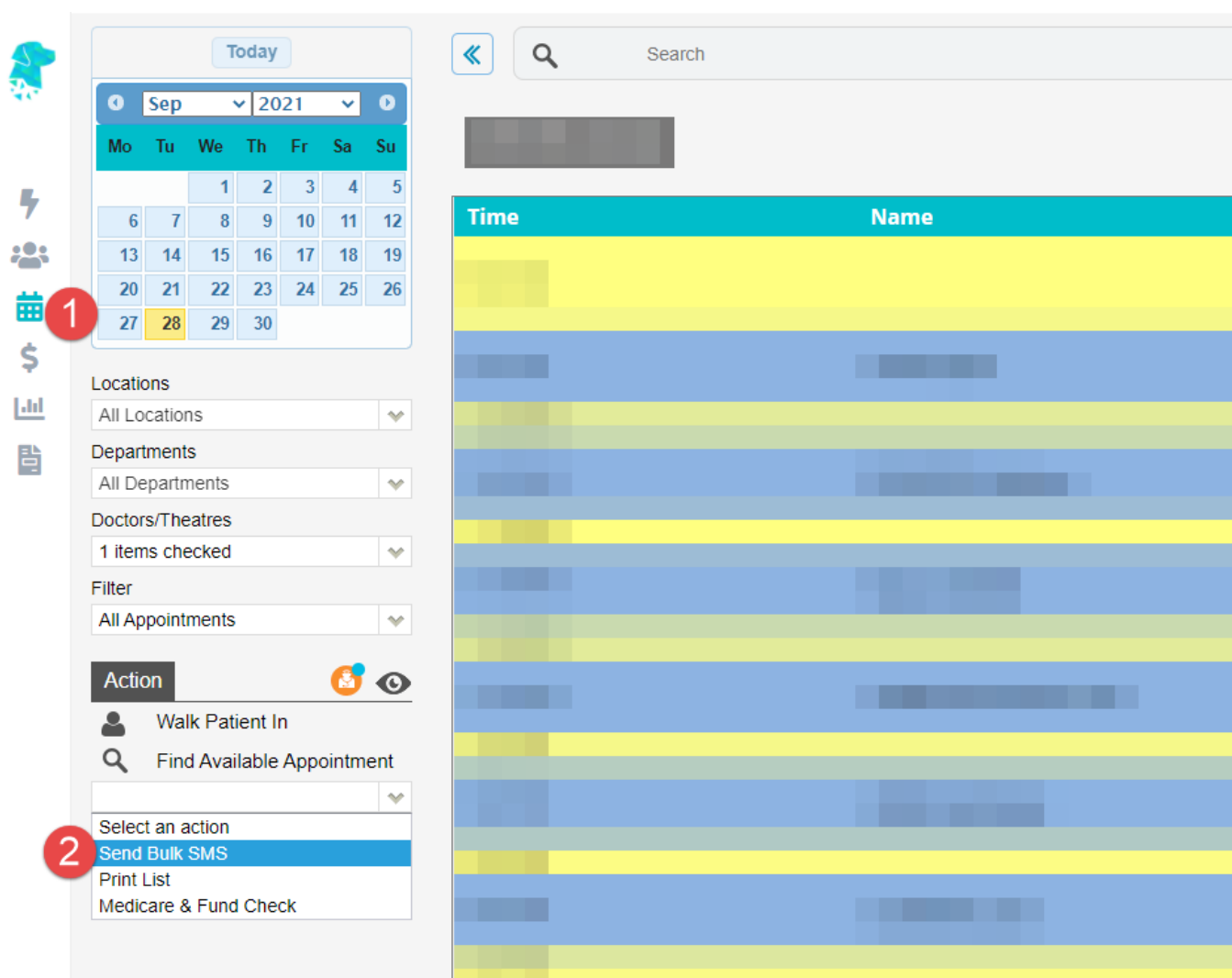
SMS - How to order credits

Need to order SMS credits? Read on to learn how!

There are two places where you may order SMS credits. The first is through the *settings*, and the other is through the *SMS sending* screen. We will first explore ordering through the SMS sending screen. If you wish to order through the settings screen, please scroll down to - **Ordering credits - through the settings screen**

Ordering credits - through SMS sending screen

Start off by going to Appointments > Select an action > Send bulk SMS



From there, you may click on the Order more SMS credits button to order additional credits.

SETTINGS > BULK SMS Back to Appointments

Send Bulk SMS Not Cancelled Not Confirmed

Template: Select Template
Text:

Send with delay
Credits remaining: 49 Order more SMS credits

<input checked="" type="checkbox"/>	Name	Mobile	Appt Date	Appt Type	Confirmed	Cancelled	Action
<input checked="" type="checkbox"/>						-	
<input checked="" type="checkbox"/>						-	
<input checked="" type="checkbox"/>						-	
<input checked="" type="checkbox"/>						-	
<input checked="" type="checkbox"/>						-	

100 Records/Page Records 1-6 of 6 (Page 1 of 1)

Ordering credits - through the settings screen

Start off by going to Settings > System Configuration

SETTINGS

General

- > Accommodation Categories
- > Appointment Types
- > Area Codes
- > Booking Codes
- > Cancelled Reasons
- > Checkers - Letters
- > Departments
- > Deposit Types
- > Doctors
- > Doctor Specialities
- > Document Types
- > ECLIPSE Mapping
- > End of Day Banking
- > Health Funds
- > Health Fund Participants
- > Hospitals
- > Invoice Messages
- > Items
- > Item Types
- > Locations
- > Logs
- > Nurse List
- > Practices
- > Printer and Scanner Configuration
- > Program Numbers
- > Recall Reasons
- > Referral Types
- > Referring Doctors
- > SMS History
- > Staff Roles
- > System Configuration **2**
- > Templates
 - Clinical Note Template
 - SMS Templates
 - Templates
- > Third Parties
- > User Groups
- > Users
- > Webhooks

Clinic

- 1** > Appointments Setup
- > Rooms
- > Fee Management
 - Bulk Fee Update

Then, tab over to the **SMS Account** tab and click on the **Order more SMS credits** link.

SETTINGS > SMS ACCOUNT

System Configuration **SMS Account** **1** Counters

SMS Account

Username

Password

Group Id

Sender Name ?

Enable SMS reply 86 credits available [Order more SMS credits](#)

From there, complete the form and proceed to payment.

Note: the more credits you order, the lower the cost per credit.

ACSSHEALTH

ORDER SMS CREDITS

Order Details

Contact Person

Email

Note: Invoice will be sent to this email.

Email CC

Note: Invoice will be sent to this email.

Mobile

Qty

Unit Price (\$) 0.0

Total Price (\$) 0.0

Proceed To Payment

That's it! Once your order is complete, the credits will be applied to your account nearly instantly.

Should you have any issues or questions regarding your order, please do not hesitate to contact us at support@acsshealth.com or on **(02) 9632 0026**.