

Tokens - Invoice (Clinic)

Location of Invoice

Token Name	Data	Notes
<<InvLocId>>	Location ID	
<<InvLocName>>	Location Name	
<<InvLocAdd1>>	Location Address Line 1	
<<InvLocAdd2>>	Location Address Line 2	
<<InvLocSuburb>>	Location Suburb	e.g. BONDI
<<InvLocState>>	Location State	e.g. NSW
<<InvLocPostcode>>	Location Postcode	
<<InvLocPhone>>	Location Phone	e.g. 02 1234 5678
<<InvLocFax>>	Location Fax	e.g. 02 1234 5678
<<InvLocEmail>>	Location Email Address	
<<InvLocAbn>>	Location ABN	
<<InvLocACN>>	Location ACN	
<<InvLocBSB>>	Location BSB	
<<InvLocAccNo>>	Location Account Number	
<<InvLocAccName>>	Location Account Name	
<<InvLocProvNo>>	Location Provider Number	
<<InvLocMinorID>>	Location Minor ID	

Invoice Particulars

Token Name	Data	Notes
<<InvLabel>>	Invoice Type	e .g. Tax Invoice, Receipt
<<InvMessage>>	Invoice Message	
<<InvPage>>	Current Page	Shows the current page e.g. if the invoice needs to be a total of 4 pages, it prints which page it is e.g. could be page 2 of 4
<<InvTotPages>>	Total Pages	

Bill To

Token	Data	Notes
<<InvBillTo>>	Biller Name	
<<InvBillToAdd1>>	Biller Address Line 1	
<<InvBillToAdd2>>	Biller Address Line 2	
<<InvBillToAdd3>>	Biller Address Line 3	

Patient ID and Invoice Number

Token	Data	Notes
<<InvMRN>>	MRN	
<<InvNo>>	Invoice Number	

Invoice Grid

Token	Data	Notes
<<ICT>>	Transaction Type	e.g. I - Invoice J - Adjustment P - Payment
<<ICode>>	Item	<i>the item will have an * after this code if inhospital</i>
<<IDesc>>	Item Description	
<<IDescShort>>	Item Description Short	First 50 characters
<<Iid>>	Item Id/Sequence	
<<IDOS>>	Date of Service	dd/mm/yyyy
<<IDOT>>	Accounting Period Date	dd/mm/yyyy
<<IQty>>	Quantity	
<<Itype>>	Invoice Type	e.g. M - Medicare V - Veterans I - Immunisation H - Health Fund P - Patient
<<IUnit>>	Unit Price	
<<ITotal>>	Charge	
<<IGSTAmt>>	Gst Amount	
<<IIH>>	In hospital flag	Shows False if not inhospital Show True is in hospital <i>Generally not required on the invoice, since the item will have an * after the item code if inhospital</i>
<<TEID>>		
<<iStext>>	Service Text	
<<IBenef>>	Benefit Amount	
<<IFLvl>>	Fee Level	
<<IRef>>	Reference	

Doctor Invoiced

Token	Data	Notes
<<InvDocID>>	Doctor ID	
<<InvDocFullname>>	Doctor Full Name	e.g. CITIZEN, John
<<InvDocFirstname>>	Doctor First Name	

<<InvDocSurname>>	Doctor Surname	e.g. CITIZEN
<<InvDocTitle>>	Doctor Title	
<<InvDocProv>>	Doctor Provider Number	
<<InvDocPayee>>	Doctor Payee Id	
<<InvDocInvAs>>	Doctor Invoice As	
<<InvDocQualif>>	Doctor Qualifications	
<<InvDocABN>>	Doctor ABN	
<<InvDocAdd1>>	Doctor Address 1	
<<InvDocAdd2>>	Doctor Address 2	
<<InvDocSuburb>>	Doctor Suburb	e.g. BONDI
<<InvDocState>>	Doctor State	e.g. NSW
<<InvDocPostcode>>	Doctor Postcode	
<<InvDocPhone>>	Doctor Phone	e.g. 02 1234 5678
<<InvDocFax>>	Doctor Fax	e.g. 02 1234 5678
<<InvDocEmail>>	Doctor Email	
<<InvDocRegNo>>	Doctor Registration No	

Other Information

Token	Data	Notes
<<InvHospital>>	Hospital where procedure occurred	
<<InvLSPN>>	LSPN	
<<InvAccountingPer>>	Accounting Period Date	dd/mm/yyyy

