SMS - How to order credits

Need to order SMS credits? Read on to learn how!

There are two places where you may order SMS credits. The first is through the *settings*, and the other is through the *SMS sending* screen. We will first explore ordering through the SMS sending screen. If you wish to order through the settings screen, please scroll down to - **Ordering credits - through the settings screen**

Ordering credits - through SMS sending screen

Start off by going to Appointments > Select an action > Send bulk SMS



From there, you may click on the Order more SMS credits button to order additional credits.

2	SETTINGS > BULK SMS								to Appointments : Confirmed 🛛 🖷 😽
	Template Select Template	*	<mark>⊻ <u>Name</u> ģ↓</mark>	Mobile	Appt Date	Appt Type	Confirmed	Cancelled	Action
7	Text							-	
:	Send with delay Credits remaining 49 Order more SMS credits							-	
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			100 ✔ Records/Page					Record	s 1-6 of 6 (Page 1 of 1)
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Ordering credits - through the settings screen

Start off by going to Settings > System Configuration

SETTINGS			
General			
> Accommodation Categories	> Logs		
> Appointment Types	 Nurse List Practices Printer and Scanner Configuration 		
> Area Codes			
> Booking Codes			
> Cancelled Reasons	> Program Numbers		
> Checkers - Letters	> Recall Reasons		
> Departments	> Referral Types		
> Deposit Types	> Referring Doctors		
> Doctors	> SMS History		
> Doctor Specialities	> Staff Roles		
> Document Types	> System Configuration 2		
> ECLIPSE Mapping	> Templates		
> End of Day Banking	Clinical Note Template		
> Health Funds	SMS Templates		
> Health Fund Participants	Templates		
> Hospitals	> Third Parties		
> Invoice Messages	> User Groups		
> Items	> Users		
> Item Types	> Webhooks		
> Locations			
Clinic			
> Appointments Setup	> Fee Management		
Deeme	 Bulk Fee Update 		

Then, tab over to the SMS Account tab and click on the Order more SMS credits link.

SETTINGS > SMS A	CCOUNT
System Configuration	on SMS Account Counters
SMS Account	
Username	
Password	
Group Id	
Sender Name	?
Enable SMS reply	86 credits available Order more SMS credits
	SETTINGS SMS A System Configuration SMS Account Username Password Group Id Sender Name Enable SMS reply

From there, complete the form and proceed to payment.

Note: the more credits you order, the lower the cost per credit.

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ORDER SMS CREDITS		
Order Details		
Contact Person		
Email		
	Note: Invoice will be sent to this email.	
Email CC		
	Note: Invoice will be sent to this email.	
Mobile		
Qty	Select Qty 🔷	
Unit Price (\$)	0.0	
Total Price (\$)	0.0	
	Proceed To Payment	

That's it! Once your order is complete, the credits will be applied to your account nearly instantly.

Should you have any issues or questions regarding your order, please do not hesitate to contact us at support@acsshealth.com or on (02) 9632 0026.