Referral Details

Token	Data	Notes
<<InvRefId>>	Referring Dr Id	
<<InvRefFullName>>	Referring Dr Full Name	
<<InvRefFirstname>>	Referring Dr First Name	
<<InvRefSurname>>	Referring Dr Surname	
<<InvRefProv>>	Referring Dr Provider Number	
<<InvRefDate>>	Referral Date	
<<InvRefPer>>	Referral Period	
<<InvRefSD>>	Referral Self Determined Flag	

Referring Doctor other details

Token	Data	Notes
<<InvRefPIId>>	Practice Id	
<<InvRPName>>	Practice Name	

<<InvRPAdd1>>	Practice Address 1	
<<InvRPAdd2>>	Practice Address 2	
<<InvRPSuburb>>	Practice Suburb	e.g. BONDI
<<InvRPState>>	Practice State	e.g. NSW
<<InvRPPostcode>>	Practice Postcode	
<<InvRPPhone>>	Practice Phone	e.g. 02 1234 5678
<<InvRPFax>>	Practice Fax	e.g. 02 1234 5678

Health Fund Invoiced

Token Name	Data	Notes
<<InvFundID>>	Health Fund ID	This is the unique ID for the health fund in the database
<<InvFund>>	Health Fund Code	e.g. HBF
<<InvFundName>>	Health Fund Name	e.g Health Benefits Fund
<<InvFundNo>>	Health Fund Membership Number	

Third Party Invoiced

Token Name	Data	Notes
<<InvTPContact>>	Third Party Contact Name	
<<InvTPPhone>>	Third Party Phone No	
<<InvTPFax>>	Third Party Fax No	
<<InvTPEmail>>	Third Party Email	

Total Charges/Balances

Token Name	Data	Notes
<<TotCharges>>	Sum of all Charges	
<<TotPayments>>	Sum of all Payments	
<<TotAdjust>>	Sum of all Adjustments	
<<TotGST>>	Sum of all GST	
<<TotBalance>>	Balance Due	Balance due = InvCharges + InvPayments + InvAdjust

Other Invoice Fields (relevant to Veterans)

Token	Data	Notes
<<InvTL>>	Treatment Location Code	Applicable to Veterans invoices
<<InvTL>>	Treatment Location Description	Applicable to Veterans invoices
<<cncHrs>>	CNC Hours	Applicable to Veterans invoices
<<cncVis>>	CNC Visits	Applicable to Veterans invoices
<<enHrs>>	Enrolled Nurse Hours	Applicable to Veterans invoices

<<enVis>>	Enrolled Nurse Visits	Applicable to Veterans invoices
<<rnHrs>>	Registered Nurse Hours	Applicable to Veterans invoices
<<rnVis>>	Registered Nurse Visits	Applicable to Veterans invoices
<<nssHrs>>	NSS Hours	Applicable to Veterans invoices
<<nssVis>>	NSS Visits	Applicable to Veterans invoices
<<BrkEpi>>	Break in Episode	Applicable to Veterans invoices
<<StartBrk>>	Start of Break	Applicable to Veterans invoices
<<EndBrk>>	End of Break	Applicable to Veterans invoices
<<AdmDate>>	Admission Date	Applicable to Veterans invoices
<<DisDate>>	Discharge Date	Applicable to Veterans invoices
<<DisInd>>	Disability Indicator	Applicable to Veterans invoices
<<DisText>>	Disability Text	Applicable to Veterans invoices

Other Invoice Fields (relevant to Patient Claims)

Token	Data	Notes
<<ciFirstn>>	Claimant First Name	
<<ciLastn>>	Claimant Last Name	
<<ciDOB>>	Claimant Date of Birth	
<<ciMed>>	Claimant Medicare Number	
<<ciRef>>	Claimant Medicare Reference	
<<ciAdd1>>	Claimant Address Line 1	
<<ciAdd2>>	Claimant Address Line 2	
<<ciSuburb>>	Claimant Suburb	
<<ciState>>	Claimant State	
<<ciZip>>	Claimant Postcode	
<<ciPaid>>	Account Paid in Full Indicator	
<<CLBankName>>	Claimant Bank Account	
<<CLBSB>>	Claimant BSB	
<<CLAcc>>	Claimant Account Number	

BPAY

Token	Data	Notes
<<BPAYsb>>	Sub biller	This is something BPAY will give the organisation
<<BPAYISC>>	Internal code	This is something BPAY will give the organisation
<<BPAYref>>	BPAY reference	You can choose between the MRN or the invoice. This can be set from Settings > Locations